

Travel Expense Approval

<u>Name</u>	<u>Status</u>	<u>Reason</u>	<u>Approved Amount</u>
Laurel Diver	Employee	PSHRA Conference Washington, DC – 3 nights lodging	\$261.00/night*=\$783.00
Kelly Burdick	Employee	2025 National Seed Conference Tucson, AZ – 3 nights lodging	\$300.00/night*=\$900.00

* General maximum is \$250.00 lodging under Ordinance No. 5580 (“An Ordinance Approving an Amended Policy for Reimbursement for Travel, Meal, and Lodging Expenses”, approved December 10, 2019)