LAKE COUNTY FOREST PRESERVES www.LCFPD.org



Preservation, Restoration, Education and Recreation

Agenda Item# 9.2

DATE:

February 5, 2015

MEMO TO: S. Michael Rummel, Chair

Finance and Administrative Committee

FROM:

Steve Neaman, Director of Finance

SUBJECT:

Annual Purchase of Chemicals and Fertilizers for Golf Courses

RECOMMENDATION: Recommend approval of a Resolution Awarding Contracts for Chemicals and Fertilizer for use at District Golf Courses.

BACKGROUND: These products are purchased annually to maintain the golf course grounds at all District golf courses. Bids were advertised in December 2014. Ten bids were received. Each highlighted bid listed on Exhibit A to the attached Resolution is the lowest responsible bid for the corresponding type of product listed.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District Purchasing Policy.

REVIEW BY OTHERS: Director of Operations and Public Safety, Purchasing Manager, Golf Superintendent, Legal Counsel.

FINANCIAL DATA: This expenditure was approved as part of the adopted FY 2014/15 Budget as follows:

		Countryside	Brae Loch	ThunderHawk	Total
	Accounts	80523800	81523800	83523800	
Herbicides	642200	\$7,000	\$1,500	\$4,000	\$12,500
Fertilizer	642300	\$40,000	\$13,500	\$36,000	\$89,500
Protectors	642400	\$30,000	\$5,500	\$85,000	\$120,500
Insecticides	642500	\$7,000	\$0	\$8,000	\$15,000
Chemicals	642600	\$20,000	\$3,500	\$40,000	\$63,500
		\$104,000	\$24,000	\$173,000	\$301,000

PRESENTER: Steve Neaman

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

BOARD OF COMMISSIONERS LAKE COUNTY FOREST PRESERVE DISTRICT REGULAR FEBRUARY MEETING FEBRUARY 10, 2015

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **FINANCE AND ADMINISTRATIVE COMMITTEE** presents herewith "A Resolution Awarding Contracts for Chemicals and Fertilizers for District Golf Courses" and requests its adoption.

FINANCE AND ADMINISTRATIVE COMMITTEE

In/h/	Yea	∕Nay
S. Michael Rummel, Chair	*	
Linda Pedersen, Vice-Chair		
Steve Carlson	_@	
Bill Durkin		
Sandra Hart	_\Z	
Aaron Lawlor	_ b	
Hudrey Nixon Audrey Nixon		

LAKE COUNTY FOREST PRESERVE DISTRICT LAKE COUNTY, ILLINOIS

A RESOLUTION AWARDING CONTRACTS FOR CHEMICALS AND FERTILIZERS FOR DISTRICT GOLF COURSES

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in <u>The News Sun</u> for sealed bids to purchase chemicals and fertilizers, which are listed as the "Items" on the attached exhibit (the "Products"); and

WHEREAS, in the past, the District has expended more than \$20,000.00 annually to purchase the Products; and

WHEREAS, it is efficient and in the District's best interest to solicit bids and approve contracts with the lowest responsible bidders for the purchase of the Products that will be needed over the course of the fiscal year; and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on January 5, 2015 at 10:00 a.m. and such bids are summarized on the exhibit attached hereto (the "Exhibit"); and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Finance, and the Finance and Administrative Committee have reviewed the bids and recommend that the Board of Commissioners (i) find that each highlighted bid listed on the Exhibit, (collectively, the "Low Bids") is a lowest responsible bid for the corresponding type of Product listed in the "ITEM" column of the Exhibit and (ii) award contracts for the Products to Arthur Clesen, Lincolnshire, Illinois; BTSI, New Lenox, Illinois; Chicagoland Turf, Downers Grove, Illinois; Conserv FS, Wauconda, Illinois; Great Lakes Turf, LLC, Byron Center, Michigan; John Deere Landscapes, Cleveland, Ohio; Pendleton Turf Supply, Waterford, Wisconsin; Progro-Solutions, Mendota, Illinois, Reinders, Inc., Elgin, Illinois, and Winfield Solutions, Dixon, Illinois, (collectively the "Bidders") consistent therewith, pursuant to which the District may purchase such amounts of the Products that it determines are necessary or desirable for District use (the "Contracts"); and

WHEREAS, the Board of Commissioners hereby finds that each Low Bid is a lowest responsible bid for the corresponding type of Product listed in the "ITEM" column of the Exhibit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

<u>Section 1:</u> <u>Recitals.</u> The recitals set forth above are incorporated as part of this Resolution by this reference.

<u>Section 2:</u> <u>Acceptance of Bids.</u> The Low Bids in the amounts listed on the Exhibit (the "Contract Prices") are hereby accepted and Contracts for the Products are hereby awarded to the Bidders.

<u>Section 3:</u> <u>Execution of Contract.</u> The Executive Director of the District is hereby authorized to execute the Contracts for the Products in the amount of the Contract Prices.

<u>Section 4:</u> <u>Payments.</u> The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this	day of	, 2015.
AYES:		
NAYS:		
APPROVED this	day of	, 2015.
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		Ann B. Maine, President Lake County Forest Preserve District
ATTEST:		
Julie Gragnani, Secretary		
Exhibit No.		

BID # 15043

Table Dec	LAKE	COUNTY FOREST PRESE	RVES					BID # 15043	3				100				
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