



LAKE COUNTY FOREST PRESERVES

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Preservation, Restoration, Education and Recreation

**DATE:** February 2, 2015

**MEMO TO:** Bonnie Thomson Carter, Chair  
Planning and Restoration Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**FROM:** Randall L. Seebach, Director  
Planning, Conservation and Development

**SUBJECT:** Purchase of Materials for the 2015 Reforestation Projects

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for the 2015 Purchase of Reforestation Materials for Singing Hills Forest Preserve and Southern Des Plaines Woodland Sites to Majestic Oaks Nursery, Spring Grove, Illinois, in the Contract Price of \$44,580.64.

**BACKGROUND:** In 2012, the District received funds as compensation for trees removed as part of the Illinois Department of Transportation’s Route 21/Milwaukee Avenue road widening project. The District will use these funds to plant a diverse mixture of native trees and shrubs to complete reforestation priorities throughout the District. In 2015, sites for planting will include portions of Singing Hills Forest Preserve and Southern Des Plaines Woodland Sites, as well as some smaller volunteer projects throughout the District.

The project was advertised on December 8, 2015 and two (2) bids were received. Bidders were allowed to choose whether or not to bid on individual items and were advised that the District intends to award a contract to the lowest responsible bidder on each item. A summary of the bidders that submitted the lowest bids and the total of their bids is listed below:

<b><u>BIDDER</u></b>	<b><u>TOTAL BID</u></b>
Majestic Oaks Nursery, Spring Grove, Illinois	\$ 44,580.64
<b><u>SUCCESSFUL BIDDER UNDER \$20,000</u></b>	
Possibility Place Nursery, Monee, Illinois	\$ 13,616.00

Majestic Oaks Nursery was the lowest bidder on a number of items that resulted in a total contract amount greater than \$20,000.00 and, therefore, requires Board approval. One other vendor was the lowest bidder on other items, resulting in a total contract amount that is less than \$20,000.00 and, therefore, does not require Board approval. Work is anticipated to begin in mid-September, 2015 and be completed by October 31, 2015.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Director of Operations and Public Safety, Director of Finance, Legal Counsel

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2014/2015 Capital Improvement Plan for Preserve Tree Planting in the amount of \$350,000.00. The vendor with a bid under \$20,000.00 that does not require Committee recommendation and Board approval totals \$13,616.00 and, combined with this contract, results in a grand total of \$58,196.64, which will be charged to account 29614100-803200-60010. This portion of the project was estimated at \$61,000.00.

**PRESENTER:** Randall L. Seebach

STATE OF ILLINOIS     )  
   ) SS  
 COUNTY OF LAKE        )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR FEBRUARY MEETING  
 FEBRUARY 10, 2015**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE** AND **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract to Majestic Oaks Nursery for the 2015 Purchase of Reforestation Materials for Singing Hills and Southern Des Plaines Woodland Sites" and request its adoption.

<b>PLANNING AND RESTORATION COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>	<b>FINANCE AND ADMINISTRATIVE COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Thomson Carter, Chair			S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Nick Sauer, Vice-Chair			Linda Pedersen, Vice-Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carol Calabresa			Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin			Bill Durkin		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Hart			Sandra Hart		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Diane Hewitt			Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sid Mathias			Audrey Nixon		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Craig Taylor					
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Tom Weber					

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO MAJESTIC OAKS NURSERY FOR THE 2015 PURCHASE OF  
REFORESTATION MATERIALS FOR SINGING HILLS FOREST PRESERVE AND SOUTHERN DES PLAINES  
WOODLAND SITES**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids to purchase native trees and shrubs for 2015 Reforestation Projects at Singing Hills and Southern Des Plaines Woodland Sites (the “Products”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 22, 2014 at 2:00 p.m.; and

**WHEREAS**, the District’s staff; the Purchasing Manager; the Director of Planning Conservation, and Development; the Planning and Restoration Committee; and the Finance and Administrative Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find Majestic Oaks Nursery, Spring Grove, Illinois, (“Majestic Oaks Nursery”) to be the lowest responsible bidder with respect to the bids on Exhibit A, listed under “Majestic Oaks Nursery” and highlighted in red (“Majestic Oaks Bids”), and award a contract for the Products identified in the Majestic Oaks Bids (the “Contract”) to Majestic Oaks Nursery consistent therewith; and

**WHEREAS**, the Board of Commissioners hereby finds that Majestic Oaks Nursery is the lowest responsible bidder for the Products, as set forth in the previous clause;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Majestic Oaks Bids submitted by Majestic Oaks Nursery in the amount of \$44,580.64 (the “Contract Price”) are hereby accepted and a Contract is hereby awarded to Majestic Oaks Nursery.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract in the amounts of the Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie A. Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_