



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** April 6, 2015

**TO:** Craig Taylor, Chair  
Education, Cultural Resources and Public Affairs

S. Michael Rummel, Chair  
Finance & Administrative Committee

**FROM:** Nan Buckardt, Director  
Education

**SUBJECT:** Education Department Programming

**RECOMMENDATION:** Policy Direction regarding Education Department Programming

**BACKGROUND:** In February 2015 the District underwent a major staff restructure. As a result, the Lake County History educators were integrated with the environmental education staff to form the new Education department.

Since the restructure, education staff has begun an analysis of District education programs, starting with special events. The analysis of special events includes a review of: staff time allocation, budget implication, the event attendance vs. venue size, event connection to approved District mission and overall education impact of event.

Major recommendations are:

- 1) Elimination of Touch a Tractor and the Country Fair, special events at Bonner Farm.
- 2) Increase educational opportunities at Greenbelt and revise Greenbelt Summer Series with a move toward privatizing some events

**REASON FOR RECOMMENDATION:** Committee policy direction is necessary to begin planning for summer events and to properly allocate staff time and budget resources.

**FINANCIAL DATA:** Special events being held in FY-15 will use funds approved in the budget. The result of the policy direction will influence the FY-16 budget.

**REVIEW BY OTHERS:** Executive Director, Chief Operating Officer, Finance Director

**PRESENTER:** Nan Buckardt