



DATE: April 3, 2023

TO: Jessica Vealitzek, Chair
Operations Committee

Gina Roberts, Chair
Finance Committee

Agenda Item # 10.4

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract to Napleton Ford of Oak Lawn for the Purchase of three Ford electric cargo vans in the amount of \$184,394.76.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability.

FINANCIAL DATA: The replacement of three work vans was approved as part of previously adopted Vehicle Replacement Fund budgets (90104100-804000) in the total amount of \$138,000.00. The total actual cost of the three vehicles to be purchased will be \$184,394.76 (\$61,464.92 each). An additional amount of approximately \$5,000.00 per vehicle will be spent to outfit each work van for the specific work tasks it will support. The additional amount of funding needed will come from the Vehicle Replacement Fund and the annual user charge will be recalculated based on the total purchase prices.

BACKGROUND: In accordance with the District's vehicle replacement guidelines, staff determined previously that three work vans were due for replacement. The work vans being replaced are a 2008 Chevrolet cutaway utility van (Unit 071), a 2010 Chevrolet cutaway utility van (Unit 088), and a 2011 Chevrolet cutaway utility van (Unit 109).

As part of staff's continual evaluation of vehicle replacements in accordance with the District's Green Fleet Policy, staff decided to continue using these vehicles until such time that all-electric work vans were available on the market. Staff determined each work van can now be replaced with the all-electric 2023 Ford E-Transit. Since no applicable cooperative purchasing opportunity has been identified at this time for these all-electric work vans, staff has publicly advertised these vehicles for bid. Three bids were received and opened on March 17, 2023. Napleton Ford of Oak Lawn submitted the lowest responsible bid in the amount of \$184,394.76 (\$61,464.92 for each vehicle). Gillespie Ford submitted a bid that was not on the required forms, was for only one vehicle, and did not meet the required vehicle specifications, and staff is recommending that it be rejected.

All three vehicles will be based primarily at the Operations and Public Safety (OPS) Facility. Two of these vehicles will be used by the Carpentry Crew and one of the vehicles will be used by the Painter Crew, so each work van will be outfitted for its specific duties. Being based out of the OPS Facility, these vehicles will be parked in the tempered garage and will be able to be charged overnight each day with new Level 2 charging stations to be installed by staff. With a projected range of 108 miles on a full charge, the vehicles are expected to make it through an entire workday of traveling to various preserves to accomplish work tasks.

The new vehicles are expected to be in service for ten (10) years of service or 100,000 miles of usage per the District's vehicle replacement guidelines.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR APRIL MEETING
APRIL 12, 2023**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution Awarding a Contract to Napleton Ford of Oak Lawn for the Purchase of Three Electric Cargo Vans" and request its approval.

OPERATIONS COMMITTEE:

Date: 4/3/2023 Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: 0

FINANCE COMMITTEE:

Date: 4-6-2023 Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO NAPLETON FORD OF OAK LAWN
FOR THE PURCHASE OF THREE ELECTRIC CARGO VANS**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids to sell to the District three Ford E-Transit Cargo Vans or approved equivalent (the “Vehicles”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on March 17, 2023 at 11:00 a.m. and;

WHEREAS, bids were received in the following amounts from the following bidders;

	<u>TOTAL BID</u>
Gillespie Ford	\$58,813.26
Napleton Ford of Oak Lawn	\$184,394.76
Haggerty Ford Inc.	\$192,564.00

and;

WHEREAS, the Board of Commissioners hereby finds that the bid submitted by Gillespie Ford is for less than the desired number vehicles and for an alternate vehicle product that does not conform to bidding specifications for the Vehicles Equipment (the “Non-Conforming Bid”); and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure, the Operations Committee and the Finance Committee, have reviewed the bids and recommend that the Board of Commissioners find Napleton Ford of Oak Lawn to be the lowest responsible bidder and award a contract for the Vehicles to Napleton Ford of Oak Lawn (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds that Napleton Ford of Oak Lawn is the lowest responsible bidder for the Vehicles;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Rejection of Non-Conforming Bid. The Non-Conforming Bid is hereby rejected.

Section 3: Award of Contract. The bid submitted by Napleton Ford of Oak Lawn in the amount of \$184,394.76 (the “Contract Price”) is hereby accepted and a Contract for the Vehicles is hereby awarded to Napleton Ford of Oak Lawn.

Section 4: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Vehicles in the amount of the Contract Price.

Section 5: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2023

AYES:

NAYS:

APPROVED this ____ day of _____, 2023

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary

Exhibit No. _____