



DATE: April 4, 2022
MEMO TO: Jessica Vealitzek, Chair
Operations Committee
FROM: Pati Vitt
Director of Natural Resources

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for the Purchase of Trees and Shrubs for various Forest Preserves to Possibility Place Nursery, Inc. in the Contract Price of \$27,883.25.

STRATEGIC DIRECTION SUPPORTED: Conservation

FINANCIAL DATA: The District-wide Reforestation project was approved as part of the adopted FY22 Capital Improvement Plan in the amount of \$100,000.00. This portion of the project (purchase of trees) was estimated at \$40,000.00. The contract price of the proposed contract is \$27,883.25 which will be charged to the District-wide Reforestation account (1104100-803200-60008).

No other vendor submitted low bids exceeding \$25,000.00, so the low bids from those vendors (totaling \$11,972.43) do not require Committee and Board approval. Combined with the proposed contract, the total of the low bids is \$39,855.68, which will be charged to the District-wide Reforestation account (1104100-803200-60008).

BACKGROUND: The District implements a reforestation program to (i) restore historically altered or degraded lands to their natural condition as forest, woodland, and savanna communities, (ii) reduce habitat fragmentation, (iii) restore woodland connectivity, (iv) enhance wildlife habitat, and (v) improve the aesthetic quality of its preserves. In the fall of 2022, 2,190 native trees and shrubs will be installed at Old School, Captain Daniel Wright Woods, Cuba Marsh, Fox River, Grant Woods, Ray Lake, and Edward L. Ryerson Conservation Area Forest Preserves across approximately 100 acres.

The project was advertised on January 26, 2022, and bids were received from five bidders each of which submitted bids on multiple species. The low bidders and their total bids are listed below:

<u>BIDDER</u>	<u>TOTAL LOW BIDS</u>
Possibility Place Nursery, Inc.	\$ 27,883.25
<u>SUCCESSFUL BIDDERS WITH LOW BIDS UNDER \$25,000.00</u>	
Majestic Oaks Nursery	\$ 11,012.43
Johnson's Nursery	\$ 960.00

Materials were bid on a unit price per species.

Staff recommends that Possibility Place Nursery, Inc. be awarded a contract as the lowest responsible bidder for the species for which it was the low bidder. Possibility Place Nursery, Inc. submitted low bids totaling greater than \$25,000.00, thus requiring Committee recommendation and Board approval of the contract with Possibility Place Nursery, Inc.

Delivery is anticipated to begin September 2022 and be completed by October 2022.

For this project, staff has already awarded contracts to Majestic Oaks Nursery and Johnson's Nursery, for the totals of their low bids. Each of their low bid totals is less than the Purchasing Policy threshold that requires Committee recommendation and Board approval (over \$25,000.00).

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR
TREE AND SHRUB PURCHASES FOR MULTIPLE PRESERVES**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for the purchase of Trees and Shrubs identified on Exhibit A (the “Products”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on February 22, 2022 at 11:00 a.m.; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee have reviewed the bids for the Products submitted by Possibility Place Nursery, Inc. and identified on Exhibit A (the “Bids”) and recommend that the Board of Commissioners finds Possibility Place Nursery, Inc. to be the lowest responsible bidder for the Products, and awards a contract for the Products to Possibility Place Nursery, Inc. (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds that Possibility Place Nursery, Inc. is the lowest responsible bidder for the Products;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Bids in the total amount of \$27,883.25 (the “Contract Price”) are hereby accepted and a Contract for the Products in the amount of the Contract Price is hereby awarded to Possibility Place Nursery, Inc.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract in the amount of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract’s terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2022

AYES:

NAYS:

APPROVED this _____ day of _____, 2022

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

SPECIES	SIZE	QUANTITY	BID UNIT PRICE	TOTAL
Hamamelis virginiana (Witch Hazel)	1-Gallon	12	\$9.50	\$114.00
Hamamelis virginiana (Witch Hazel)	5-Gallon	3	\$25.00	\$75.00
Lonicera prolifera (Yellow Honeysuckle)	5-Gallon	10	\$13.50	\$135.00
Prunus virginiana (Choke Cherry)	1-Gallon	20	\$9.50	\$190.00
Prunus virginiana (Choke Cherry)	5-Gallon	20	\$13.00	\$260.00
Ribes cynosbati (Prickly Wild Gooseberry)	5-Gallon	10	\$13.00	\$130.00
Ribes missouriense (Wild Gooseberry)	5-Gallon	10	\$12.25	\$122.50
Staphylea trifolia (Bladdernut)	1-Gallon	12	\$9.50	\$114.00
Staphylea trifolia (Bladdernut)	5-Gallon	13	\$17.50	\$227.50
Viburnum lentago (Nannyberry)	5-Gallon	10	\$12.25	\$122.50
Acer saccharum (Sugar Maple)	1-inch	2	\$95.00	\$190.00
Carya cordiformis (Bitternut Hickory)	1-inch	1	\$75.00	\$75.00
Celtis occidentalis (Hackberry)	1-inch	1	\$75.00	\$75.00
Hamamelis virginiana (Witch Hazel)	5-Gallon	4	\$25.00	\$100.00
Ostrya virginiana (Hop Hornbeam)	5-Gallon	1	\$20.00	\$20.00
Prunus virginiana (Choke Cherry)	5-Gallon	3	\$13.00	\$39.00
Quercus alba (White Oak)	1-inch	3	\$55.00	\$165.00
Quercus macrocarpa (Bur Oak)	1-inch	2	\$52.50	\$105.00
Quercus rubra (Red Oak)	1-inch	2	\$55.00	\$110.00
Ribes missouriense (Wild Gooseberry)	5-Gallon	3	\$12.25	\$36.75
Sambucus canadensis (Elderberry)	5-Gallon	2	\$12.25	\$24.50
Amorpha canescens (Lead Plant)	1-Gallon	25	\$10.00	\$250.00
Rosa carolina (Pasture Rose)	1-Gallon	85	\$9.00	\$765.00
Carya cordiformis (Bitternut Hickory)	1-inch	13	\$75.00	\$975.00
Carya ovata (Shagbark Hickory)	5-Gallon	9	\$30.00	\$270.00
Corylus americana (Hazelnut)	5-Gallon	66	\$13.50	\$891.00
Crataegus mollis (Downy Hawthorn)	5-Gallon	38	\$20.00	\$760.00
Malus ioensis (Iowa Crab)	5-Gallon	27	\$15.00	\$405.00
Prunus serotina (Wild Black Cherry)	1-inch	3	\$20.00	\$60.00
Prunus virginiana (Choke Cherry)	5-Gallon	2	\$13.00	\$26.00
Quercus alba (White Oak)	1-inch	21	\$55.00	\$1,155.00
Quercus macrocarpa (Bur Oak)	1-inch	67	\$52.50	\$3,517.50
Quercus rubra (Red Oak)	1-inch	5	\$55.00	\$275.00
Quercus velutina (Black Oak)	5-Gallon	1	\$20.00	\$20.00
Quercus velutina (Black Oak)	1-inch	7	\$55.00	\$385.00
Ribes missouriense (Wild Gooseberry)	5-Gallon	19	\$12.25	\$232.75
Rosa carolina (Pasture Rose)	1-Gallon	30	\$9.00	\$270.00
Rosa carolina (Pasture Rose)	5-Gallon	16	\$13.00	\$208.00
Viburnum lentago (Nannyberry)	5-Gallon	11	\$12.25	\$134.75
Viburnum rafinesquianum (Downy Arrow-Wood)	5-Gallon	10	\$19.00	\$190.00
Corylus americana (Hazelnut)	5-Gallon	35	\$13.50	\$472.50
Malus ioensis (Iowa Crab)	1-Gallon	20	\$9.50	\$190.00
Malus ioensis (Iowa Crab)	5-Gallon	25	\$15.00	\$375.00
Quercus macrocarpa (Bur Oak)	1-inch	45	\$52.50	\$2,362.50
Viburnum lentago (Nannyberry)	5-Gallon	45	\$12.25	\$551.25
Xanthoxylum americanum (Pricky Ash)	5-Gallon	10	\$17.50	\$175.00
Amelanchier arborea (Serviceberry)	10-gallon	1	\$55.00	\$55.00
Corylus americana (Hazelnut)	5-Gallon	14	\$13.50	\$189.00
Crataegus mollis (Downy Hawthorn)	5-Gallon	5	\$20.00	\$100.00

SPECIES	SIZE	QUANTITY	BID UNIT PRICE	TOTAL
Malus ioensis (Iowa Crab)	5-Gallon	8	\$15.00	\$120.00
Ostrya virginiana (Hop Hornbeam)	5-Gallon	2	\$20.00	\$40.00
Prunus americana (Wild Plum)	5-Gallon	13	\$15.00	\$195.00
Ribes missouriense (Wild Gooseberry)	5-Gallon	6	\$12.25	\$73.50
Rosa blanda (Early Wild Rose)	10-gallon	4	\$50.00	\$200.00
Sambucus canadensis (Elderberry)	5-Gallon	3	\$12.25	\$36.75
Staphylea trifolia (Bladdernut)	10-Gallon	7	\$60.00	\$420.00
Viburnum lentago (Nannyberry)	5-Gallon	13	\$12.25	\$159.25
Viburnum rafinesquianum (Downy Arrow-Wood)	5-Gallon	3	\$19.00	\$57.00
Carya cordiformis (Bitternut Hickory)	5-Gallon	1	\$30.00	\$30.00
Carya ovata (Shagbark Hickory)	5-Gallon	5	\$30.00	\$150.00
Corylus americana (Hazelnut)	5-Gallon	24	\$13.50	\$324.00
Crataegus mollis (Downy Hawthorn)	5-Gallon	12	\$20.00	\$240.00
Malus ioensis (Iowa Crab)	5-Gallon	12	\$15.00	\$180.00
Prunus serotina (Wild Black Cherry)	1-inch	1	\$20.00	\$20.00
Quercus alba (White Oak)	1-inch	14	\$55.00	\$770.00
Quercus macrocarpa (Bur Oak)	1-inch	33	\$52.50	\$1,732.50
Quercus velutina (Black Oak)	5-Gallon	2	\$20.00	\$40.00
Quercus velutina (Black Oak)	1-inch	2	\$55.00	\$110.00
Ribes missouriense (Wild Gooseberry)	5-Gallon	15	\$12.25	\$183.75
Rosa carolina (Pasture Rose)	5-Gallon	8	\$13.00	\$104.00
Sambucus canadensis (Elderberry)	5-Gallon	4	\$12.25	\$49.00
Viburnum lentago (Nannyberry)	5-Gallon	16	\$12.25	\$196.00
Carpinus caroliniana (Musclewood)	5-Gallon	10	\$17.00	\$170.00
Carya cordiformis (Bitternut Hickory)	5-Gallon	8	\$30.00	\$240.00
Ceanothus americanus (New Jersey Tea)	5-gallon	8	\$13.00	\$104.00
Celtis occidentalis (Hackberry)	1-inch	3	\$75.00	\$225.00
Cercis canadensis (Redbud)	15-gallon	15	\$85.00	\$1,275.00
Corylus americana (Hazelnut)	5-Gallon	15	\$13.50	\$202.50
Crataegus mollis (Downy Hawthorn)	5-Gallon	8	\$20.00	\$160.00
Ilex verticillata (Winterberry)	5-gallon	3	\$20.00	\$60.00
Malus ioensis (Iowa Crab)	5-Gallon	10	\$15.00	\$150.00
Ostrya virginiana (Hop Hornbeam)	5-Gallon	8	\$20.00	\$160.00
Populus grandidentata (Large-Toothed Aspen)	5-gallon	2	\$20.00	\$40.00
Prunus americana (Wild Plum)	5-Gallon	14	\$15.00	\$210.00
Prunus serotina (Wild Black Cherry)	5-gallon	2	\$20.00	\$40.00
Prunus serotina (Wild Black Cherry)	1-inch	1	\$20.00	\$20.00
Quercus alba (White Oak)	1-inch	5	\$55.00	\$275.00
Quercus bicolor (Swamp White Oak)	5-gallon	1	\$20.00	\$20.00
Quercus bicolor (Swamp White Oak)	1-inch	5	\$55.00	\$275.00
Quercus macrocarpa (Bur Oak)	1-inch	6	\$52.50	\$315.00
Quercus rubra (Red Oak)	1-inch	4	\$55.00	\$220.00
Quercus velutina (Black Oak)	5-Gallon	3	\$20.00	\$60.00
Quercus velutina (Black Oak)	1-inch	3	\$55.00	\$165.00
Ribes americanum (Wild Black Currant)	5-gallon	10	\$13.00	\$130.00
Ribes missouriense (Wild Gooseberry)	5-Gallon	10	\$12.25	\$122.50
Viburnum lentago (Nannyberry)	5-Gallon	10	\$12.25	\$122.50

VENDOR TOTAL:

\$27,883.25