



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** March 2, 2015

**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** James L. Anderson, Director  
Natural Resources Department

**SUBJECT:** Hydrologic Analysis and Design Services at Middlefork Savanna Forest Preserve

**RECOMMENDATION:** Approve a Resolution awarding a contract for hydrologic analysis and design services at Middlefork Savanna Forest Preserve to Hey and Associates, Inc. of Volo, Illinois, in the Contract Price of \$27,800.00.

**BACKGROUND:** In 2014 the District applied for and was awarded grant monies from the Chicago-Calumet Rivers Fund. The Fund supports restoration work within the Chicago and Calumet River watersheds in the greater Chicagoland area. Hey and Associates will provide hydrologic analysis and design services to the District to aid in wetland restoration activities connected to this grant, including land surveying, wetland delineation, analysis of existing conditions, design for wetland restoration (removal of agricultural drain tile, installation of water control structures, coordination of work across property boundaries) and obtaining required permits from the Lake County Stormwater Management Commission and US Army Corps of Engineers. This project will expand the scope of previous projects to further manage and enhance natural habitats at Middlefork Savanna. The work of this project will be used as matching contributions for the Chicago-Calumet Rivers Fund Grant.

Staff recommends that Hey and Associates, Inc. of Volo, Illinois be awarded the contract as they are a professional service contractor skilled in this type of project. Work is anticipated to begin in March 2015 and be completed in 2016.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Legal Counsel

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2014/2015 Capital Improvement Plan for Habitat Restoration in the amount of \$500,000.00. This portion of the project was estimated at \$30,000.00. The actual cost of \$27,800.00 will be charged to the Habitat Restoration Fund (201041000-803200-60004).

**PRESENTER:** James L. Anderson

STATE OF ILLINOIS     )  
                                       ) SS  
 COUNTY OF LAKE        )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR MARCH MEETING  
 MARCH 10, 2015**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE** AND **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract to Hey and Associates, Inc., for Hydrologic Analysis and Design Services at Middlefork Savanna Forest Preserve," and request its adoption.

**PLANNING AND RESTORATION  
 COMMITTEE:**

YEA    NAY

**FINANCE AND ADMINISTRATIVE  
 COMMITTEE:**

YEA    NAY

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 Bonnie Thomson Carter, Chair

  

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 S. Michael Rummel, Chair

  

*Nick Sauer*  
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 Nick Sauer, Vice-Chair

  

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 Linda Pedersen, Vice-Chair

  

*Carol Calabresa*  
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 Steve Carlson

  

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 Bill Durkin

  

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 Diane Hewitt

  

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 Aaron Lawlor

  

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 Sid Mathias

  

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 Audrey Nixon

  

*Craig Taylor*  
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*Tom Weber*  
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**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO HEY AND ASSOCIATES, INC., FOR HYDROLOGIC ANALYSIS AND DESIGN SERVICES AT MIDDLEFORK SAVANNA FOREST PRESERVE**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires purchase hydrologic analysis and design services (the "Services") at the Middlefork Savanna Forest Preserve; and

**WHEREAS**, the Director of Natural Resources and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal for the Services; and

**WHEREAS**, the District's staff, the Purchasing Manager, the Director of Natural Resources, the Planning and Restoration Committee, and the Finance and Administrative Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Hey and Associates, Inc., be determined to be the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Hey and Associates, Inc., (the "Contract") in the amount of \$27,800.00 (the "Contract Price"); and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Hey and Associates, Inc., is the proposal that is most advantageous to the District, and that the Contract Price is fair and reasonable; and

**WHEREAS**, the District has a satisfactory relationship with Hey and Associates, Inc., for hydrologic analysis and design services;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1. Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Award of Contract. The Contract for the Services in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Hey and Associates, Inc.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2015

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2015

ATTEST:

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Ann B. Maine, President  
Lake County Forest Preserve District

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Julie A. Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit \_\_\_\_\_