



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** April 6, 2015

**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** Randall L. Seebach, Director  
Planning and Land Preservation

**SUBJECT:** Engineering Services for Parking Lot and Site Improvements at Lakewood Dog Exercise Area

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Engineering Services for Parking Lot and Site Improvements at the Lakewood Forest Preserve Dog Exercise Area to Rezek, Henry, Meisenheimer & Gende, Inc. (RHMG), Mundelein, Illinois, in the Contract Price of \$32,425.00.

**BACKGROUND:** Site improvements are needed at Lakewood Forest Preserve Dog Exercise Area (DEA) in order to alleviate parking lot congestion, address drainage and flooding issues, and to improve accessibility. The DEA is a regularly-used preserve facility. A traffic study conducted 10/23-26/2014 revealed that the peak number of trips generated per hour were 80.5. District traffic counts conducted from 08/2014-12/2014 indicate a daily average of 365 cars. An accessibility inventory conducted by the District in September 2014 indicated that it is desirable to provide accessible facility entrances and accessible routes connecting parking spaces to facility features such as the entrance, pay station, drinking water and toilets.

The proposed project will modify the current parking lot to improve traffic circulation and safety. Grading and drainage structures will be incorporated in order to reduce surface flow through the DEA to prevent flooding and excessive mud creation. The visitor facilities will be modified in accordance with federal and state accessibility standards. These improvements will provide a benefit for all users and will include: drinking fountain and hydrant, identifiable entrance-exit gate location with pay station, concrete walks, and seating.

With the completion of these improvements, it is anticipated that maintenance and public safety efforts will be reduced due to the resurfacing the gravel walks, reseeding of lawn areas and the improved traffic flow.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Legal Counsel

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2014/2015 Capital Improvement Plan in the amount of \$2,687,165.00. This portion of the project was estimated at \$35,000.00. The actual cost of \$32,425.00 will be charged to account 20104100-803200-61020. The entire amount of the Lakewood master plan in the CIP is \$4,271,300.

**PRESENTER:** Randall L. Seebach

STATE OF ILLINOIS )  
 ) SS  
 COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR APRIL MEETING  
 APRIL 14, 2015**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE**; and **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract for Engineering Services for Parking Lot and Site Improvements at the Lakewood Forest Preserve Dog Exercise Area," and request its adoption.

<b>PLANNING AND RESTORATION COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>	<b>FINANCE AND ADMINISTRATIVE COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Thomson Carter, Chair			S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Nick Sauer, Vice Chair			Linda Pedersen, Vice Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carol Calabresa			Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin			Bill Durkin		
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Sandra Hart			Sandra Hart		
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Diane Hewitt			Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sid Mathias			Audrey Nixon		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Craig Taylor					
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Tom Weber					

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR ENGINEERING SERVICES  
FOR PARKING LOT AND SITE IMPROVEMENTS AT THE LAKEWOOD DOG EXERCISE AREA**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to retain a firm to engineer parking lot and site improvements to alleviate parking lot congestion, drainage and flooding, and to improve visitor services and accessibility at the Dog Exercise Area within Lakewood Forest Preserve (the "Services"); and

**WHEREAS**, the Director of Planning and Land Preservation and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal for the Services; and

**WHEREAS**, the District's staff, the Purchasing Manager, the Director of Planning and Land Preservation, the Planning and Restoration Committee, and the Finance and Administrative Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Rezek, Henry, Meisenheimer and Gende, Inc. be determined to be the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Rezek, Henry, Meisenheimer and Gende, Inc. (the "Contract") in the amount of \$32,425.00.00 (the "Contract Price"); and

**WHEREAS**, the District has a satisfactory relationship with Rezek, Henry, Meisenheimer and Gende, Inc. for engineering services; and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Rezek, Henry, Meisenheimer and Gende, Inc. is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. A Contract for the Services in the amount of the Contract Price is hereby awarded to Rezek, Henry, Meisenheimer and Gende, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2015

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2015

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

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Julie A. Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit \_\_\_\_\_