



Lake County Forest Preserves

General Offices
1899 West Winchester Road
Libertyville, Illinois 60048
847-367-6640 • Fax: 847-367-6649
www.LCFPD.org

DATE: August 30, 2021

Agenda Item# 9.3

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

FROM: Mary E. Kann
Director of Administration

RECOMMENDATION: Recommend approval of a Resolution approving an Annual Maintenance and Licensing Agreement for Geographical Information System (GIS) Enterprise software to Environmental Systems Research Institute, Inc., in the Contract Price of \$48,601.00.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability; Conservation

FINANCIAL DATA: This item was approved as part of the adopted FY2021 Budget, in the amount of \$57,400.00. The amount of \$48,601.00 will be charged to account 91124000-709000.

BACKGROUND: The Annual Maintenance Agreement that would be approved by the attached resolution (Agreement) is required to utilize the Geographical Information System (GIS) enterprise-wide software that was installed at the end of FY18/19, as part of the District's Strategic Plan for Data-driven Conservation. GIS software is used to streamline data sharing, increase cross-departmental communication, and better inform decision-making for land conservation, maintenance, and development. The Agreement would provide the District with daily customer support services for the GIS software, annual licensing, and all software updates for a period of one year. This annual licensing covers ArcGIS Server, ArcGIS Desktop, ArcGIS Online and Field App software.

The GIS software interconnects office and field work to a centralized District-wide Enterprise GIS system that is utilized for a variety of purposes, including creating maps for Committee and Board meetings. It supports the development of web applications utilized by over 100 staff members. These applications support workflows, including wildlife and rare-plant monitoring, controlled burn and hazard reporting, maintenance inspections, plus asset and invasive species inventories. The software is also used in public-facing web applications, such as the Interactive Trail Map, closures and underpass status maps, activity status maps, and a map of the Green Gifts to the Preservation Foundation.

REVIEW BY OTHERS: Chief Operations Officer, Information Technology Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING AN ANNUAL MAINTENANCE
AND LICENSING AGREEMENT FOR GEOGRAPHICAL INFORMATION
SYSTEM (GIS) ENTERPRISE SOFTWARE TO ENVIRONMENTAL SYSTEMS
RESEARCH INSTITUTE, INC.**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase annual maintenance support and license services (the “Services”) for its GIS software (the “Software”); and

WHEREAS, the Director of Administration and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, the Purchasing Manager has solicited a proposal for the Services from Environmental Systems Research Institute, Inc. (“ESRI”), the licensor for the Software (the “Licensor”); and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Administration, and the Operations Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District and (ii) approve a contract for the Services to the Licensor in the amount of \$48,601.00 (the “Contract Price”) in substantially the form attached hereto (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds the proposal for the Services submitted by the Licensor is the proposal that is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contract. The Contract for the Services, in the Contract Price, in substantially the form attached hereto, is hereby awarded to the Licensor.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2021

AYES:

NAYS:

APPROVED this ____ day of _____, 2021

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Board Secretary
Lake County Forest Preserve District

Exhibit No. _____



Esri Inc
380 New York St
Redlands CA 92373-8118

Subject: Renewal Quotation

Date: 08/02/2021
To:
Organization: Lake County Forest Preserves
Fax #: 847-367-6649 **Phone #:** 847-968-3287

From: Shannon Robertson
Fax #: 909-307-3083 **Phone #:** 888-377-4575 Ext. 1533
Email: SROBERTSON@ESRI.COM

Number of pages transmitted
(including this cover sheet): 5

Quotation #26030516
Document Date: 07/28/2021

***** REVISED*****

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

**esri**[®]

380 New York St
 Redlands, CA 92373-8118
 Phone: 888-377-4575/1533
 Fax #: 909-307-3083

Quotation

Date: 07/28/2021**Quotation Number:** 26030516**Contract Number:** 00235721.10

Lake County Forest Preserves
 1899 W Winchester Rd
 Libertyville IL 60048-5367

Phone: 847-367-6640
Customer Number: 18410

For questions regarding this document, please contact Customer Service at 888-377-4575.

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
 380 New York Street
 Redlands, CA 92373-8100
 Attn: Shannon Robertson

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
 P.O. Box 741076
 Los Angeles, CA 90074-1076

Item	Qty	Material#	Unit Price	Extended Price
10	1	86497 ArcGIS Desktop Standard Concurrent Use Primary Maintenance Start Date: 10/27/2021 End Date: 10/26/2022	1,500.00	1,500.00
1010	5	86500 ArcGIS Desktop Standard Concurrent Use Secondary Maintenance Start Date: 10/27/2021 End Date: 10/26/2022	1,200.00	6,000.00
2010	2	87192 ArcGIS Desktop Basic Single Use Primary Maintenance Start Date: 10/27/2021 End Date: 10/26/2022	400.00	800.00
3010	1	93094 ArcGIS Desktop Basic with Extensions Single Use Primary Maintenance Start Date: 10/27/2021 End Date: 10/26/2022	1,000.00	1,000.00
4010	14	87193	300.00	4,200.00

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Shannon Robertson **Ext:** 1533

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



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380 New York St
Redlands, CA 92373-8118
Phone: 888-377-4575/1533
Fax #: 909-307-3083

Quotation

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Date: 07/28/2021

Quotation Number: 26030516

Contract Number: 00235721.10

Item	Qty	Material#	Unit Price	Extended Price
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ArcGIS Desktop Basic Single Use Secondary Maintenance
Start Date: 10/27/2021
End Date: 10/26/2022

5010	1	93303	1,500.00	1,500.00
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ArcGIS Desktop Standard Single Use Primary Maintenance
Start Date: 10/27/2021
End Date: 10/26/2022

6010	1	122181	3,000.00	3,000.00
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ArcGIS Desktop Advanced Single Use Primary Maintenance
Start Date: 10/27/2021
End Date: 10/26/2022

7010	82	154321	200.00	16,400.00
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ArcGIS Online Creator (Formerly Level 2 Named User) Term License (Pre 4.4 Pricing)
Start Date: 10/27/2021
End Date: 10/26/2022

8010	1	157024	4,201.00	4,201.00
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ArcGIS Developer Enterprise Annual Subscription
Start Date: 10/27/2021
End Date: 10/26/2022

10010	1	161326	10,000.00	10,000.00
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ArcGIS Enterprise Advanced Up to Four Cores Maintenance
Start Date: 10/27/2021
End Date: 10/26/2022

Item Subtotal	48,601.00
Estimated Tax	0.00
Total	USD 48,601.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3



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Page 3

Date: 07/28/2021

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Contract Number: 00235721.10

Item Qty Material#

Unit Price

Extended Price

Renewal Options:

- Online: Renew through My Esri site at <https://my.esri.com>
 - Credit Card
 - Purchase Order
 - Email Authorization
- Email or Fax: Email Authorization, Purchase Order or signed quote to:
 - Fax: 909-307-3083
 - Email: service@esri.com

Requests via email or signed quote indicate that you are authorized to obligate funds for your organization and your organization does not require a purchase order.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy GSA, BPA) on your ordering document.



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Quotation

Page 4

Date: 07/28/2021

Quotation No: 26030516

Customer No: 18410

Contract No: 00235721.10

Item Qty Material#

Unit Price

Extended Price

US FEDERAL CUSTOMERS: If you are a federal customer or a contractor purchasing on behalf of a federal customer a purchase order is required to receive an invoice. Please email the purchase order to service@esri.com

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD _____ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title