

DATE: February 6, 2023

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a resolution awarding multi-year contracts for mowing and landscape maintenance at multiple district sites to:

- Fleck’s Landscaping, for all work at the General Offices, in the Contract Price of \$32,814.00;
- Brightview Landscapes LLC, for all work at Fort Sheridan, Fort Sheridan National Cemetery, Fox River, and Van Patten Woods, in the Contract Price of \$359,637.20;
- TGF Enterprises, Inc., for all work at Independence Grove, in the Contract Price of \$276,846.00.

STRATEGIC DIRECTIONS SUPPORTED: Public Access & Connections; Organizational Sustainability

FINANCIAL DATA: The total amount to be awarded for year one (FY2023) is \$216,350.00. Funding for the first year of this work has been approved in the adopted FY2023 Budget in the total amount of \$171,250.00, including \$157,250.00 in the operating fund for Grounds Maintenance (15524000-705100) and \$14,000.00 in the Fort Sheridan Cemetery Fund (27614000-709000).

While the contract award will be over the budget, the actual amount spent is typically 5-10% below the contract amount, which is based on 28 mows per year, and the recent average has been 25-27 mows per year.

Future year budget requests (Year Two – FY2024 and Year Three – FY2025) will be based on the contract amounts for years two and three.

BACKGROUND: Since 2000, as the District has developed and opened more recreational space, some portion of the mowing and landscape maintenance of District property has been outsourced to private vendors. This practice has assisted the District in managing resources, including staffing levels and equipment inventories.

The contracts with those vendors expired at the end of 2022, and were for Fort Sheridan, Fort Sheridan Cemetery, Fox River, General Offices, Hastings Lake, Heron Creek, Independence Grove, and Van Patten. Grounds maintenance staff has determined that going forward it will be most efficient and cost effective for staff to mow at Hastings Lake and Heron Creek, and continue to use contractors at the other sites that have previously been contracted out. Accordingly, staff solicited competitive bids for those sites.

Five bidders submitted bids, and staff is recommending that contracts for different sites be awarded to the three different firms with the lowest responsible bids for the various sites. Each contract will have a one-year term, and then would be renewable at the District's option for a second year or third year and the bid prices for the future years. The low bidders and the bid pricing from each bidder are summarized on Exhibit A attached to the Resolution.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR MOWING AND LANDSCAPE
MAINTENANCE AT MULTIPLE DISTRICT SITES**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for Mowing and Landscape Maintenance at multiple District sites (the “Work”); and

WHEREAS, sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 20, 2022, at 2:00 p.m. and such bids are identified on Exhibit A; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners (i) finds that each yellow-highlighted bid on Exhibit A (collectively, the “Low Bids”) is a lowest responsible bid and (ii) awards a contract (collectively, the “Contracts”) for the portion of the Work to each of bidder who submitted the Low Bid for such portion of the Work (collectively the “Low Bidders”) in the amounts of each Low Bidder’s Low Bid (collectively, the “Contract Prices”) as follows:

- (a) to Fleck’s Landscaping, Wheeling, Illinois, a Contract for all Work at the General Offices in the Contract Price of \$32,814.00;
- (b) to TGF Enterprises, Inc., Libertyville, Illinois, a Contract for all Work at Independence Grove Forest Preserve, in the Contract Price of \$276,846.00;
- (c) to Brightview Landscapes LLC, Blue Bell, Pennsylvania, for all Work at Fort Sheridan, Fort Sheridan National Cemetery, Fox River, and Van Patten Woods, in the Contract Price of \$359,637.20; and

WHEREAS, the Contracts have an initial one-year term and provides that the District may unilaterally extend the term of the Contracts by two additional one-year terms (the “Extensions”);

WHEREAS, the Board of Commissioners hereby finds that each Low Bid is the lowest responsible bid for each corresponding Location as set forth above;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contracts. The Low Bids in the amounts listed on Exhibit A are hereby accepted and a Contract for a portion of the Work is hereby awarded to each Low Bidder in a Contract Price equal to the total of such Low Bidder's Low Bids.

Section 3: Execution of Contracts; Extensions. The Executive Director of the District is hereby authorized and directed to (i) execute the Contracts for the Work and (ii) exercise the Extensions in accordance with the terms of the Contracts, if he or she determines it is in the best interest of the District to do so.

Section 4: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2023

AYES:

NAYS:

APPROVED this ____ day of _____, 2023

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary

Exhibit No. _____

EXHIBIT A
MOWING

| Vendor | | YEAR 1 | | | YEAR 2 | | | YEAR 3 | | | | |
|---------------------|-------|---|--------------|-----------|--------------|--------------|-----------|--------------|--------------|-----------|--------------------|--------------|
| Fleck's Landscaping | UOM | BASE BID ITEMS (Forest Preserve Sites) | Unit Price | Estimated | Total | Unit Price | Estimated | Total | Unit Price | Estimated | Total | 3-Year Total |
| | Week | General Offices | \$156.00 | 28 | \$4,368.00 | \$156.00 | 28 | \$4,368.00 | \$156.00 | 28 | \$4,368.00 | \$13,104.00 |
| | Hours | General Offices Misc. Labor | \$43.80 | 150 | \$6,570.00 | \$43.80 | 150 | \$6,570.00 | \$43.80 | 150 | \$6,570.00 | \$19,710.00 |
| | Week | Fort Sheridan FP | \$2,770.00 | 28 | \$77,560.00 | \$2,770.00 | 28 | \$77,560.00 | \$2,770.00 | 28 | \$77,560.00 | \$232,680.00 |
| | Week | Fort Sheridan Cemetery | \$572.00 | 28 | \$16,016.00 | \$572.00 | 28 | \$16,016.00 | \$572.00 | 28 | \$16,016.00 | \$48,048.00 |
| | Each | Fort Sheridan Cemetery Fertilization | \$1,436.00 | 3 | \$4,308.00 | \$1,436.00 | 3 | \$4,308.00 | \$1,436.00 | 3 | \$4,308.00 | \$12,924.00 |
| | Week | Fox River FP | | | | | | | | | | |
| | Week | Van Patten Woods FP | | | | | | | | | | |
| | | | Total Year 1 | | \$108,822.00 | Total Year 2 | | \$108,822.00 | Total Year 3 | | \$108,822.00 | \$326,466.00 |
| AWARD TOTAL | | | | | | | | | | | \$32,814.00 | |

| Vendor | | YEAR 1 | | | YEAR 2 | | | YEAR 3 | | | | |
|-----------------|-------|---|--------------|-----------|--------------|--------------|-----------|--------------|--------------|-----------|--------------|--------------|
| TGF Enterprises | UOM | BASE BID ITEMS (Forest Preserve Sites) | Unit Price | Estimated | Total | Unit Price | Estimated | Total | Unit Price | Estimated | Total | 3-Year Total |
| | Week | General Offices | \$240.00 | 28 | \$6,720.00 | \$240.00 | 28 | \$6,720.00 | \$247.00 | 28 | \$6,916.00 | \$20,356.00 |
| | Hours | General Offices Misc. Labor | \$53.00 | 150 | \$7,950.00 | \$53.00 | 150 | \$7,950.00 | \$58.00 | 150 | \$8,700.00 | \$24,600.00 |
| | Week | Fort Sheridan FP | \$2,280.00 | 28 | \$63,840.00 | \$2,280.00 | 28 | \$63,840.00 | \$2,350.00 | 28 | \$65,800.00 | \$193,480.00 |
| | Week | Fort Sheridan Cemetery | | | | | | | | | | |
| | Each | Fort Sheridan Cemetery Fertilization | | | | | | | | | | |
| | Week | Fox River FP | | | | | | | | | | |
| | Week | Van Patten Woods FP | \$1,757.50 | 28 | \$49,210.00 | \$1,757.50 | 28 | \$49,210.00 | \$1,810.23 | 28 | \$50,686.44 | \$149,106.44 |
| | | | Total Year 1 | | \$127,720.00 | Total Year 2 | | \$127,720.00 | Total Year 3 | | \$132,102.44 | \$387,542.44 |

| Vendor | | YEAR 1 | | | YEAR 2 | | | YEAR 3 | | | | |
|-----------------------|-------|---|------------|--------------|-------------|--------------|--------------|-------------|--------------|--------------|-------------|--------------|
| Balanced Environments | UOM | BASE BID ITEMS (Forest Preserve Sites) | Unit Price | Estimated | Total | Unit Price | Estimated | Total | Unit Price | Estimated | Total | 3-Year Total |
| | Week | General Offices | \$620.00 | 28 | \$17,360.00 | \$620.00 | 28 | \$17,360.00 | \$620.00 | 28 | \$17,360.00 | \$52,080.00 |
| | Hours | General Offices Misc. Labor | \$72.00 | 150 | \$10,800.00 | \$72.00 | 150 | \$10,800.00 | \$72.00 | 150 | \$10,800.00 | \$32,400.00 |
| | Week | Fort Sheridan FP | \$1,981.00 | 28 | \$55,468.00 | \$1,981.00 | 28 | \$55,468.00 | \$1,981.00 | 28 | \$55,468.00 | \$166,404.00 |
| | Week | Fort Sheridan Cemetery | \$1,304.00 | 28 | \$36,512.00 | \$1,304.00 | 28 | \$36,512.00 | \$1,304.00 | 28 | \$36,512.00 | \$109,536.00 |
| | Each | Fort Sheridan Cemetery Fertilization | \$2,944.00 | 3 | \$8,832.00 | \$2,944.00 | 3 | \$8,832.00 | \$2,944.00 | 3 | \$8,832.00 | \$26,496.00 |
| | Week | Fox River FP | \$644.00 | 28 | \$18,032.00 | \$644.00 | 28 | \$18,032.00 | \$644.00 | 28 | \$18,032.00 | \$54,096.00 |
| | Week | Van Patten Woods FP | \$2,226.00 | 28 | \$62,328.00 | \$2,226.00 | 28 | \$62,328.00 | \$2,226.00 | 28 | \$62,328.00 | \$186,984.00 |
| | | | | Total Year 1 | | \$209,332.00 | Total Year 2 | | \$209,332.00 | Total Year 3 | | \$209,332.00 |

| Vendor | | YEAR 1 | | | YEAR 2 | | | YEAR 3 | | | | |
|-----------------------|-------|---|------------|--------------|-------------|--------------|--------------|-------------|--------------|--------------|-------------|--------------|
| Brightview Landscapes | UOM | BASE BID ITEMS (Forest Preserve Sites) | Unit Price | Estimated | Total | Unit Price | Estimated | Total | Unit Price | Estimated | Total | 3-Year Total |
| | Week | General Offices | \$295.00 | 28 | \$8,260.00 | \$309.75 | 28 | \$8,673.00 | \$325.24 | 28 | \$9,106.72 | \$26,039.72 |
| | Hours | General Offices Misc. Labor | \$40.00 | 150 | \$6,000.00 | \$42.00 | 150 | \$6,300.00 | \$44.10 | 150 | \$6,615.00 | \$18,915.00 |
| | Week | Fort Sheridan FP | \$1,500.00 | 28 | \$42,000.00 | \$1,575.00 | 28 | \$44,100.00 | \$1,653.75 | 28 | \$46,305.00 | \$132,405.00 |
| | Week | Fort Sheridan Cemetery | \$517.00 | 28 | \$14,476.00 | \$542.85 | 28 | \$15,199.80 | \$569.99 | 28 | \$15,959.72 | \$45,635.52 |
| | Each | Fort Sheridan Cemetery Fertilization | \$880.00 | 3 | \$2,640.00 | \$924.00 | 3 | \$2,772.00 | \$970.20 | 3 | \$2,910.60 | \$8,322.60 |
| | Week | Fox River FP | \$517.00 | 28 | \$14,476.00 | \$542.85 | 28 | \$15,199.80 | \$569.99 | 28 | \$15,959.72 | \$45,635.52 |
| | Week | Van Patten Woods FP | \$1,446.00 | 28 | \$40,488.00 | \$1,518.30 | 28 | \$42,512.40 | \$1,594.22 | 28 | \$44,638.16 | \$127,638.56 |
| | | | | Total Year 1 | | \$128,340.00 | Total Year 2 | | \$134,757.00 | Total Year 3 | | \$141,494.92 |

AWARD TOTAL

\$359,637.20

| Vendor | | YEAR 1 | | | YEAR 2 | | | YEAR 3 | | | | |
|-----------------------|-------|---|------------|--------------|-------------|-------------|--------------|-------------|-------------|--------------|-------------|--------------|
| | UOM | BASE BID ITEMS (Forest Preserve Sites) | Unit Price | Estimated | Total | Unit Price | Estimated | Total | Unit Price | Estimated | Total | 3-Year Total |
| Fisher Burton Company | Week | General Offices | \$215.00 | 28 | \$6,020.00 | \$222.00 | 28 | \$6,216.00 | \$299.50 | 28 | \$8,386.00 | \$20,622.00 |
| | Hours | General Offices Misc. Labor | \$56.00 | 150 | \$8,400.00 | \$58.00 | 150 | \$8,700.00 | \$59.50 | 150 | \$8,925.00 | \$26,025.00 |
| | Week | Fort Sheridan FP | | | | | | | | | | |
| | Week | Fort Sheridan Cemetery | | | | | | | | | | |
| | Each | Fort Sheridan Cemetery Fertilization | | | | | | | | | | |
| | Week | Fox River FP | \$585.00 | 28 | \$16,380.00 | \$615.00 | 28 | \$17,220.00 | \$645.00 | 28 | \$18,060.00 | \$51,660.00 |
| | Week | Van Patten Woods FP | | | | | | | | | | |
| | | | | Total Year 1 | | \$30,800.00 | Total Year 2 | | \$32,136.00 | Total Year 3 | | \$35,371.00 |

INDEPENDENCE GROVE

| Vendor | | Unit of Measure | Number of Units | No. of Occurrences | Year 1 | | Year 2 | | Year 3 | | Three Year Totals |
|-----------------|---|-----------------|-----------------|--------------------|------------|--------------|------------|--------------|------------|--------------|-------------------|
| | | | | | Unit Price | Total Annual | Unit Price | Total Annual | Unit Price | Total Annual | |
| TGF Enterprises | Mowing and trimming of turf (irrigated areas) | Acre | 6 | 30 | \$47.50 | \$8,550.00 | \$47.50 | \$8,550.00 | \$49.00 | \$8,820.00 | \$25,920.00 |
| | Mowing and trimming of turf (non-irrigated areas) | Acre | 46 | 28 | \$47.50 | \$61,180.00 | \$47.50 | \$61,180.00 | \$49.00 | \$63,112.00 | \$185,472.00 |
| | Spring Cleanup of All Prairie Grasses and Forbs. | Lump Sum | 1 | 1 | \$3,816.00 | \$3,816.00 | \$3,816.00 | \$3,816.00 | \$3,930.00 | \$3,930.00 | \$11,562.00 |
| | Irrigated Turf Crabgrass Pre-Emergent | Acre | 6 | 1 | \$373.00 | \$2,238.00 | \$373.00 | \$2,238.00 | \$384.00 | \$2,304.00 | \$6,780.00 |
| | Turf Fertilization UMAXX 46-0-0 Granular | Acre | 52 | 1 | \$236.00 | \$12,272.00 | \$236.00 | \$12,272.00 | \$243.00 | \$12,636.00 | \$37,180.00 |
| | Broadleaf Weed Control Trimec Granular (3-Way) | Hour | 52 | 1 | \$63.00 | \$3,276.00 | \$63.00 | \$3,276.00 | \$65.00 | \$3,380.00 | \$9,932.00 |

GRAND TOTAL **\$276,846.00**

| Vendor | | Unit of Measure | Number of Units | No. of Occurrences | Year 1 | | Year 2 | | Year 3 | | Three Year Totals |
|-----------------------|---|-----------------|-----------------|--------------------|-------------|--------------|-------------|--------------|-------------|--------------|-------------------|
| | | | | | Unit Price | Total Annual | Unit Price | Total Annual | Unit Price | Total Annual | |
| Balanced Environments | Mowing and trimming of turf (irrigated areas) | Acre | 6 | 30 | \$160.00 | \$28,800.00 | \$160.00 | \$28,800.00 | \$160.00 | \$28,800.00 | \$86,400.00 |
| | Mowing and trimming of turf (non-irrigated areas) | Acre | 46 | 28 | \$14.00 | \$18,032.00 | \$14.00 | \$18,032.00 | \$14.00 | \$18,032.00 | \$54,096.00 |
| | Spring Cleanup of All Prairie Grasses and Forbs. | Lump Sum | 1 | 1 | \$39,400.00 | \$39,400.00 | \$39,400.00 | \$39,400.00 | \$39,400.00 | \$39,400.00 | \$118,200.00 |
| | Irrigated Turf Crabgrass Pre-Emergent | Acre | 6 | 1 | \$312.00 | \$1,872.00 | \$312.00 | \$1,872.00 | \$312.00 | \$1,872.00 | \$5,616.00 |
| | Turf Fertilization UMAXX 46-0-0 Granular | Acre | 52 | 1 | \$312.00 | \$16,224.00 | \$312.00 | \$16,224.00 | \$312.00 | \$16,224.00 | \$48,672.00 |
| | Broadleaf Weed Control Trimec Granular (3-Way) | Hour | 52 | 1 | \$236.00 | \$12,272.00 | \$236.00 | \$12,272.00 | \$236.00 | \$12,272.00 | \$36,816.00 |

GRAND TOTAL **\$349,800.00**

| Vendor | | Unit of Measure | Number of Units | No. of Occurrences | Year 1 | | Year 2 | | Year 3 | | Three Year Totals |
|-----------------------|---|-----------------|-----------------|--------------------|------------|--------------|------------|--------------|------------|--------------|-------------------|
| | | | | | Unit Price | Total Annual | Unit Price | Total Annual | Unit Price | Total Annual | |
| Brightview Landscapes | Mowing and trimming of turf (irrigated areas) | Acre | 6 | 30 | \$313.50 | \$56,430.00 | \$330.00 | \$59,400.00 | \$347.33 | \$62,520.00 | \$178,350.00 |
| | Mowing and trimming of turf (non-irrigated areas) | Acre | 46 | 28 | \$38.17 | \$49,168.00 | \$40.08 | \$51,632.04 | \$43.60 | \$56,156.80 | \$156,968.00 |
| | Spring Cleanup of All Prairie Grasses and Forbs. | Lump Sum | 1 | 1 | \$850.00 | \$850.00 | \$893.00 | \$893.00 | \$937.00 | \$937.00 | \$2,680.00 |
| | Irrigated Turf Crabgrass Pre-Emergent | Acre | 6 | 1 | \$885.00 | \$5,310.00 | \$930.00 | \$5,580.00 | \$977.00 | \$5,862.00 | \$16,752.00 |
| | Turf Fertilization UMAXX 46-0-0 Granular | Acre | 52 | 1 | \$115.38 | \$5,999.76 | \$121.46 | \$6,315.92 | \$127.85 | \$6,648.20 | \$18,964.00 |
| | Broadleaf Weed Control Trimec Granular (3-Way) | Hour | 52 | 1 | \$115.38 | \$5,999.76 | \$121.46 | \$6,315.92 | \$127.85 | \$6,648.20 | \$18,964.00 |

GRAND TOTAL **\$392,657.60**

No Bids: Fleck's Landscaping, Fisher Burton Company