



DATE: January 9, 2023

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

Gina Roberts, Chair
Finance Committee

FROM: Mary E. Kann
Director of Administration

RECOMMENDATION: Recommend approval of a Resolution to award a three-year Contract via the Illinois Statewide Contract (“SWC”) to Dell Marketing, L.P., to supply Microsoft Software Licensing, in an amount not to exceed \$221,068.62.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability

FINANCIAL DATA: The estimated annual Contract price is \$73,689.54, totaling \$221,068.62 for three years. Funding was approved as part of the adopted FY2023 budget in the IT Replacement Fund, account 91122400-709000.

BACKGROUND: The contract that would be approved by the attached resolution (“Contract”) will provide the District with Microsoft Enterprise Licensing (used for full and part time employees) and Cloud Solution Provider (CSP) Licensing (used for seasonal employees), which include Microsoft Operating Systems, Network Client Access Licenses, Office365 products, Microsoft Endpoint Security Suite, Multi-Factor Authentication Services, and all upgrades for 235 full time and approximately 242 seasonal/part-time users, for the term of the Contract.

Under the Governmental Joint Purchasing Act (30 ILCS 525/2), any governmental unit may purchase supplies or services jointly with other government agencies, provided that the price for the supplies or services being purchased were obtained through a competitive bidding or proposal process initiated by a government agency. The Illinois Department of Central Management services published a notice for competitive bids for a Microsoft Products and Support Contract (CMT1176800) and awarded the contract to Dell Marketing, L.P. The State’s contract is open for joint purchasing.

The attached resolution would approve the Contract under the same terms as the State’s contract. The District’s Contract would be in effect through February 28, 2026. The resolution also authorizes the Executive Director, after the initial term of the Contract, to exercise renewals of the Contract if he or she determines it is in the best interest of the District to do so and the prices of the renewals are within the amounts budgeted for same in the annual budget and appropriations ordinance.

REVIEW BY OTHERS: Chief Operations Officer, Information Technology Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR JANUARY MEETING
JANUARY 18, 2023**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith “A Resolution Awarding a Three-Year Contract to Dell Marketing, L.P., to Supply Microsoft Software Licensing,” and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A THREE-YEAR CONTRACT TO
DELL MARKETING, L.P., TO SUPPLY MICROSOFT SOFTWARE LICENSING**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase licensing rights to use and periodically upgrade Microsoft systems and products, including Microsoft Operating Systems, Network Client Access Licenses, Office365 products, Microsoft Endpoint Security Suite, and Multi-Factor Authentication Services (the “License Rights”); and

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals, and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or the highest ranking proposer, all in accordance with such Act; and

WHEREAS, the Illinois Department of Central Management Services (“CMS”) has publicly advertised for, and received, competitive bids for the License Rights, including a bid by Dell Marketing, L.P.; and

WHEREAS, CMS has awarded Contract # CMT1176800 to Dell Marketing, L.P., as the lowest responsible bidder for the License Rights (the “CMS Contract”) and the CMS Contract provides that other units of government may also enter into contracts with Dell Marketing, L.P., on the same terms as provided in the CMS Contract; and

WHEREAS, it is in the best interest of the District to award a contract for the License Rights to Dell Marketing, L.P., on the same terms as provided in the CMS Contract (the “Contract”); and

WHEREAS, the CMS Contract provides that it can be renewed from time to time (collectively, “Renewals”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contract. The bid for the License Rights submitted by Dell Marketing, L.P., in an amount not to exceed \$221,0682.62 (the “Contract Price”) is hereby accepted and the Contract is hereby awarded to Dell Marketing, L.P.

Section 3: Execution of Contract: The Executive Director of the District is hereby authorized and directed to execute the Contract in the amount of the Contract Price with Dell Marketing, L.P. The Executive Director is further authorized to approve each Renewal for the Services if (i) the

contract price of the Renewal falls within the then-applicable annual budget and appropriations ordinance and (ii) the Executive Director determines that the Renewal is in the best interests of the District.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2023.

AYES:

NAYS:

APPROVED this ____ day of _____, 2023.

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary

Exhibit No. _____