

**DATE:** December 4, 2023

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** Pati Vitt  
Director of Natural Resources

**RECOMMENDATION:** Recommend approval of a Resolution awarding Contracts for Tree Removals along the Des Plaines River Corridor to (a) Clean Cut Tree Service Inc. in the Contract Price of \$86,592.00 and (b) Trees “R” Us Inc. in the Contract Price of \$43,309.40.

**STRATEGIC DIRECTIONS SUPPORTED:** Public Access and Connections; Conservation

**FINANCIAL DATA:** This project was approved as part of the adopted FY2023 Budget in the amount of \$150,000.00. The actual cost of \$129,901.40 will be charged to the Insect Management fund, account 20564400-704600.

**BACKGROUND:** Dead or dying trees near public use areas on District property can present a hazard to the public. Staff monitors public areas, such as trails and parking lots, for dead or dying trees and then identifies hazardous trees for removal. There are more identified hazardous trees than staff is able to address, so funding for contractual tree removal has been allocated in the District’s operating budget. This tree removal project will be performed within multiple preserves along the Des Plaines River Corridor, which includes a mixture of flatwoods, prairie, and savanna communities.

Work shall include mechanical cutting and hand cutting (chain saws, hand saws) and brush disposal via chip and haul. Most of the work site is located in upland areas but will also include a few areas near or within wetlands. The goal of this project is to mitigate hazardous trees.

The project was advertised on October 19, 2023, and five bids were received. A summary of the bids received is listed below:

NO	WORK LOCATION	BAXTER & WOODMAN NATURAL RESOURCES	CLEAN CUT TREE SERVICE	HOMER TREE SERVICE	KABOOM RIGGING	TREES "R" US INC.
1	Hwy 41 to Wadsworth Rd	\$ 11,500.00	\$ 8,528.00	\$ 10,400.00	\$ 12,688.00	\$ 8,463.00
2	Rt. 137 to Washington Rd.	\$ 8,200.00	\$ 4,920.00	\$ 6,000.00	\$ 7,320.00	\$ 5,217.00
3	Rt. 176 to Rt. 137	\$ 11,500.00	\$ 8,528.00	\$ 10,400.00	\$ 12,688.00	\$ 10,032.10
4	Lake Cook Rd. to Half Day Rd.	\$ 8,200.00	\$ 6,560.00	\$ 8,000.00	\$ 9,760.00	\$ 7,688.00
5	MacArthur to Old School	NO BID	\$ 38,048.00	\$ 40,600.00	\$ 56,608.00	\$ 34,846.40
6	Wadsworth Rd. to Rt. 173	\$ 5,000.00	\$ 2,952.00	\$ 3,600.00	\$ 4,392.00	\$ 3,582.00
7	Washington Rd. to Hwy 41	\$ 8,200.00	\$ 6,560.00	\$ 8,000.00	\$ 9,760.00	\$ 6,720.00
8	Wright Woods	NO BID	\$ 57,072.00	\$ 60,900.00	\$ 84,912.00	\$ 64,554.00

Staff recommends that Clean Cut Tree Service be awarded the contract for the work as the lowest responsible bidder for Locations #2, #3, #4, #6, #7, and #8; and Trees “R” Us be awarded the contract for the work as the lowest responsible bidder for Locations #1 and #5. Work is anticipated to begin December 15, 2023 and to be completed by June 1, 2024.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Manager of Board Operations and Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR  
TREE REMOVALS ALONG THE DES PLAINES RIVER CORRIDOR**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun, for sealed bids for the removal of hazardous trees on District properties within the Des Plaines River Corridor (the “Work”); and

**WHEREAS**, the District sought separate bids for completion of the Work in eight work locations within the project area (each a “Work Location”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on November 1, 2023 at 2:00 p.m. local time; and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners (i) find that each highlighted bid on Exhibit A (each a “Low Bid”) is the lowest responsible bid for each corresponding “Work Location” identified in Exhibit A and (ii) award a contract for the portion of the Work to be performed at each Work Location to the bidder who submitted the Low Bid for such Work Location (each a “Low Bidder”) in the amount of the Low Bidder’s Low Bid, which contract awards are summarized as follows (collectively, the “Contracts”):

(a) to Clean Cut Tree Service Inc. (“Clean Cut”), as the Low Bidder for Work Locations #2, #3, #4, #6, #7, and #8, in the total contract price of \$86,592.00 (the “Clean Cut Contract Price”); and

(b) to Trees “R” Us Inc. (“Trees R Us”), as the Low Bidder for Work Locations #1 and #5, in the total Contract Price of \$43,309.40 (the “Trees R Us Contract Price”); and

**WHEREAS**, the Board of Commissioners hereby finds that each Low Bid is the lowest responsible bid for each corresponding Work Location as set forth above and on Exhibit A;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT:**

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Acceptance of Bids.** The Low Bids in the amounts highlighted in yellow on Exhibit A are hereby accepted. Contracts are hereby awarded to: (i) Clean Cut for the Work at Locations #2, #3, #4, #6, #7, and #8 in the amount of the Clean Cut Contract Price; and (ii) Trees R Us for the Work at Locations #1 and #5 in the amount of the Trees R Us Contract Price.

**Section 3: Execution of Contracts.** The Executive Director of the District is hereby authorized and directed to execute a Contract for the Work with Clean Cut in the amount of the Clean Cut Contract Price and to execute a Contract for the Work with Trees R Us in the amount of the Trees R Us Contract Price.

**Section 4: Payments.** The Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

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Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

**EXHIBIT A****TREE REMOVALS ALONG THE DES PLAINES RIVER CORRIDOR  
BID 23030**

		BAXTER & WOODMAN NATURAL RESOURCES	CLEAN CUT TREE SERVICE	HOMER TREE SERVICE	KABOOM RIGGING	TREES "R" US INC.
<b>NO</b>	<b>WORK LOCATION</b>					
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