



# Lake County Forest Preserves

General Offices  
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**DATE:** November 4, 2024

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**Agenda Item#** 10.4

Gina Roberts, Chair  
Finance Committee

**FROM:** Daniel E. Stearns  
Director of Facilities

**RECOMMENDATION:** Recommend approval of a Resolution awarding Contracts for the Purchase and Delivery of Gasoline and Diesel Fuel to Petroleum Traders Corporation and JT Barrier, LLC.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** Motor fuel (gasoline and diesel) is ordered on an as-needed basis. In total, \$590,200.00 is included in the approved FY2025 budget for motor fuel.

An amount of \$492,700.00 is budgeted in FY2025 as part of the Facilities Department operating budget for District use (\$410,500.00 in the General Fund and \$82,200.00 in the Land Development Levy Fund).

In addition, a total of \$97,500.00 is budgeted in FY2025 for the Golf Department (\$58,000.00 for Countryside; \$14,500.00 for Brae Loch and \$25,000.00 for ThunderHawk).

The District also allows the Lake County Sheriff’s Office, Lake County Health Department, and Lake County Planning, Building & Development Department (collectively, “Lake County”) to fuel their vehicles at the Operations and Public Safety Facility. Any expense incurred by the District for the use of fuel by Lake County is reimbursed to the District by Lake County. The amount budgeted as an expense and corresponding revenue reimbursement from Lake County is \$100,000.00 for FY2025.

**BACKGROUND:** The District solicited bids for the purchase and delivery of gasoline and diesel fuel, and the following three bidders responded by the September 19, 2024 deadline: Al Warren Oil Inc., JT Barrier LLC, and Petroleum Traders Corporation. Upon review, it is the recommendation of District staff to accept the bids submitted by, and award contracts to, JT Barrier LLC and Petroleum Traders Corporation with respect to the products for which each such bidder submitted the low bid, as highlighted on Exhibit A to the attached Resolution.

The contracts to be awarded will be in effect from November 21, 2024 through November 20, 2025. The District reserves the right in the contracts to renew them for up to two additional one-year periods at the same prices. Staff recommends that the Executive Director of the District be authorized to approve renewals of the contracts in accordance with the contract terms.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Director of Golf, Purchasing Manager, Manager of Board Operations and Corporate Counsel.

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF LAKE     )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR NOVEMBER MEETING  
NOVEMBER 13, 2024**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution Awarding Contracts for the Purchase and Delivery of Gasoline and Diesel Fuel" and request its approval.

**OPERATIONS COMMITTEE:**

Date: November 4, 2024    Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
   Voice Vote Majority Ayes; Nays: 0

**FINANCE COMMITTEE:**

Date: November 7, 2024    Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
   Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR THE  
PURCHASE AND DELIVERY OF GASOLINE AND DIESEL FUEL**

**WHEREAS**, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids for the purchase of gasoline and diesel fuel (the "Products") pursuant to the bidding documents for such Products (the "Bid Documents"); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois, on September 19, 2024 at 11:00 a.m. and are summarized on Exhibit A attached to this Resolution; and

**WHEREAS**, the District's staff, Purchasing Manager, and Director of Facilities and the Operations and Finance Committees have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners: (a) find (i) Petroleum Traders Corporation to be the lowest responsible bidder with respect to the bids that it submitted that are highlighted on Exhibit A (the "Petroleum Traders Corporation Bids") and (ii) JT Barrier, LLC to be the lowest responsible bidder with respect to the bids that it submitted that are highlight on Exhibit A (the "JT Barrier, LLC Bids"); and (b) award contracts for the Products to the bidders consistent therewith (collectively, the "Contracts"); and

**WHEREAS**, the Board of Commissioners hereby finds that Petroleum Traders Corporation and JT Barrier, LLC are the lowest responsible bidders for the Products as set forth in the previous clause; and

**WHEREAS**, in the Bid Documents, the District reserves the right to renew the Contracts for up to two additional one-year periods (the "Future Extensions");

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contracts.** The Petroleum Traders Corporation Bids are hereby accepted, and a Contract for the Products in the amount of the Petroleum Traders Corporation Bids (the "Petroleum Traders Corporation Contract Price") is hereby awarded to Petroleum Traders Corporation. The JT Barrier, LLC Bids are hereby accepted, and a Contract for the Products in the amount of the JT Barrier, LLC Bids (the "JT Barrier, LLC Contract Price"; collectively, with the Petroleum Traders Corporation Contract Price, the "Contract Prices") is hereby awarded to JT Barrier, LLC.

**Section 3: Execution of Contracts.** The Executive Director of the District is hereby authorized and directed to execute the Contracts for the Products in the amounts of the Contract Prices.

**Section 4: Future Extensions.** The Executive Director, at his discretion, is hereby authorized to approve the Future Extensions on behalf of the District.

**Section 5: Payments.** The Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

**Section 6: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2024

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

EXHIBIT A

		AL WARREN OIL INC.			
<b>Operations &amp; Public Safety Facility (Gas &amp; Diesel)</b>					
<b>Description</b>	<b>Estimated Usage</b>	<b>UOM</b>	<b>Profit/Overhead +\$ per Gallon or</b>	<b>Profit/Overhead --\$ per Gallon</b>	<b>Cost to treat 1 Gallon of #2 ULS Diesel</b>
87 Octane RFG Gasoline	66,000	Gal		\$0.0150	N/A
Ultra Low Sulfur #2 Diesel Fuel 15 PPM	15,000	Gal	\$0.0000	\$0.0000	
Ultra Low Sulfur #2 Diesel Fuel 15 PPM, Cold Filter plug Point to -30 degrees Fahrenheit	7,500	Gal	\$0.0000	\$0.0000	\$0.0300
<b>Wagon Metered Fuel Delivery (Gas &amp; Diesel)</b>					
<b>Description</b>	<b>Estimated Usage</b>	<b>UOM</b>			
87 Octane RFG Gasoline	25,000	Gal	\$0.3500		N/A
89 Octane RFG Gasoline	16,000	Gal	\$0.3500		N/A
Ultra Low Sulfur #2 Diesel Fuel 15 PPM	4,000	Gal	\$0.3500		
Dyed Ultra Low Sulfur #2 Diesel Fuel 15 PPM	10,000	Gal	\$0.3500		
Ultra Low Sulfur #2 Diesel Fuel 15 PPM, Cold Filter plug Point to -30 degrees Fahrenheit	2,000	Gal	\$0.3500		\$0.0300

Operations & Public Safety Facility (Gas & Diesel)		JT BARRIER, LLC			
Description	Estimated Usage	UOM	Profit/Overhead +\$ per Gallon or	Profit/Overhead --\$ per Gallon	Cost to treat 1 Gallon of #2 ULS Diesel
87 Octane RFG Gasoline	66,000	Gal	\$0.1200		N/A
Ultra Low Sulfur #2 Diesel Fuel 15 PPM	15,000	Gal	\$0.1200		\$0.0400
Ultra Low Sulfur #2 Diesel Fuel 15 PPM, Cold Filter plug Point to -30 degrees Fahrenheit	7,500	Gal	\$0.1200		\$0.0400
<b>Wagon Metered Fuel Delivery (Gas &amp; Diesel)</b>					
Description	Estimated Usage	UOM			
87 Octane RFG Gasoline	25,000	Gal	\$0.1000		N/A
89 Octane RFG Gasoline	16,000	Gal	\$0.1000		N/A
Ultra Low Sulfur #2 Diesel Fuel 15 PPM	4,000	Gal	\$0.1500		\$0.0500
Dyed Ultra Low Sulfur #2 Diesel Fuel 15 PPM	10,000	Gal	\$0.1000		\$0.0500
Ultra Low Sulfur #2 Diesel Fuel 15 PPM, Cold Filter plug Point to -30 degrees Fahrenheit	2,000	Gal	\$0.1500		\$0.0500

**Lowest Responsible Bidder**

PETROLEUM TRADERS CORPORATION						
Operations & Public Safety Facility (Gas & Diesel)		Estimated Usage	UOM	Profit/Overhead + \$ per Gallon or -- \$ per Gallon	Profit/Overhead -- \$ per Gallon	Cost to treat 1 Gallon of #2 ULS Diesel
Description						
87 Octane RFG Gasoline		66,000	Gal		\$0.0348	N/A
Ultra Low Sulfur #2 Diesel Fuel 15 PPM		15,000	Gal		\$0.0092	\$0.0200
Ultra Low Sulfur #2 Diesel Fuel 15 PPM, Cold Filter plug Point to -30 degrees Fahrenheit		7,500	Gal	\$0.0258		\$0.0200
<b>Wagon Metered Fuel Delivery (Gas &amp; Diesel)</b>						
Description		Estimated Usage	UOM			
87 Octane RFG Gasoline		25,000	Gal	\$0.9866		N/A
89 Octane RFG Gasoline		16,000	Gal	\$0.8300		N/A
Ultra Low Sulfur #2 Diesel Fuel 15 PPM		4,000	Gal	\$0.7872		\$0.0200
Dyed Ultra Low Sulfur #2 Diesel Fuel 15 PPM		10,000	Gal	\$0.8781		\$0.0200
Ultra Low Sulfur #2 Diesel Fuel 15 PPM, Cold Filter plug Point to -30 degrees Fahrenheit		2,000	Gal	\$0.7872		\$0.0200

**Lowest Responsible Bidder**