



DATE: August 2, 2021

MEMO TO: Terry Wilke, Chair
Planning Committee

FROM: Randall L. Seebach
Director of Planning and Land Preservation

REQUEST: Provide policy direction regarding a request from Avon Township for a new license agreement allowing the use of District property for a school bus turnaround at Rollins Savanna Forest Preserve.

STRATEGIC DIRECTION SUPPORTED: None.

FINANCIAL DATA: The Township will pay a \$750.00 license fee, and reimburse the District for legal costs, up to a maximum of \$5,000.00. The Township will pay a minimum of 10% of the total legal costs annually, beginning no later than the first anniversary of the license's Effective Date and then annually thereafter not later than each subsequent anniversary of the license's Effective Date, until paid. There is no other financial impact at this time.

BACKGROUND: In October 2001, the District granted Avon Township a 20-year license allowing the Township to use an area approximately 160 feet by 100 feet for a school bus turn around adjacent to Linden Avenue at Rollins Savanna. The Township requested use of this area, which is about one half mile north of Washington Street, just south of where Linden Ave. makes its first turn, due to a lack of any other safe area in which to turn school buses around. The local roads at the north end of Linden Ave., in the small subdivision west of Third Lake, are narrow and do not have adequate room for buses to turn around, which would require potentially dangerous backing up for extended distances. The road system has not been revised since 2001, so the same conditions remain.

The existing agreement granting the license will expire on October 7, 2021 and the Township has requested a new license agreement from the District for the same area and use. The term of the new license would be five years, with three five-year renewals, unless the District provides notice of termination six months prior to the expiration of the then-effective term.

Staff is seeking approval to negotiate the granting of a Long-Term License Agreement with Avon Township for a school bus turn around, as set forth above. Any agreement would be presented to the Planning Committee for review and recommendation and to the Board of Commissioners for approval.

REVIEW BY OTHERS: Executive Director, Chief Operations Officer, Director of Finance, Corporate Counsel.