



DATE: October 4, 2021

MEMO TO: Terry Wilke, Chair
Planning Committee

FROM: Randall L. Seebach
Director of Planning and Land Preservation

RECOMMENDATION: Recommend approval of a Resolution approving an Intergovernmental Agreement with the Village of Long Grove (Village) to provide additional vehicular parking at Buffalo Creek Forest Preserve.

STRATEGIC DIRECTIONS SUPPORTED: Public Access and Connections; Leadership.

FINANCIAL DATA: Total cost of the project, including all labor, materials and equipment, is estimated at \$20,000. The Village will reimburse the District for all material costs for the project up to a maximum of \$10,000.00. The District will provide the labor (except for the asphalt paving) through the use of its in-house construction crew. To cover the up-front cost for material purchases, funding was allocated and approved as part of the FY2021 budget for Grounds Maintenance Supplies and will be charged to account 20543800-641100. To cover the cost of the outsourced asphalt paving, funding was allocated and approved as part of the FY2021 budget for Repair & Maintenance Grounds and will be charged to account 20543800-7641100.

BACKGROUND: In April 2000, the District and the County executed an Intergovernmental Agreement that allowed the County, through its Division of Transportation (LCDOT), to design and construct a wetland mitigation bank on the western portion of Buffalo Creek Forest Preserve (Preserve). As part of the IGA, the LCDOT was required to incorporate an additional 1.1-miles of new District trails within their project. At the request of the Village of Long Grove (Village), the new trails included two neighborhood connections and a connection to the Village's existing soccer fields located to the west of the Preserve. The initial mitigation work and the new trails were completed and open for public use in the fall of 2018.

The District currently provides parking at the far eastern side of the Preserve, which is approximately 1.5 miles from the new trails constructed by LCDOT and there is no on-street parking permitted along Checker Road or within the adjacent neighborhood streets. Since the completion of the new trails, the District and the Village have received several requests for an additional vehicle parking area that would provide convenient access to the new trails and the western portion of the Preserve. In addition, the District and the Village have received several complaints from local residents regarding the unauthorized parking of vehicles within the neighborhood streets and along Checker and Schaeffer Roads. Since receiving the complaints, the Village and the District staffs have met several times to discuss ways to address the resident concerns and opportunities for providing additional parking, including a simple and less costly solution of modifying a vacant portion of an existing entrance drive to the Village soccer fields. District staff has prepared a preliminary concept plan that

includes: striping the existing pavement within the entrance drive to provide 9 parallel parking spaces (including one accessible space), additional asphalt paving for a cul-de-sac and for the additional paved area needed for the accessible parking space, split rail fencing, a new entrance gate and signage.

At its August 30, 2021 regular meeting, the Planning Committee gave staff Policy Direction to negotiate a mutually acceptable intergovernmental agreement with the Village. Staff recommends that the District enter into an Intergovernmental Agreement with the Village with a minimum 20-year term, pursuant to which:

- The District will engage a contractor to provide the additional asphalt paving that is needed;
- The Village will grant the District, and its contractor, a license to complete the necessary paving and other work;
- The District will provide all other labor and equipment to provide the additional parking, including miscellaneous site work such as tree clearing, gate installation, signage fabrication and installation, split rail fence installation and site restoration, all consistent with the concept plan attached to the Intergovernmental Agreement;
- The District will provide construction oversight and project administration;
- The Village will provide permitting and all required authorizations to complete the work on Village property;
- The Village will reimburse the District for all material costs incurred by the District, up to a maximum of \$10,000.00;
- The Village will operate and maintain the additional parking; and
- Each party will grant the other a license to use that portion of the first party's property upon which the cul-de-sac (necessary for vehicles to turn around) will be located.

REVIEW BY OTHERS: Executive Director; Chief Operations Officer; Director of Finance; Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR OCTOBER MEETING
OCTOBER 12, 2021**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **PLANNING COMMITTEE** presents herewith “a Resolution Approving an Intergovernmental Agreement with the Village of Long Grove to Provide Additional Vehicular Parking at Buffalo Creek Forest Preserve,” and requests its approval.

PLANNING COMMITTEE:

Date: _____ Roll Call Vote: Ayes:____ Nays:____
 Voice Vote Majority Ayes; Nays:____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
WITH THE VILLAGE OF LONG GROVE TO PROVIDE ADDITIONAL
VEHICULAR PARKING AT BUFFALO CREEK FOREST PRESERVE**

WHEREAS, the Lake County Forest Preserve District (the “District”) owns property that is commonly known as Buffalo Creek Forest Preserve (the “Preserve”); and

WHEREAS, the District and the Village of Long Grove (the Village”) own portions of an unused access drive (the “Access Drive”) that previously serviced the Village’s existing soccer fields adjacent to the Preserve; and

WHEREAS, the District owns and operates trails within the Preserve (the “Preserve Trails”) that connect to the Access Drive; and

WHEREAS, the District and the Village have received several requests to add additional parking to provide more convenient access to the western portion of the Preserve (the “Additional Parking”); and

WHEREAS, pursuant to Section 10 of Article VII of the Illinois Constitution of 1970, units of local government, such as the District and the Village, may contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., any power, privilege, function, or authority exercised by a public agency, including the District and the Village, may be exercised, combined, transferred, and enjoyed jointly with any other public agency to the extent not prohibited by law; and

WHEREAS, the District has adopted “an Ordinance Regarding Licenses and Easements” governing the District’s issuance of licenses to use District property for public purposes (the “License and Easement Ordinance”); and

WHEREAS, it is in the best interest for the District to enter into an intergovernmental agreement with the Village in substantially the form attached hereto as Exhibit A, pursuant to which the District will provide, and the Village will operate and maintain, the Additional Parking;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Approval of the Intergovernmental Agreement. The Intergovernmental Agreement is hereby approved in substantially the form attached hereto. The President and Secretary are authorized and directed to execute on behalf of the District the Intergovernmental Agreement, in substantially the form attached hereto, and whatever other documents are necessary to effectuate the transactions contemplated by such Intergovernmental Agreement. To the extent the Intergovernmental Agreement is inconsistent with any provision of the License and Easement Ordinance, then such provision of the License and Easement Ordinance is waived to the extent of such inconsistency.

Section 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2021

AYES:

NAYS:

APPROVED this ____ day of _____, 2021

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____