



**DATE:** March 6, 2023

**Agenda Item #** 9.4

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract to Burris Equipment Co. for the purchase of five Kubota Utility Task Vehicles (UTVs) in the Contract Price of \$124,505.81.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** A total of \$180,000.00 is budgeted to purchase these five pieces of equipment in the FY2023 Equipment Replacement Fund (account 92104100-804100), including four units at \$35,000.00 each and one unit at \$40,000.00. The purchase price for each new unit will be \$24,901.16, for a total purchase price of \$124,505.81.

**BACKGROUND:** In accordance with the District's Equipment Replacement guidelines, District staff determined that a 2015 Polaris Ranger 6x6 UTV and four 2015 John Deere HPX Gator UTVs are due for replacement. Staff has investigated options for electric off-road work site UTVs but has not yet identified any that are in full production and readily available for purchase. With eighteen (18) UTVs in the District's fleet, staff will continue to monitor for available options as other UTVs come due for replacement in the near future. These units will be replaced with five new Kubota RTV-X1100CWL-H model UTVs. The District already has six of this type model and they have a solid track record of performance.

These five pieces of equipment will be purchased through Sourcewell contract 031121-KBA with Kubota Tractor Corporation, and Burris Equipment Company as the local agent for Kubota Tractor Corporation, pursuant to Illinois Governmental Joint Purchasing Act. Sourcewell (formerly known as The National Joint Powers Alliance) is an intergovernmental purchasing cooperative and unit of local government created by the Minnesota legislature.

The five UTVs are expected to be in service for eight (8) years per the District's equipment replacement guidelines.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)  
 ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR MARCH MEETING  
MARCH 15, 2023**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith “A Resolution Awarding a Contract to Burriss Equipment Co. for the Purchase of Five Kubota UTVs” and requests its approval.

**OPERATIONS COMMITTEE:**

Date: March 6, 2023      Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO BURRIS EQUIPMENT CO. FOR  
THE PURCHASE OF FIVE KUBOTA UTVS**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase five Kubota Utility Task Vehicles ("UTVs"), specifically model RTV-X1100CWL-H, or an approved equivalent, (the "Equipment"); and

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals, and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or the highest ranking proposer, all in accordance with such Act; and

**WHEREAS**, Sourcewell has publicly advertised for, and received, competitive proposals for the Equipment, including a proposal by Kubota for the Equipment; and

**WHEREAS**, Sourcewell has awarded contract #031121-KBA to Kubota as the highest-ranking proposer for the Equipment (the "Sourcewell Contract") and the Sourcewell Contract provides that other units of local government may also enter into contracts with Kubota on the same terms as provided in the Sourcewell Contract; and

**WHEREAS**, it is in the best interest of the District to award a contract for the Equipment to Burris Equipment Co., as the agent of Kubota on the same terms as provided in the Sourcewell Contract (the "Contract") in a total price equal to \$124,505.81 (the "Contract Price");

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

**Section 1. Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2. Award of Contract.** The proposal submitted by Kubota, in the total amount of the Contract Price, is hereby accepted and the Contract is hereby awarded to Burris Equipment Co., as the agent of Kubota. In the alternative, the Executive Director is authorized to award the Contract to any authorized agent of Kubota.

**Section 3. Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract with Burris Equipment Co., or other authorized agent of Kubota, in the amount of the Contract Price.

**Section 4. Payments.** The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5. Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

---

Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

---

Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

Sourcewell  
 Utility Tractors & Mowers - 031121  
 CE and AG - 040319  
 Utility Vehicles 122220  
 Arkansas 4600041718  
 Delaware GSS-21673  
 Mississippi (CE Only) 8200056371  
 Mississippi 8200055841

RTV-X1100CWL-H WEB QUOTE #2570820  
 Date: 2/1/2023 6:35:27 AM  
 - Customer Information -  
 Wright, Miles  
 Lake County Forest Preserve  
 mtwright@lcfpd.org  
 847-968-3375

Quote Provided By  
 Burris Equipment Co.  
 Ken Polheber  
 2216 N. Green Bay Rd.  
 Waukegan, IL 60087  
 email:  
 ken.polheber@burrisequipment.com  
 phone: 8474172940

-- Standard Features --

-- Custom Options --



**Kubota**

V Series

RTV-X1100CWL-H

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

Model Kubota D1105  
 3 Cyl. 68.5 cu in  
 +24.8 Gross Eng HP  
 75 Amp Alternator

**TRANSMISSION**

VHT-X  
 Variable Hydro Transmission  
 Forward Speeds:  
 Low 0 - 15 mph  
 High 0 - 25 mph  
 Reverse 0 - 17 mph  
 Limited-slip Front Differential  
 Rear differential lock

**HYDRAULICS**

Hydrostatic Power Steering  
 with manual tilt-feature  
 Hydraulic Cargo Dump  
 Hydraulic Oil Cooler

**FLUID CAPACITY**

Fuel Tank 7.9 gal  
 Cooling 8.3 qts  
 Engine Oil 4.3 qts  
 Transmission Oil 1.8 gal  
 Brake Fluid 0.4 qts

**CARGO BOX**

Width 57.7in  
 Length 40.5 in  
 Depth 11.2 in  
 Load Capacity 1102 lbs  
 Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

**KEY FEATURES**

Factory Cab w/ A/C, Heater,  
 Defroster  
 Fully opening roll-down door  
 windows  
 Digital Multi-meter  
 Speedometer  
 Pre-wired w/ speakers/antenna for  
 stereo  
 Front Independent Adjustable  
 Suspension  
 Rear Independent Adjustable  
 Suspension  
 Brakes - Front/Rear Wet Disc  
 Rear Brake Lights / Front  
 Headlights  
 2" Hitch Receiver, Front and Rear  
 Deluxe 60/40 split bench seats  
 with driver's side seat adjustment  
 Underseat Storage Compartments  
 Deluxe Front Guard  
 (radiator guard, bumper, and lens  
 guard)

**SAFETY EQUIPMENT**

SAE J2194 & OSHA 1928 ROPS  
 Horn  
 Dash-mounted Parking Brake  
 Spark Arrestor Muffler  
 Retractable 2-point Seat Belts

**DIMENSIONS**

Width 63.2 in  
 Height 79.5 in  
 Length 120.3 in  
 Wheelbase 80.5 in  
 Tow Capacity 1300 lbs  
 Ground Clearance 10.4 in  
 Suspension Travel 8 in  
 Turning Radius 13.1 ft

Factory Spray-on Bedliner  
 "L" Models Only

Bright Alloy Wheels (Silver-  
 painted)  
 Silver-painted with machined  
 surface  
 "S" Models only

**TIRES AND WHEELS**

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1100CWL-H Base Price: \$25,899.00

(1) CV-J GUARD KIT - REAR K7591-99160-CV-J GUARD KIT - REAR	\$132.87
(1) CV-J GUARD KIT - FRONT K7591-99150-CV-J GUARD KIT - FRONT	\$132.87
(1) WINCH KIT 4500LBS AXN ONE ROW 77700-1155B-WINCH KIT 4500LBS AXN ONE ROW	\$925.97
(1) LED FRONT WORK LIGHTS KIT (2) 77700-11811-LED FRONT WORK LIGHTS KIT (2)	\$179.00
(1) BACKUP ALARM K7591-99640-BACKUP ALARM	\$184.37
(1) REAR SCREEN - BLACK K7731-99280-REAR SCREEN - BLACK	\$318.27
(1) SIDE MIRROR KIT - CAB (1) 77700-V5059-SIDE MIRROR KIT - CAB (1)	\$91.67
(1) STROBE LIGHT KIT 77700-VC5058-STROBE LIGHT KIT	\$199.00
(1) TRAILER HITCH - 2IN RECIEVER - 3/4IN MOUNT 77700-V5200-TRAILER HITCH - 2IN RECIEVER - 3/4IN MOUNT	\$50.47
(1) LED REAR WORKLIGHT (1) 77700-11812-LED REAR WORKLIGHT (1)	\$99.00
<b>Configured Price:</b>	<b><u>\$28,212.49</u></b>
Sourcewell Discount:	(\$6,206.75)
<b>SUBTOTAL:</b>	<b><u>\$22,005.74</u></b>
Dealer Assembly:	\$669.17
Freight Cost:	\$881.25
PDI:	\$400.00
77700-05344 H-D Rear Hitch - Installed	\$945.00

Total Unit Price: \$24,901.16  
 Quantity Ordered: 5  
 Final Sales Price: \$124,505.81

**Final pricing will be based upon pricing at the time of  
 final delivery to Sourcewell members.  
 Purchase Order Must Reflect Final Sales Price.**

To order, place your Purchase Order directly with the quoting  
 dealer

\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

## NOTICES

### PUBLIC NOTICE

Sourcewell, a State of Minnesota local government agency and service cooperative, is requesting proposals for **Grounds Maintenance Equipment, Attachments, and Accessories with Related Services** to result in a contracting solution for use by its Participating Entities.

Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada.

A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal **<https://proportal.sourcewell-mn.gov>**.

*Only proposals submitted through the Sourcewell Procurement Portal will be considered.*

**Proposals are due no later than March 11, 2021, at 4:30 pm Central Time, and late proposals will not be considered.**