



DATE: April 1, 2024

TO: Jessica Vealitzek, Chair
Operations Committee

Gina Roberts, Chair
Finance Committee

FROM: Alex Eichman
Director of Golf

RECOMMENDATION: Recommend approval of a Resolution awarding a five-year contract for the lease and maintenance of robotic range equipment at Countryside and ThunderHawk Golf Clubs to Automated Outdoor Solutions, LLC, in the Contract Price of \$296,000.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The total cost of the contract will be \$296,000.00 over the five-year term. The entire cost of the contract will come from the Golf Enterprise Fund, with \$29,600.00 charged annually to each of Countryside and ThunderHawk. The approved FY2024 budget allocates funding to cover these expenses in the following account codes:

<u>Countryside</u>		<u>ThunderHawk</u>	
80524000-706000	\$29,600.00	83524000-706000	\$29,600.00

BACKGROUND: The driving ranges at Countryside and ThunderHawk are seeing record usage in recent years. As such, staff labor and time is being allocated to those operations accordingly. However, implementation of a robotic range mowing and ball picking system will allow both the grounds and clubhouse staff to spend more time in other areas of the golf courses. Staff has evaluated options for robotic range equipment and determined that Echo robotic range mowers and ball pickers could improve operations at the Countryside and ThunderHawk driving ranges. This equipment is electric-powered and can run 20 of 24 hours, increasing the efficiency of our operations.

The District solicited competitive sealed bids for lease of the Echo robotic range equipment, including maintenance and repair services for the leased equipment. One bid was received and opened on March 11, 2024 from Automated Outdoor Solutions, LLC in the amount of \$296,000.00.

This contract will be in effect for a five-year period starting on April 10, 2024 and ending on April 9, 2029. The contract may be renewed for two additional years through April 9, 2031.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Manager of Board Operations and Corporate Counsel.

STATE OF ILLINOIS)
) SS
 COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
 LAKE COUNTY FOREST PRESERVE DISTRICT
 REGULAR APRIL MEETING
 APRIL 10, 2024**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith “A Resolution Awarding a Contract to Automated Outdoor Solutions, LLC for the Lease of Robotic Golf Course Range Equipment” and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____Nays: _____
 Voice Vote Majority Ayes; Nays: _____

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO
AUTOMATED OUTDOOR SOLUTIONS, LLC FOR THE LEASE OF
ROBOTIC GOLF COURSE RANGE EQUIPMENT**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for lease of Echo robotic range mowers and ball pickers for use at Countryside Golf Club and ThunderHawk Golf Club and related equipment maintenance and repair services, (the “Services”); and

WHEREAS, the sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois, on March 11, 2024 at 9:00 a.m.; and

WHEREAS, one bid was received from Automated Outdoor Solutions, LLC in the amount of \$296,000.00; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Golf Operations, the Operations Committee, and the Finance Committee have reviewed the bid and recommend that the Board of Commissioners find Automated Outdoor Solutions, LLC to be the lowest responsible bidder for the Services and award a contract for the Services to Automated Outdoor Solutions, LLC (the “Contract”); and

WHEREAS, the Contract has an initial five (5) year term and provides that the Contract may be extended by the District for an additional two (2) year term (the “Extension”); and

WHEREAS, the Board of Commissioners hereby finds that Automated Outdoor Solutions, LLC is the lowest responsible bidder for the Services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The bid submitted by Automated Outdoor Solutions, LLC in the amount of \$296,000.00 (the “Contract Price”) is hereby accepted and a Contract for the Services is hereby awarded to Automated Outdoor Solutions, LLC.

Section 3. Execution of Contract; Extensions. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services and to exercise the Extensions in accordance with the terms of the Contract if he or she determines it is in the best interest of the District to do so.

Section 4. Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2024

AYES:

NAYS:

APPROVED this _____ day of _____, 2024

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____