



**DATE:** June 28, 2021

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

Julie Simpson, Chair  
Finance Committee

**FROM:** Steve Neaman  
Director of Finance

**RECOMMENDATION:** Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, in the Contract Price of \$107,005.04.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The contract will cover the last six months of FY 2021 and the first six months of FY2022. \$123,430.00 is budgeted in the FY 2021 Finance budget (12244000-701400) and Audit budget (22104000-701400). In FY2021 \$53,502.52 will be expensed and \$53,502.52 will be expensed during FY2022.

**BACKGROUND:** The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, CAFR Statement Builder, Role Tailored Dashboard, GUI License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year.

**REVIEW BY OTHERS:** Chief Operations Officer, Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL SUPPORT AND LICENSE AGREEMENT  
FOR MUNIS SOFTWARE TO TYLER TECHNOLOGIES, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) desires to purchase annual support and license services (the “Services”) for its MUNIS financial software (the “Software”); and

**WHEREAS**, the Director of Finance and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Director of Finance has solicited a proposal for the Services from Tyler Technologies, Inc., the licensor of the Software (“Licensor”); and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Finance, the Operations Committee, and the Finance Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Licensor (the “Contract”) in the amount of \$107,005.04 (the Contract Price”); and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Licensor is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT:**

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2: Award of Contract.** The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Licensor.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract Terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Board Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



**Remittance:**  
 Tyler Technologies, Inc  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b> 045-340673	<b>Date</b> 06/01/2021	<b>Page</b> 1 of 2
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**Questions:**  
 Tyler Technologies- ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Email: ar@tylertech.com



Bill To: LAKE COUNTY FOREST PRESERVES  
 ATTN: Stephen Neaman  
 1899 WEST WINCHESTER ROAD  
 LIBERTYVILLE, IL 60048

Ship To: LAKE COUNTY FOREST PRESERVES  
 ATTN: Stephen Neaman  
 1899 WEST WINCHESTER ROAD  
 LIBERTYVILLE, IL 60048

<b>Cust No.-BillTo-ShipTo</b> 2116 - MAIN - MAIN	<b>Ord No</b> 156708	<b>PO Number</b>	<b>Currency</b> USD	<b>Terms</b> NET30	<b>Due Date</b> 07/01/2021
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Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	29,224.15	29,224.15
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	8,036.21	8,036.21
	SUPPORT & UPDATE LICENSING - FIXED ASSETS Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	8,840.87	8,840.87
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	4,745.62	4,745.62
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	6,027.16	6,027.16
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	6,647.73	6,647.73
	Purchase Orders - Subscription Fees Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	8,767.25	8,767.25
	SUPPORT & UPDATE LICENSING - REQUISITIONS Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	6,209.47	6,209.47
	MUNIS GUI SITE LICENSE SUPPORT Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	2,700.00	2,700.00
	SUPPORT & UPDATE LICENSING - ANNUAL COMPREHENSIVE FINANCIAL REPORT Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	4,567.46	4,567.46
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	4,388.04	4,388.04
	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	872.98	872.98
	SUPPORT & UPDATE LICENSING - INVENTORY Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	5,559.48	5,559.48
	TCM AUTO INDEXING AND REDACTION MAINTENANCE Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	1,041.86	1,041.86
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE Maintenance: Start: 07/Jul/2021, End: 06/Jul/2022	1	9,376.76	9,376.76

RECEIVED

JUN 10 2021

ACCOUNTING



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**\*\*ATTENTION\*\***  
 Order your checks and forms from  
 Tyler Business Forms at 877-749-2090 or  
 tylerbusinessforms.com to guarantee  
 100% compliance with your software.

<b>Subtotal</b>	107,005.04
<b>Sales Tax</b>	0.00
<b>Invoice Total</b>	107,005.04