

**DATE:** November 6, 2023

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** Pati Vitt  
Director of Natural Resources

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for the Small Invasive Tree and Shrub Control (SITS) Program at Multiple Preserves, to Integrated Lakes Management in the Contract Price of \$464,250.00.

**STRATEGIC DIRECTION SUPPORTED:** Conservation

**FINANCIAL DATA:** The SITS Program will begin in the current Fiscal Year and be completed in 2024. Funding comes from the adopted FY2023 and FY2024 Land Development Fund (Ecological Land Management 27644000-704800) in the amount of \$396,750.00, from the General Fund in the amount of \$7,500.00 (Capital Improvements Preserves 11104100-803200-60004) and \$40,000.00 (Capital Improvements Reforestation 11104100-803200-60008), and from a grant from the Preservation Foundation to maintain Eastern Prairie Fringed Orchid habitat (69644100-803200-56075) in the amount of \$20,000.00.

The following chart lists the lowest responsible bid for each Project Area and the budgeted amount to be charged:

<b>PROJECT AREA/PRESERVE</b>	<b>ACTUAL LOW BID</b>	<b>BUDGET AMOUNT TO BE CHARGED</b>	<b>ACCOUNT</b>
Northern Forest Preserves	\$ 130,000.00	\$ 130,000.00	27644000-704800
Southern Forest Preserves	\$ 162,500.00	\$ 162,500.00	27644000-704800
Foliar Spray across Multiple Sites	\$ 171,750.00	\$ 104,250.00	27644000-704800
		\$ 7,500.00	11104100-803200-60004
		\$ 20,000.00	69644100-803200-56075
		\$ 40,000.00	11104100-803200-60008

**BACKGROUND:** Staff solicited competitive bids for the SITS Program (the “Program”) to treat selected areas of new growth and invasive trees and shrubs in restoration sites. The bids are for a contract by which the District would hire contractors on a per-hour basis to treat multiple forest preserve sites within specific “Project Areas”. The bid package for the Program was broken down into three Project Areas: (1) Northern Forest Preserves (Lyons Woods, Gander Mountain and MacArthur Forest Preserves), (2) Southern Forest Preserves (Grainger Woods, Grassy Lake, Ryerson Conservation Area, and Wright Woods Forest Preserves) and (3) Application of Foliar Spray across Multiple Sites. Foliar spraying will support in-house woody invasive removal using the new large-deck Forestry Mower by providing cost-effective and efficient follow-up treatment in high priority areas. Target species for control include but are not limited to buckthorn, honeysuckle, multi-flora rose, grey dogwood, Oriental bittersweet, Japanese barberry, black locust and other aggressive species. Work undertaken at Lyons Wood Forest Preserve will provide a partial in-kind

match for a newly awarded grant from the Great Lakes Restoration Initiative (GLRI) program in the amount of \$200,000.00.

A notice seeking bids for the Program was advertised on September 27, 2023 and bids were received from four bidders. Work is anticipated to begin November 21, 2023 and to be completed by August 31, 2024.

Staff recommends that Integrated Lakes Management be awarded a contract as the lowest responsible bidder for all Project Areas of the Program.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Manager of Board Operations and Corporate Counsel

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF LAKE     )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR NOVEMBER MEETING  
NOVEMBER 15, 2023**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith “A Resolution Awarding a Contract for the Small Invasive Tree and Shrub Control Program at Multiple Forest Preserves” and requests its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE  
SMALL INVASIVE TREE AND SHRUB CONTROL PROGRAM AT  
MULTIPLE FOREST PRESERVES**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for the Small Invasive Tree & Shrub Control Program at Multiple Forest Preserves (the “Work”) pursuant to the bidding documents for such Work; and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on October 11, 2023 at 2:00 p.m. local time and such bids are identified on Exhibit A; and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee, have reviewed the bids and recommend that the Board of Commissioners (i) finds Integrated Lakes Management, Inc. to be the lowest responsible bidder for the Work, and (ii) awards a contract for the Work to Integrated Lakes Management, Inc., (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that Integrated Lakes Management, Inc. is the lowest responsible bidder for the Work, as set forth in the previous clause;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The bids submitted by Integrated Lakes Management, Inc. in the total amount of \$464,250.00 (the “Contract Price”) are hereby accepted and a Contract for the Work is hereby awarded to Integrated Lakes Management, Inc.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract’s terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

**EXHIBIT A**

Bid: 23029

Small Invasive Tree & Shrub Control 2024 – Multiple Forest Preserves

Opened: 10/11/23

Project Manager: Pati Vitt

	Encap, Inc.	Integrated Lakes Management	Clean Cut Tree Service	Tallgrass Restoration
Northern Forest Preserves	NO BID	\$ 130,000.00	NO BID	\$ 506,000.00
Southern Forest Preserves	\$ 325,000.00	\$ 162,500.00	\$ 390,000.00	NO BID
Foliar Spray Application - Districtwide	NO BID	\$ 171,750.00	NO BID	NO BID
	\$ 325,000.00	\$ 464,250.00	\$ 390,000.00	\$ 506,000.00

**Lowest Responsible Bids**

