



**DATE:** February 1, 2021  
**TO:** Bill Durkin, Chair  
Rules Committee  
**FROM:** Alex Ty Kovach  
Executive Director

**Agenda Item#** 10.10

**RECOMMENDATION:** Recommend approval of an Ordinance amending the adopted Rules of Order and Operational Procedures of the Lake County Forest Preserve District for 2020-2022.

**STRATEGIC DIRECTION SUPPORTED:** Leadership

**FINANCIAL DATA:** There is no financial impact.

**BACKGROUND:** On December 15, 2020, the Board of Commissioners adopted the Rules of Order and Operational Procedures of the Lake County Forest Preserve District for 2020-2022. Subsequent to the Board's adoption, a discrepancy was discovered in Exhibit A to the Rules, which is the 2021-2022 meeting calendar. Committee and Board meetings listed in week 2 and week 3 in January 2022 are off by one week. To make the meeting schedule "sync" with the Lake County Board meeting that month, the January 10 and 13 Committee meetings should be moved one week earlier to January 3 and 6; and the January 18, 2022 Board meeting should be moved one week earlier to January 11.

Staff has made the amendments to the meeting calendar attached to the attached Ordinance.

**REVIEW BY OTHERS:** Chief Operations Officer, Corporate Counsel.

STATE OF ILLINOIS )  
   ) SS  
 COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR FEBRUARY MEETING  
 FEBRUARY 9, 2021**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **RULES COMMITTEE** presents herewith "An Ordinance Amending the Rules of Order and Operational Procedures" and requests its approval.

**RULES COMMITTEE:**

Date: February 1, 2021     Roll Call Vote: Ayes: 8 Nays: 0  
    Voice Vote Majority Ayes: Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**AN ORDINANCE AMENDING  
THE RULES OF ORDER AND OPERATIONAL PROCEDURES**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) is authorized by Section 8 of the Downstate Forest Preserve Act, 70 ILDC 805/8, to adopt all necessary ordinances, rules and regulations for the management of its property and the conduct of its business; and

**WHEREAS**, pursuant to such authority, on December 10, 2020, the District Board of Commissioners (the “Board”) approved the Lake County Forest Preserve District 2020-2022 Rules of Order and Operational Procedures (the “Rules”) governing the meetings and business of the District; and

**WHEREAS**, on February 1, 2021, the Rules Committee met and recommended that the Board amend Exhibit A to the Rules (the “2021-2022 Meeting Calendar”);

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Ordinance by this reference.

Section 2: Amendments to Rules. The 2021-2022 Meeting Calendar attached to the Rules as Exhibit A is hereby deleted and replaced by the 2021-2022 Meeting Calendar attached hereto and hereby approved.

Section 3: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

# 2021 Board and Committee Meeting Schedule



Meeting cancellations and other changes to this schedule are published on the District's website and posted at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Committee Meetings
- Joint Committee Meetings
- Board Meetings
- Closed - Holiday

Meeting cancellations and other changes to this schedule are published on the District's website: [www.LCFPD.org](http://www.LCFPD.org)

- JANUARY**
- 4 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee
  - 7 1:00 pm Finance Committee
  - 12 10:00 am \* Board Meeting
  - 25 9:00 am Diversity & Cultural Awareness Committee

- FEBRUARY**
- 1 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 9 10:00 am \* Board Meeting

- MARCH**
- 1 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 9 10:00 am \* Board Meeting

- APRIL**
- 5 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 13 10:00 am \* Board Meeting

- MAY**
- 3 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 11 10:00 am \* Board Meeting
  - 24 8:30 am JOINT MEETING: Operations, Planning, Finance
  - 27 1:00 pm Finance Committee

- JUNE**
- 8 10:00 am \* Board Meeting
  - 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee

- JULY**
- 1 1:00 pm Finance Committee
  - 14 10:00 am \* Board Meeting (outdoor)

- AUGUST**
- 2 9:00 am Operations Committee
  - 11:00 am Diversity & Cultural Awareness Committee
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 10 10:00 am \* Board Meeting
  - 30 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee

- SEPTEMBER**
- 2 1:00 pm Finance Committee
  - 14 10:00 am \* Board Meeting

- OCTOBER**
- 4 8:30 am JOINT MEETING: Operations, Planning, Finance
  - 7 1:00 pm Finance Committee
  - 12 10:00 am \* Board Meeting

- NOVEMBER**
- 1 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 9 10:00 am \* Board Meeting

- DECEMBER**
- 6 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee
  - 1:00 pm Finance Committee
  - 14 10:00 am \* Board Meeting

S	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

\* NOTE: Most regular Board meetings follow the regular meetings of the Lake County Board, which usually start at 9:00 a.m. The general start time for regular Board meetings is 10:00 a.m. OR 15 minutes following the Lake County Board meeting, whichever is later. The regular July Board meeting will start at 10:00 a.m. Any change to the start times set forth in this calendar will occur only if such change is specifically stated on the agenda for a regular Board meeting that is posted in accordance with the Open Meetings Act. Unless otherwise published, Board meetings are held at the County Building, 18 N. County St., Waukegan, Illinois. The July Board meeting will be at a Forest Preserve location that will be identified on the agenda for that meeting in accordance with the Illinois Open Meetings Act. Unless otherwise published, Committee meetings are held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.

EXHIBIT A - 2021

# 2022 Board and Committee Meeting Schedule



Meeting cancellations and other changes to this schedule are published on the District's website and posted at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois

January 2022						
S	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	Sa
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- Committee Meetings
- Joint Committee Meetings
- Board Meetings
- Closed - Holiday

Meeting cancellations and other changes to this schedule are published on the District's website: [www.LCFPD.org](http://www.LCFPD.org)

EXHIBIT A - 2022 revised 2-9-2021

- JANUARY**
- 3 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee
  - 6 1:00 pm Finance Committee
  - 11 10:00 am \* Board Meeting
  - 31 9:00 am Operations Committee
  - 11:00 am Diversity & Cultural Awareness Committee
  - 1:00 pm Planning Committee

- FEBRUARY**
- 3 1:00 pm Finance Committee
  - 8 10:00 am \* Board Meeting
  - 28 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee

- MARCH**
- 3 1:00 pm Finance Committee
  - 8 10:00 am \* Board Meeting

- APRIL**
- 4 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee
  - 7 1:00 pm Finance Committee
  - 12 10:00 am \* Board Meeting

- MAY**
- 2 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee
  - 5 1:00 pm Finance Committee
  - 10 10:00 am \* Board Meeting

- JUNE**
- JOINT MEETING:**  
Operations, Planning, Finance
- 9 1:00 pm Finance Committee
  - 14 10:00 am \* Board Meeting
  - 27 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee
  - 30 1:00 pm Finance Committee

- JULY**
- 13 10:00 am \* Board Meeting (outdoor)

- AUGUST**
- 1 9:00 am Operations Committee
  - 11:00 am Diversity & Cultural Awareness Committee
  - 1:00 pm Planning Committee
  - 4 1:00 pm Finance Committee
  - 9 10:00 am \* Board Meeting
  - 29 9:00 am Operations Committee
  - 11:00 am Committee of the Whole
  - 1:00 pm Planning Committee

- SEPTEMBER**
- 1 1:00 pm Finance Committee
  - 13 10:00 am \* Board Meeting

- OCTOBER**
- JOINT MEETING:**  
Operations, Planning, Finance
- 6 1:00 pm Finance Committee
  - 11 10:00 am \* Board Meeting
  - 31 9:00 am Operations Committee
  - 11:00 am Legislative Committee
  - 1:00 pm Planning Committee

- NOVEMBER**
- 3 1:00 pm Finance Committee
  - 8 10:00 am \* Board Meeting

- DECEMBER**
- 5 9:15 am Board Reorganization Meeting
  - 8 9:00 am Rules Committee
  - 9 9:00 am Rules Committee
  - 13 9:15 am Special Board Meeting

July 2022						
S	M	T	W	Th	F	Sa
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	Th	F	Sa
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	Th	F	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

\* NOTE: Most regular Board meetings follow the regular meetings of the Lake County Board, which usually start at 9:00 a.m.. The general start time for regular Board meetings is 10:00 a.m. OR 15 minutes following the Lake County Board meeting, whichever is later. The regular July Board meeting will start at 10:00 a.m. Any change to the start times set forth in this calendar will occur only if such change is specifically stated on the agenda for a regular Board meeting that is posted in accordance with the Open Meetings Act. Unless otherwise published, Board meetings are held at the County Building, 18 N. County St., Waukegan, Illinois. The July Board meeting will be at a Forest Preserve location that will be identified on the agenda for that meeting in accordance with the Illinois Open Meetings Act. Unless otherwise published, Committee meetings are held at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois.