



Lake County Forest Preserves

General Offices
1899 West Winchester Road
Libertyville, Illinois 60048
847-367-6640 • Fax: 847-367-6649
www.LCFPD.org

DATE: January 31, 2022
MEMO TO: Jessica Vealitzek, Chair
Operations Committee
FROM: Alex Eichman
Chief of Golf Operations

RECOMMENDATION: Approve Change Order No. 1 to the Contract with Nadler Golf Car Sales, Inc. in an amount not-to-exceed \$34,400.10.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: This change order amount increases the total contract amount to \$1,118,075.10, which is an increase of 3%. The contract with Nadler Golf Car Sales, Inc. is a 5-year lease agreement with payments broken into 6 payments per year. The annual amount of the increase change order will be \$6,880.02; split into 6 payments of \$1,134.67 each.

BACKGROUND: In September 2021, the District approved a 5-year lease and maintenance agreement for a fleet of golf cars. 296 of those cars are regularly used by paying golfers. Six are used by staff. This change order will add a plexiglass folding windshield to each golf car. In previous agreements, a golf car windshield was considered standard equipment, not an option that came with an upcharge. This was not realized until the cars began to arrive on site in December.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

COMMITTEE MOTION:

Motion to approve Change Order No. 1 to the Contract with Nadler Golf Car Sales, Inc. increasing the Contract Amount by \$34,400.10 in substantially the form attached to staff’s January 31, 2022 memorandum for the following reasons:

- a. The Change Order is germane to the original Contract, as signed; and
- b. The Change Order is in the best interest of the District.

APPROVED:

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

Purchase Order Change Order



Lake County
Forest Preserves

1899 West Winchester Road
Libertyville, Illinois 60048
PurchasingDept@LCFPD.org
847-367-6640

Date: 01/06/2022	Change Order Number (Please use drop down) * 1	Department:(Please use drop down) * Facilities Golf
Fiscal Year 2022	Purchase Order Number: * N/A	Account Code: * 80834000-706000 81834000-706000 83834000-706000
		Administrative Assistant Email * MSHELTON@LCFPD.ORG

Project Information

Project or Bid Number:	Contractor Name: * Nadler Golf Car Sales, Inc.	Completed
Project Name: * 5-year lease of golf cars	Contractor Email * ERIC@NADLERGOLF.COM	Original Contract Date: * 09/14/2021
Site:	Contractor Admin Email	Contract Type: * <input checked="" type="radio"/> Lump Sum Contract <input type="radio"/> Unit Price Contract

To the Contractor: You are hereby authorized to make the following changes, subject to the Contract provisions.

Increase

The following items are added to the contract documents: Added 37 1/2" wide and 33 1/2" tall Windshields to 302 golf cars.	Increase Amount: \$34,400.10
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Decrease	
The following items are deducted from the contract documents (project completed under budget—credit to the contract):	Decrease Amount (enter as a negative number):

Time Extension
Change to Scope that results in time extension or no additional costs:

Change in Contract Price from this Change Order: **\$34,400.10**

Revised Completion Date:

Change in Contract Price			
Original Contract Price: *	Contract Price prior to this Change Order (as amended by <i>previous</i> Change Orders, if any): *	Net Change from original Contract Price resulting from this Change Order and all previous Change Orders:	New Contract Price
\$1,153,675.00	\$1,153,675.00	\$34,400.10	\$1,188,075.10
		Net Percentage Change from original Contract Price resulting form this Change Order and all previous Change Orders:	
		3.000000%	

Change in Contract Time

Original Contract Time	Contract Time (as amended by <i>previous</i> Change Orders, if any)	New Contract Time
Commencement Date:	Commencement Date:	Commencement Date:
Completion Date:	Completion Date:	Completion Date:

Notes to Vendor


Please type your notes to the Vendor below:

Project Manager Recommendation

Project Manager *
AEICHMAN

Date of Recommendation:
01/06/2022

Signature:



Department Director Approval

Department Director:

Date of Approval:

Signature:

Click to Sign Document

By their approval of this Change Order, Owner's Standing Committee has determined:

- 1. The Change Order is germane to the original Contract, as signed; and**
- 2. The Change Order is in the best interest of the Owner and is authorized by law.**

This Written Determination and this Change Order shall (i) be preserved in the Owner's file for the Contract and open to the public for inspection and (ii) constitute the Written Determination required by 720 ILCS 5/33E-9.

Contractor Approval

***By signing below, Contractor also certifies that this Change Order will not cause or result in an increase in the price of any subcontract under the Contract that is 50% or more of such original subcontract's price.**

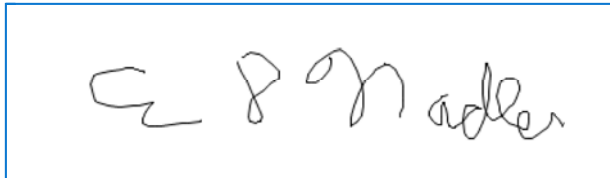
Name:
Eric Nadler

Please click on the Signature box – Sign your name with your mouse. Then click Save. Click the Return to LCFPD button to send the item back to Lake County Forest Preserves.

Title:
President

Signature:

Date of Approval:
01/07/2022

A rectangular box containing a handwritten signature in black ink that reads "Eric Nadler".

Committee Approval

Operations Committee
Date of Approval: