



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** June 1, 2015  
**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee  
S. Michael Rummel, Chair  
Finance and Administrative Committee  
**FROM:** James L. Anderson, Director  
Natural Resources

**SUBJECT:** Native Seed Purchase for Broberg Marsh Restoration at Lakewood Forest Preserve

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for the Purchase and Delivery of Native Seed for Broberg Marsh Restoration at Lakewood Forest Preserve to Prairie Moon Nursery of Winona, Minnesota, in the Contract Price of \$39,666.46 and to Shooting Star Native Seed of Spring Grove, Minnesota, in the Contract Price of \$22,061.17.

**BACKGROUND:** The District will be installing native seed in the fall of 2015 at Broberg Marsh at Lakewood Forest Preserve as part of ongoing ecological restoration efforts. Seed installation will occur across approximately 57 acres in areas where invasive woody vegetation was previously removed as part of the Phase I Clearing Project at Lakewood Forest Preserve (Broberg Marsh).

The project was advertised on March 12, 2015, and bids from six bidders were received. Each bidder, and the total of its bids that were low bids, are listed below:

	<b><u>TOTAL BID</u></b>
Prairie Moon Nursery	\$ 39,666.46
Shooting Star Native Seed	\$ 22,061.17
 <b><u>SUCCESSFUL BIDDERS UNDER \$20,000.00</u></b>	
Spence Restoration Nursery	\$ 7,633.03
Cardno Native Plant Nursery	\$ 7,446.80
Ion Exchange, Inc.	\$ 2,609.70
J&J Transplant Nursery	\$ 18.00

Materials were bid on a unit price per species. Staff has awarded a contract to each of the four low bidders whose total low bids were less than \$20,000.00. Staff recommends that Prairie Moon Nursery and Shooting Star Native Seed be awarded contracts as the lowest responsible bidders for the species for which they are the low bidders. The total of their low bids is greater than \$20,000.00, thus requiring Committee recommendation and Board approval of the contracts for those bids. Work is anticipated to begin in November, 2015 and be completed by December, 2015.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Legal Counsel

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2015/2016 Capital Improvement Plan in the amount of \$112,000. The contract prices for the four contracts already awarded by staff plus the proposed contracts to Prairie Moon Nursery and Shooting Star Native Seed total \$79,435.16, which will be charged to account 20104100-803200-61006. This portion of the project was estimated at \$81,000.00.

**PRESENTER:** James L. Anderson

STATE OF ILLINOIS     )  
   ) SS  
 COUNTY OF LAKE        )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR JUNE MEETING  
 JUNE 9, 2015**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE AND FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding Contracts for the Purchase of Native Seed for the Broberg Marsh Habitat Restoration Project at Lakewood Forest Preserve " and request its adoption.

<b>PLANNING AND RESTORATION COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>	<b>FINANCE AND ADMINISTRATIVE COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Thomson Carter, Chair			S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Nick Sauer, Vice-Chair			Linda Pedersen, Vice-Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carol Calabresa			Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin			Bill Durkin		
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Sandra Hart			Sandra Hart		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Diane Hewitt			Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sid Mathias			Audrey Nixon		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Craig Taylor					
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Tom Weber					

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR THE PURCHASE OF NATIVE SEED FOR  
THE BROBERG MARSH HABITAT RESTORATION PROJECT AT LAKEWOOD FOREST PRESERVE**

**WHEREAS**, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids to purchase native seed for the Broberg Marsh Habitat Restoration Project at Lakewood Forest Preserve (the "Products"); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on March 27, 2015 at 10:00 a.m.; and

**WHEREAS**, the District's staff; the Purchasing Manager; the Director of Natural Resources; the Planning and Restoration Committee; and the Finance and Administrative Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find (i) Prairie Moon Nursery, Winona, Minnesota, to be the lowest responsible bidder with respect to the bids set forth in red text on Exhibit A in the column labeled "Prairie Moon" ("Prairie Moon Bids") and (ii) Shooting Star Native Seeds, Spring Grove, Minnesota, to be the lowest responsible bidder with respect to the bids set forth in red text on Exhibit A in the column labeled "Shooting Star" ("Shooting Star Bids"), and award contracts for the Products to those bidders consistent therewith; and

**WHEREAS**, the Board of Commissioners hereby finds that Prairie Moon Nursery and Shooting Star Native Seeds are the lowest responsible bidders for the Products, as set forth in the previous clause;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contracts. The Prairie Moon Bids in the total amount of \$39,666.46 ("Prairie Moon Contract Price") are hereby accepted and a contract for the Products in the amount of the Prairie Moon Contract Price is hereby awarded to Prairie Moon Nursery. The Shooting Star Bids in the total amount of \$22,061.17 ("Shooting Star Contract Price") are hereby accepted and a contract for the Products in the amount of the Shooting Star Contract Price is hereby awarded to Shooting Star Native Seeds, (collectively the "Contracts").

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contracts in the amounts of the Prairie Moon Contract Price and the Shooting Star Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie A. Gagnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_