

**DATE:** April 4, 2022

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** Pati Vitt  
Director of Natural Resources

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Reforestation Watering at Multiple Forest Preserves (Old School, Singing Hills and Lakewood) to Alvarez, Inc., in the Contract Price of \$36,480.00.

**STRATEGIC DIRECTION SUPPORTED:** Conservation

**FINANCIAL DATA:** The District-wide Reforestation project was approved as part of the adopted FY22 Capital Improvement Plan in the amount of \$100,000.00. This portion of the project (reforestation watering) was estimated at \$45,000.00. The contract price of the proposed contract is \$36,480.00, combined with the low bid not requiring Committee and Board approval in the amount of \$8,400.00, equates to a total cost for the reforestation rewatering work of \$44,880.00 and will be charged to the District-wide Reforestation account (1104100-803200-60008).

**BACKGROUND:** The District sought bids for supplemental watering treatments to newly planted trees and shrubs to be installed at Old School, Singing Hills, and Lakewood Forest Preserves in the fall of 2022.

The project was advertised on January 19, 2022, and bids were received from four bidders, each of which submitted bids on multiple project sites. The low bidders and their total low bids are listed below:

<b><u>BIDDER</u></b>	<b><u>TOTAL LOW BIDS</u></b>
Alvarez, Inc., Barrington, IL	\$ 36,480.00
<b><u>SUCCESSFUL BIDDER WITH LOW BID UNDER \$25,000.00</u></b>	
Baxter & Woodman Natural Resources, LLC, Crystal Lake, IL	\$ 8,400.00

Staff recommends that Alvarez, Inc. be awarded the contract as the lowest responsible bidder for the project sites for which it was the low bidder. Work is anticipated to begin May 2022 and be completed by October 2022.

Staff will award a contract to Baxter & Woodman in the amount of its low bid, which is less than the Purchasing Policy threshold that requires Committee recommendation and Board approval (over \$25,000.00).

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

STATE OF ILLINOIS)  
  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR APRIL MEETING  
APRIL 12, 2022**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith “A Resolution Awarding a Contract for Reforestation Watering at Multiple Preserves to Alvarez, Inc.” and requests its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_

Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR REFORESTATION WATERING AT  
MULTIPLE PRESERVES TO ALVAREZ, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for the purchase of Reforestation Watering at Multiple Preserves (the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois, on February 2, 2022 at 11:00 a.m.; and

**WHEREAS**, bids were received for the Work at the following sites, in the following amounts, and from the following bidders:

	ALVAREZ INC.	MCGINTY BROS., INC.	BAXTER & WOODMAN, INC.	V3 CONSTRUCTION, LTD.
OLD SCHOOL	\$10,320.00	\$15,270.00	\$18,000.00	\$0.00
LAKEWOOD CENTER	\$14,640.00	\$21,180.00	\$18,600.00	\$23,400.00
LAKEWOOD EAST	\$11,520.00	\$15,990.00	\$14,400.00	\$0.00
SINGING HILLS	\$8,640.00	\$9,900.00	\$8,400.00	\$0.00

and;

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee, have reviewed the bids and recommend that the Board of Commissioners find Alvarez, Inc., to be the lowest responsible bidder for the Work at Old School Forest Preserve and at Lakewood Forest Preserve (the “Specified Work”) and award a contract for the Specified Work to Alvarez, Inc. (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that Alvarez, Inc. is the lowest responsible bidder for the Specified Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The bids submitted by Alvarez, Inc. for the Specified Work in the total amount of \$36,480.00 (the “Contract Price”) are hereby accepted and a Contract for the Specified Work is hereby awarded to Alvarez, Inc.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Specified Work in the amount of the Contract Price.

**Section 4: Payments.** The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2022

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_