



**DATE:** March 4, 2024

**MEMO TO:** Paras Parekh, Chair  
Planning Committee

**FROM:** Kevin Kleinjan  
Director of Planning

**RECOMMENDATION:** Approve Change Order No. 5 to the Contract with Wight Construction Services Inc. (Wight) for additional construction management services for the new Education Facility at Edward L. Ryerson Conservation Area (Ryerson), increasing the Contract Price by \$25,420.00.

**STRATEGIC DIRECTIONS SUPPORTED:** Public Access and Connections; Conservation; Leadership; Communication; Organizational Sustainability; Education and Outreach

**FINANCIAL DATA:** The Education Facility project was approved as part of the adopted FY2022 Capital Improvement Plan and has an amended budget of \$6,038,135.75. The Wight change order will be charged to account 20104100-803200-61410 and will increase the contract price by \$25,420.00 for a total contract price of \$493,741.25.

**BACKGROUND:** The new Education Facility will replace and expand the education programming previously offered at two since-removed log cabins that had reached the end of their useable life and did not comply with current accessibility codes. The facility will be a net-zero energy building and is funded in part through the Net Zero Energy Building Program offered by the Illinois Clean Energy Community Foundation (ICECF). Phase I of the Education Facility includes a 3,400-square-foot building with two classrooms, restrooms, a net zero interpretive exhibit area and a 1,000-square-foot screened porch that will provide additional teaching space when the weather is accommodating.

On March 8, 2022 the Board approved a contract with Wight to provide construction management services for the construction of Phase I of the Education Facility.

As part of the final closeout cost adjustments, Wight has requested a change order for additional construction management services for superintendent labor during the months of June, July, August, and a portion of September, all in 2023. The construction was delayed for reasons outlined in Wight's letter dated November 17, 2023, which include information and material delays and review of plans for re-designed building components. The cost includes superintendent time only. Any additional costs for transportation or project management time were borne by Wight. The cost of this change order is \$25,420.00. The change order will not change the overall budget for the project and will be drawn from the project contingency. Therefore, staff recommends approval of Change Order No. 5 to the Contract with Wight for additional construction management services.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Manager of Board Operations, and Corporate Counsel.

**MOTION:** Motion to approve Change Order No. 5 to the Contract with Wight for additional construction management services for the new Education Center at Ryerson, increasing the Contract Price by \$25,420.00 in substantially the form attached hereto, for the following reasons:

- a. The circumstances necessitating the Change Order were not reasonably foreseeable at the time the Contract was signed.
- b. The Change Order is germane to the original Contract, as signed; and
- c. The Change Order is in the best interest of the District.

**APPROVED:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_



## CHANGE ORDER

Date: 2/7/2024

Change Order #: 5

Purchase Order #: 20220223

Original Contract Date: 5/31/2022

### PROJECT INFORMATION

Project Number: 22020/22025

Project Site (Preserve): Edward L. Ryerson Conservation Area

Project Name: The Construction Management Services at the Ryerson Education Facility - Phase I

### CHANGE IN CONTRACT PRICE

To the Contractor: **You are hereby authorized to make the following changes, subject to the Contract provisions:** (attach additional pages as needed)

Item No.	DETAILED DESCRIPTION	PRICE
1	Includes revision to contract amount as outlined in Wight's letter dated November 17, 2023 for additional construction management services for superintendent labor during the months of June, July, August, and a portion of September, 2023. The line item is an ADD in the amount of \$25, 420.00.	\$ 25,420.00
	<b>TOTAL</b>	\$ 25,420.00
	<b>ORIGINAL CONTRACT PRICE:</b>	\$ 449,525.00
	<b>Net Change of previous Change Orders (if any, list below):</b> <i>** if no previous Change Orders, enter '0'</i>	\$ 18,796.25
	<b>CO1 = {temporary heat }</b>	\$ 9,000.00
	<b>CO2 = {cleaning service }</b>	\$ 3,826.00
	<b>CO3 = {toe rails }</b>	\$ 1,156.62
	<b>CO4 = {rental fees for temp portable A/C &amp; dehumidifier units }</b>	\$ 4,813.63
	<b>Contract Price Prior to this Change Order</b> (as amended by previous Change Orders (if any)):	\$ 468,321.25
	<b>Total Amount of THIS Change Order:</b>	\$ 25,420.00
	<b>NEW CONTRACT PRICE:</b>	\$ 493,741.25
	<b>NET CHANGE</b> from Original Contract Price resulting from this Change Order and all previous Change Orders <i>** if greater than \$30,000.00, Committee approval is needed .</i>	\$ 44,216.25
	<b>PERCENTAGE OF NET CHANGE</b> from Original Contract Price resulting from this Change Order and all previous Change Orders <i>** if Original Contract Price is over \$30,000 and this is 25% or greater, Committee approval is needed.</i>	9.84%

## CHANGE IN CONTRACT TIME

Original Contract Commencement Date: 5/31/2022

Original Completion Date: 4/28/2023

New Contract Commencement Date: \_\_\_\_\_

New Completion Date: 5/31/2024

## DETERMINATION

*\*\* Written Determination is required for changes of \$10,000 or more and/or time extension of 30 days or more*

Owner's Department Director and/or Standing Committee(s) hereby determine {select all that apply (with an 'X')}:  
 The circumstances necessitating the Change Order were not reasonably foreseeable at the time the contract was signed;  
 The Change Order is germane to the original Contract, as signed; and  
 The Change Order is in the best interest of the Owner and is authorized by law.

This Written Determination and this Change Order shall (i) be preserved in the Owner's file for the Contract and open to the public for inspection and (ii) constitute the Written Determination required by 720 ILCS 5/33E-9.

## PROJECT MANAGER INFORMATION AND RECOMMENDATION

Department: Planning

Project Manager: Becky Mathis

Project Manager Phone#: 847-968-3270

Project Manager Email: [bmathis@lcfpd.org](mailto:bmathis@lcfpd.org)

Becky Mathis  
Project Manager Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
DATE

## DEPARTMENT DIRECTOR APPROVAL

Kevin Kleinjan  
Department Director Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
DATE

## CONTRACTOR INFORMATION AND APPROVAL

Contractor Name: Wight Construction Services, Inc

Contractor Address: 2500 North Frontage Road, Darien, IL 60561

Contact (Name): Craig Polte

Contact Phone#: 630-969-7000

Contact Email: [cpolte@wightco.com](mailto:cpolte@wightco.com)

Contact Email Additional: \_\_\_\_\_

For Public Works contracts, Contractor also certifies that this Change Order will not cause or result in an increase in the price of any subcontract under the contract that is 50% or more of such original subcontract's price.

Craig Polte, Director  
Contractor Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
DATE

## FOR OFFICE USE ONLY

Account Code(s): 20104100

803200

61410

CC in Adobe Sign: Purchasing, Dept EA