



**DATE:** June 28, 2021

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

Julie Simpson, Chair  
Finance Committee

**FROM:** James L. Anderson  
Director of Natural Resources

**RECOMMENDATION:** Approve Change Order #3 to the Contract with Integrated Lakes Management for the Woody Invasive Plant Clearing at Cahokia Flatwoods and Grant Woods Forest Preserves project, increasing the Contract Amount by \$34,551.05 (for the Cahokia Flatwoods project site).

**STRATEGIC DIRECTION SUPPORTED:** Conservation

**FINANCIAL DATA:** The portion of the project at Cahokia Flatwoods was approved as part of the adopted FY2021 Budget in the amount of \$400,000.00. The additional work at Cahokia Flatwoods that would be approved by the attached Change Order was estimated at \$40,000.00. The Change Order will be charged to the Capital Improvement Plan-Habitat Restoration (1104100-803200-60004) and will increase the contract amount by \$34,551.05 for a total Contract Price of \$304,016.85.

**BACKGROUND:** On October 13, 2020, the Lake County Forest Preserve District (District) Board of Commissioners approved a contract with Integrated Lakes Management for the Woody Invasive Plant Clearing at Cahokia Flatwoods and Grant Woods Forest Preserves project. The goal of this project, as it relates to Cahokia Flatwoods, is to remove exotic and invasive woody species from an additional 17.57 acres of Cahokia Flatwoods Forest Preserve to restore the historic structure/composition of the woodland and Northern Flatwoods occurring within the site. In total, the original project Cahokia Flatwoods area encompasses approximately 85 acres of degraded wooded habitats. The work of this project includes all labor, materials and equipment to clear understory/sub-canopy trees and shrubs, and selectively thin overstory trees. Work includes mechanical and hand cutting (chain saws, hand saws, tracked skid-loaders, forestry mowers, feller bunchers, etc.), brush disposal via brush pile burning, selective wick herbicide application to cut stumps and follow-up wick foliar application of resprouts. A portion of this project is funded by a U.S. Forest Service grant.

The change order that would be approved by the attached resolution would increase the total project area by 17.57 acres, and provide for restoration work within that additional area, using the same methods and specifications. The original project was bid in 2020 with an anticipated completion during the winter of 2020/2021; however, spring thaws and wet site conditions required that the contractor, Integrated Lakes Management, suspend working before all work was

accomplished. Staff approved a change order for a time extension (Change Order #2), so that the work could be completed during the winter of 2021/2022. Subsequent funding from the FY2021 budget was allocated to the Cahokia Flatwoods project allowing for additional work to be completed at this site. Because of favorable pricing and a lack of staging area space for multiple contractors, District Staff recommends the attached Change Order #3 to allow the original contractor to complete this additional work in 2021/2022, since Integrated Lakes Management will be working at the site to complete the original project.

Change Order #1 concerned the Grant Woods Forest Preserve portion of this contract and did not involve or impact the Cahokia Flatwoods project.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

**Committee Motion:**

Motion to approve Change Order No. 3 to the Contract with Integrated Lakes Management, for the Woody Invasive Plant Clearing at Cahokia Flatwoods and Grant Woods Forest Preserves project, increasing the Contract Amount by \$34,551.05 (for the Cahokia Flatwoods project site). in substantially the form attached to staff's June 28, 2021, memorandum, for the following reasons:

- a. The circumstances necessitating the Change Order were not reasonably foreseeable at the time the Contract was signed.
- b. The Change Order is germane to the original Contract, as signed; and
- c. The Change Order is in the best interest of the District.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_

Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**FINANCE COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_

Voice Vote Majority Ayes; Nays: \_\_\_\_\_



**Lake County Forest Preserve District  
CHANGE ORDER NO. 3**

**Date:** June 28, 2021  
**Project No:** 20029  
**WOODY INVASIVE PLANT CLEARING WINTER 2020**  
 Cahokia Flatwoods  
**Contractor:** **INTEGRATED LAKES MANAGEMENT**  
 110 Le Baron Street  
 Waukegan, IL 60085

**Original Contract Date:** 10/20/2020

**To the Contractor:** You are hereby authorized to make the following changes, subject to the Contract provisions.

<b>Bulletin No. 1</b>	Increase	\$ 34,551.05	13.68%
<b>TOTAL</b>	<b>Increase</b>	<b>\$ 34,551.05</b>	<b>13.68%</b>
<b>Original Contract Amount</b>		\$ 252,650.80	
<b>Change Order No. 1</b>	Increase	\$ 16,815.00	6.65%
<b>Change Order No. 2</b>	Time Extension	\$ 0.00	0.00%
<b>Change Order No. 3</b>	Increase	\$ 34,551.05	13.68%
<b>REVISED CONTRACT AMOUNT</b>		<b>\$ 304,016.85</b>	<b>20.33%</b>

**Time Extension (CO2):** August 1, 2022  
**Other Contracts Affected:** NONE

**Recommended By:**  
  
 Director of Natural Resources **DATE:** 6/21/21

**Approved By:**  
 Operations Committee **DATE:** \_\_\_\_\_  
 Finance Committee **DATE:** \_\_\_\_\_  
 \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 Executive Director

**By signing below, Contractor (i) accepts and approves this Change Order and (ii) certifies that this Change Order will not cause or result in an increase in the price of any Subcontract under the Contract that, when added to all other increases to the price of such Subcontract, is 50% or more of the Subcontract's original price.**

**Accepted By:**  
  
 Contractor **DATE:** 6/23/2021

**DISTRIBUTION: EXECUTED ORIGINAL:** Purchasing **COPIES:** Project Manager, Contractor  
 (Executed Original is:  Hard Copy  E-Copy) **Decrease / No Cost Change /Time Change:** Accounting  
**Increase:** Munis  
**Original PO#** 20200477



Lake County Forest Preserve District  
Woody Invasive Plant Clearing Winter 2020  
CHANGE ORDER NO. 3

BULLETIN NO. 1

YOU ARE HEREBY AUTHORIZED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:

THE FOLLOWING ITEMS ARE ADDED TO THE CONTRACT DOCUMENTS:

Item No. 1: Contractor shall perform additional Work within the area of the Work Site generally depicted on the map attached to this Change Order as the "Proposed CO#3 Work Location", all in accordance with the Contract.

Total Increase Item No. 1: \$ 34,551.05

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TOTAL CONTRACT INCREASE: \$ 34,551.05



Proposed CO#3 Work Location

