

General Offices 1899 West Winchester Road Libertyville, Illinois 60048 847-367-6640 • Fax: 847-367-6649 www.LCFPD.org

Agenda Item# 10,10

DATE:

February 1, 2021

TO:

Bill Durkin, Chair

Rules Committee

FROM:

Alex Ty Kovach

Executive Director

RECOMMENDATION: Recommend approval of an Ordinance amending the adopted Rules of Order and Operational Procedures of the Lake County Forest Preserve District for 2020-2022.

STRATEGIC DIRECTION SUPPORTED: Leadership

FINANCIAL DATA: There is no financial impact.

BACKGROUND: On December 15, 2020, the Board of Commissioners adopted the Rules of Order and Operational Procedures of the Lake County Forest Preserve District for 2020-2022. Subsequent to the Board's adoption, a discrepancy was discovered in Exhibit A to the Rules, which is the 2021-2022 meeting calendar. Committee and Board meetings listed in week 2 and week 3 in January 2022 are off by one week. To make the meeting schedule "sync" with the Lake County Board meeting that month, the January 10 and 13 Committee meetings should be moved one week earlier to January 3 and 6; and the January 18, 2022 Board meeting should be moved one week earlier to January 11.

Staff has made the amendments to the meeting calendar attached to the attached Ordinance.

REVIEW BY OTHERS: Chief Operations Officer, Corporate Counsel.

STATE OF ILLINOIS)	
)	SS
COUNTY OF LAKE)	

BOARD OF COMMISSIONERS LAKE COUNTY FOREST PRESERVE DISTRICT REGULAR FEBRUARY MEETING FEBRUARY 9, 2021

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **RULES COMMITTEE** presents herewith "An Ordinance Amending the Rules of Order and Operational Procedures" and requests its approval.

RULES COMMITTEE:	
Date: February 1, 2021	Roll Call Vote: Ayes: 8 Nays:
7	☐ Voice Vote Majority Ayes: Nays:

LAKE COUNTY FOREST PRESERVE DISTRICT LAKE COUNTY, ILLINOIS

AN ORDINANCE AMENDING THE RULES OF ORDER AND OPERATIONAL PROCEDURES

WHEREAS, the Lake County Forest Preserve District (the "District") is authorized by Section 8 of the Downstate Forest Preserve Act, 70 ILDC 805/8, to adopt all necessary ordinances, rules and regulations for the management of its property and the conduct of its business; and

WHEREAS, pursuant to such authority, on December 10, 2020, the District Board of Commissioners (the "Board") approved the Lake County Forest Preserve District 2020-2022 Rules of Order and Operational Procedures (the "Rules") governing the meetings and business of the District; and

WHEREAS, on February 1, 2021, the Rules Committee met and recommended that the Board amend Exhibit A to the Rules (the "2021-2022 Meeting Calendar");

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

<u>Section 1:</u> <u>Recitals.</u> The recitals set forth above are incorporated as part of this Ordinance by this reference.

<u>Section 2:</u> <u>Amendments to Rules.</u> The 2021-2022 Meeting Calendar attached to the Rules as Exhibit A is hereby deleted and replaced by the 2021-2022 Meeting Calendar attached hereto and hereby approved.

<u>Section 3:</u> <u>Effective Date.</u> This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this day of	, 2021.
AYES:	Ti .
NAYS:	×
APPROVED this day of	, 2021.
	Angelo D. Kyle, President Lake County Forest Preserve District
ATTEST:	
	W
Julie Gragnani, Secretary Lake County Forest Preserve District	A 48
Exhibit No.	

4810-7103-1769.v1

2021 Board and Committee Meeting Schedule

Meeting cancellations and other changes to this schedule are published on the District's website and posted at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois



January 2021					July 2021
S M T W Th F Sa			JANUARY		S M T W Th F Sa
2	4	9:00 am	Operations Committee		1 2 3
3 4 5 6 7 8 9	•	11:00 am	Legislative Committee		4 5 6 7 8 9 10
10 11 12 13 14 15 16		1:00 pm	Planning Committee		11 12 13 14 15 16 17
17 18 19 20 21 22 23	7 .	1:00 pm	Finance Committee		18 19 20 21 22 23 24
24 25 26 27 28 29 30	12	10:00 am	* Board Meeting		25 26 27 28 29 30 31
31	25	9:00 am	Diversity & Cultural Aware	ness Committee	
			FEBRUARY		
	1	9:00 am	Operations Committee		
		11:00 am	Committee of the Whole		
	_	1:00 pm	Planning Committee		
February 2021	4	1:00 pm	Finance Committee		August 2021
S M T W Th F Sa	. 9	10:00 am	* Board Meeting		S M T W Th F Sa
1 2 3 4 5 6		0.00	MARCH Coomtions Committee		1 2 3 4 5 6 7
7 8 9 10 11 12 13 14 15 16 17 18 19 20	1	9:00 am 11:00 am	Operations Committee Legislative Committee		8 9 10 11 12 13 14
14 15 16 17 18 19 20 21 22 23 24 25 26 27		1:00 am	Planning Committee		15 16 17 18 19 20 21 22 23 24 25 26 27 28
28 24 25 20 27	4	1:00 pm	Finance Committee	F-1	29 30 31
201	9	10:00 am	* Board Meeting		29 30 31
		10.00 411	APRIL		
	5	9:00 am	Operations Committee		
		11:00 am	Committee of the Whole		
March 2021		1:00 pm	Planning Committee		September 2021
S M T W Th F Sa	8	1:00 pm	Finance Committee		S M T W Th F Sa
1 2 3 4 5 6	13	10:00 am	* Board Meeting		1 2 3 4
7 8 9 10 11 12 13	_		MAY		5 6 7 8 9 10 11
14 15 16 17 18 19 20	3	9:00 am	Operations Committee		12 13 14 15 16 17 18
21 22 23 24 25 26 27		11:00 am	Legislative Committee		19 20 21 22 23 24 25
28 29 30 31	•	1:00 pm	Planning Committee		26 27 28 29 30
	6	1:00 pm 10:00 am	Finance Committee		
	11 24	8:30 am	* Board Meeting JOINT MEETING:		
	24	0,30 ani	Operations, Planning, Fina	anco	
April 2021	27	1:00 pm	Finance Committee	aile	October 2021
S M T W Th F Sa		1.00 pm	JUNE		S M T W Th F Sa
1 2 3	8	10:00 am	* Board Meeting		1 1 2
4 5 6 7 8 9 10	28	9:00 am	Operations Committee		3 4 5 6 7 8 9
11 12 13 14 15 16 17		11:00 am	Committee of the Whole		10 11 12 13 14 15 16
18 19 20 21 22 23 24		1:00 pm	Planning Committee		17 18 19 20 21 22 23
25 26 27 28 29 30			JÜLY		24 25 26 27 28 29 30
	1	1:00 pm	Finance Committee		31
	14	10:00 am	* Board Meeting (outdoor)		
	•	0.00	AUGUST		
May 2021	2	9:00 am 11:00 am	Operations Committee Diversity & Cultural Aware	nore Committee	Newsymbor 2021
May 2021 S M T W Th F Sa		1:00 am	Planning Committee	riess Committee	Management of the Control of the Con
1	5	1:00 pm	Finance Committee		S M T W Th F Sa 1 2 3 4 5 6
2 3 4 5 6 7 8	10	10:00 am	* Board Meeting		7 8 9 10 11 12 13
9 10 11 12 13 14 15	30	9:00 am	Operations Committee		14 15 16 17 18 19 20
16 17 18 19 20 21 22		11:00 am	Committee of the Whole		21 22 23 24 25 26 27
23 24 25 26 27 28 29		1:00 pm	Planning Committee		28 29 30
30 31		-	SEPTĚMBER		
	2	1:00 pm	Finance Committee		
	14	10:00 am	* Board Meeting		
E-Million III A ST		0.00	OCTOBER		
June 2021	4	8:30 am	JOINT MEETING:	inanao	December 2021
S M T W Th F Sa	7	1:00 pm	Operations, Planning, Fi Finance Committee	mance	S M T W Th F Sa
6 7 8 9 10 11 12	12	10:00 pm	* Board Meeting		1 2 3 4 5 6 7 8 9 10 11
13 14 15 16 17 18 19	12	10.00 am	NOVEMBER		12 13 14 15 16 17 18
20 21 22 23 24 25 26	1	9:00 am	Operations Committee		19 20 21 22 23 24 25
27 28 29 30	•	11:00 am	Legislative Committee		26 27 28 29 30 31
		1:00 pm	Planning Committee	NOTE MANY	
	4	1:00 pm	Finance Committee		lar Board meetings follow the regular meetings Board, which usually start at 9:00 a.m The
Committee Meetings	9	10:00 am	* Board Meeting		or regular Board meetings is 10:00 a.m. OR 15
			DECEMBER		he Lake County Board meeting, whichever is
4500 au	6	9:00 am	Operations Committee	later. The regular Ju	uly Board meeting will start at 10:00 a.m. Any
Joint Committee Meetings		11:00 am	Committee of the vyhole	change to the start	times set forth in this calendar will occur only if
		1:00 pm	Planning Committee		ifically stated on the agenda for a regular Board
Poord Mostings	9	1:00 pm	Finance Committee * Board Meeting		ted in accordance with the Open Meetings Act.
Board Meetings	14	10:00 am	* Board Meeting		ublished, Board meetings are held at the County
			2		nty St., Waukegan, Illinois. ting will be at a Forest Preserve location that will
Closed - Hollday					agenda for that meeting in accordance with the
				Illinois Open Meetii	ngs Act.
ing cancellations and other changes to this	schedule are	published on		Unless otherwise pu	ublished, Committee meetings are held at the
LCFPD.orq		,			ffices, 1899 West Winchester Road, Libertyville,
co D.org			EXHIBIT A - 2021	Illinois.	
			EATHERT A- 2021		

www.LCFPD.org

2022 Board and Committee Meeting Schedule

Meeting cancellations and other changes to this schedule are published on the District's website and posted at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois



January 2022				July 2022
S M T W Th F Sa		0.00	JANUARY	S M T W Th F Sa
1	3	9:00 am	Operations Committee	- 1 2
2 3 4 5 6 7 8		11:00 am	Legislative Committee	3 5 6 7 8 9
9 10 11 12 13 14 15		1:00 pm	Planning Committee	10 11 12 13 14 15 16
16 17 18 19 20 21 22	6	1:00 pm	Finance Committee	17 18 19 20 21 22 23
23 24 25 26 27 28 29	11	10:00 am	* Board Meeting	24 25 26 27 28 29 30
30 31	31	9:00 am	Operations Committee	31
		11:00 am	Diversity & Cultural Awareness	Committee
		1:00 pm	Planning Committee	
			FEBRUARY	
February 2022	3	1:00 pm	Finance Committee	August 2022
S M T W Th F Sa	8	10:00 am	* Board Meeting	S M T W Th F Sa
1 2 3 4 5	28	9:00 am	Operations Committee	1 2 3 4 5 6
6 7 8 9 10 11 12		11:00 am	Legistative Committee	7 8 9 10 11 12 13
13 14 15 16 17 18 19		1:00 pm	Planning Committee	14 15 16 17 18 19 20
20 21 22 23 24 25 26			MARCH	21 22 23 24 25 26 27
27 28	3	1:00 pm	Finance Committee	28 29 30 31
	8	10:00 am	* Board Meeting	
			APRIL	
	4	9:00 am	Operations Committee	
		11:00 am	Committee of the Whole	
March 2022		1:00 pm	Planning Committee	September 2022
S M T W Th F Sa	7	1:00 pm	Finance Committee	S M T W Th F Sa
1 2 3 4 5	12	10:00 am	* Board Meeting	1 2 3
6 7 8 9 10 11 12			MAY	4 5 6 7 8 9 10
13 14 15 16 17 18 19	2	9:00 am	Operations Committee	11 12 13 14 15 16 17
20 21 22 23 24 25 26		11:00 am	Legislative Committee	18 19 20 21 22 23 24
27 28 29 30 31		1:00 pm	Planning Committee	25 26 27 28 29 30
27 22 32 32	5	1:00 pm	Finance Committee	20 20 20 20 30
	10	10:00 am	* Board Meeting	
		10.00 4.11	JUNE	
	6	8:30 am	JOINT MEETING:	
April 2022	•	0.00 011	Operations, Planning, Finance	October 2022
S M T W Th F Sa	9	1:00 pm	Finance Committee	S M T W Th F So
5 M 1 W IN F 30	14	10:00 pm	* Board Meeting	W W II So
3 4 5 6 7 8 9	27	9:00 am	Operations Committee	2 3 4 5 6 7 8
and the second s	21	11:00 am	Committee of the Whole	9 10 11 12 13 14 15
		1:00 am	Planning Committee	16 17 18 19 20 21 22
the second secon	30	1:00 pm	Finance Committee	23 24 25 26 27 28 29
24 25 26 27 28 29 30	30	1,00 pili	JULY	30 31
	13	10:00 am		30 31
	13	ro.oo am	* Board Meeting (outdoor) AUGUST	
	1	9:00 am	Operations Committee	
2022	1	9:00 am		Committee Harrison Town
May 2022			Diversity & Cultural Awareness	
S M T W Th F Se	4	1:00 pm	Planning Committee	S M T W Th F Sa
1 2 3 4 5 6 7	-	1:00 pm	Finance Committee	1 2 3 4 5
8 9 10 11 12 13 14	9	10:00 am	* Board Meeting	6 7 8 9 10 11 12
15 16 17 18 19 20 21	29	9:00 am	Operations Committee	13 14 15 16 17 18 19
22 23 24 25 26 27 28		11:00 am	Committee of the Whole	20 21 22 23 24 25 26
29 30 31		1:00 pm	Planning Committee	27 28 29 30
		4.00	SEPTEMBER	
	1	1:00 pm	Finance Committee	A.
	13	10:00 am	* Board Meeting	
	_	0.00	OCTOBER	
June 2022	3	8:30 am	JOINT MEETING:	December 2022
S M T W Th F Sa	_		Operations, Planning, Finance	
1 2 3 4	6	1:00 pm	Finance Committee	1 2 3
5 6 7 8 9 10 11	11	10:00 am	* Board Meeting	4 5 6 7 8 9 10
12 13 14 15 16 17 18	31	9:00 am	Operations Committee	11 12 13 14 15 16 17
19 20 21 22 23 24 25		11:00 am	Legislative Committee	18 19 20 21 22 23 24
26 27 28 29 30		1:00 pm	Planning Committee	25 26 27 28 29 30 31
			NOVEMBER	* NOTE: Most regular Board mostings fallowship
	3	1:00 pm	Finance Committee	* NOTE: Most regular Board meetings follow the regular
Committee Meetings	8	10:00 am	* Board Meeting	meetings of the Lake County Board, which usually start at a.m The general start time for regular Board meetings i
			DECEMBER	a.m The general start time for regular Board meetings I 10:00 a.m. OR 15 minutes following the Lake County Boa
E. P. C.	5	9:15 am	Board Reorganization Meeting	meeting, whichever is later. The regular July Board meet
Joint Committee Meetings	8	9:00 am	Rules Committee `	will start at 10:00 a.m. Any change to the start times set
12 ft	9	9:00 am	Rules Committee	in this calendar will occur only if such change is specifical
	13	9:15 am	Special Board Meeting	stated on the agenda for a regular Board meeting that is
Daniel Mandana			_	

Meeting cancellations and other changes to this schedule are published on the District's website: www.LCFPD.org

EXHIBIT A - 2022 revised 2-9-2021

Closed - Holiday

* NOTE: Most regular Board meetings follow the regular meetings of the Lake County Board, which usually start at 9:00 a.m.. The general start time for regular Board meetings is 10:00 a.m. OR 15 minutes following the Lake County Board meeting, whichever is later. The regular July Board meeting will start at 10:00 a.m. Any change to the start times set forth in this calendar will occur only if such change is specifically stated on the agenda for a regular Board meeting that is posted in accordance with the Open Meetings Act. Unless otherwise published, Board meetings are held at the County Building, 18 N. County St., Waukegan, Illinois. The July Board meeting will be at a Forest Preserve location that will be identified on the agenda for that meeting in accordance with the Illinois Open Meetings Act. Unless otherwise published, Committee meetings are held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.