



DATE: November 15, 2023

TO: Angelo Kyle, Chair
Decennial Committee on Local Government Efficiency

FROM: Rebekah Snyder
Director of Community Engagement & Partnerships

FOR INFORMATION ONLY: Overview of District Structure and Organization.

STRATEGIC DIRECTION SUPPORTED: Leadership, Organizational Sustainability

FINANCIAL DATA: There is no financial impact.

BACKGROUND: In 2022, the State of Illinois enacted the “Decennial Committees on Local Government Efficiency Act.” The law requires all units of local government that levy any tax, except municipalities and counties, to form a committee “to study local efficiencies and report recommendations regarding efficiencies and increased accountability to the county board in which the governmental unit is located.” The District’s committee was formed by board resolution on May 10, 2023.

The duties of the committee include but are not limited to: “the study of the governmental unit’s governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State.” The committee is required to meet no fewer than three times and in accordance with the Open Meetings Act. It is required to submit a written report directly to the county board no later than 18 months after its formation.

In accordance with the law, in this first meeting, the Decennial Committee will review the District’s structure and organization. It will also be asked to review current policies, procedures, plans, and reports. Following review and discussion, the committee may make recommendations for ways to improve operational efficiency or improve accountability. These recommendations will be outlined in the required report, which is due on or before November 10, 2024.

The committee has been provided with copies of current policies, procedures, plans, and reports, including the following:

Policies

Bond Recordkeeping Policy
Deer Management Policy

Environmental Sustainability Policy
Farm Management Policy
Fundraising Authorization Policy
Gift Recognition Policy
Green Fleet Policy
Identity Protection Policy
Investment Policy
Mosquito Management Policy
Museum Collections Policy
Personnel Policy
Prescribed Burn Policy
Public Safety Policy
Purchasing Policy
Travel Reimbursement Policy

Plans and Reports

Annual Comprehensive Financial Report
Rules of Order
Closed Session Policy
Diversity and Inclusion Statement
Ethics Ordinance
Fee Guidelines and Matrix
Ordinance Book
Remote Attendance Policy
100-Year Vision for Lake County
Road Map to 2025
2024 Annual Budget
Preservation Foundation Annual Report
Preservation Foundation Audit
Preservation Foundation Annual Tax Filing
Preservation Foundation Budget and Fundraising Plan

At this first meeting, the Decennial Committee's review will focus on the Green Fleet Policy, Environmental Sustainability Policy, and Green Practices. Committee members are encouraged to review these three documents prior to the first meeting, as background for a discussion on sustainability goals.

Before the second committee meeting, members may review the rest of the above documents and to come to that meeting with any questions or suggestions to improve organizational accountability or improve operational efficiency.

REVIEW BY OTHERS: Executive Director, Corporate Counsel.