



LAKE COUNTY FOREST PRESERVES

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Preservation, Restoration, Education and Recreation

DATE: February 2, 2015

MEMO TO: Bonnie Thomson Carter, Chair
Planning and Restoration Committee

S. Michael Rummel, Chair
Finance and Administrative Committee

FROM: Randall L. Seebach, Director
Planning, Conservation and Development

SUBJECT: Native Seed Purchase for the Schreiber Lake Habitat Restoration at Lakewood Forest Preserve

RECOMMENDATION: Recommend approval of a Resolution awarding Contracts for the Purchase of Native Seed for the Schreiber Lake Habitat Restoration at Lakewood Forest Preserve to Prairie Moon Nursery, Winona, Minnesota in the Contract Price of \$62,939.57; and to Shooting Star Native Seeds, Spring Grove, Minnesota in the Contract Price of \$36,374.28.

BACKGROUND: In October 2014, a contract was awarded for the removal of woody invasive species and thinning of select native species from a 38-acre portion of Lakewood Forest Preserve, near Schreiber Lake and the Winter Sports Area, as part of the continuing habitat restoration efforts initiated in 2008. The clearing project was intended to increase light levels to support oak regeneration, as well as the native shrub and ground-layer vegetation. This contract will provide native seed to be installed in the restored oak woodlands in the fall of 2015 after invasive species control and additional preparations are completed by District staff, contractors, and volunteers.

The project was advertised on December 5, 2015 and six (6) bids were received. Bidders were allowed to choose whether or not to bid on individual items and were advised that the District intends to award a contract to the lowest responsible bidder for each item.

Prairie Moon Nursery and Shooting Star Native Seeds were the lowest bidders on a number of items that resulted in total contract amounts greater than \$20,000 and, therefore, require Board approval. Four other vendors were the lowest bidders on other items, resulting in total contract amounts that are less than \$20,000 and, therefore, do not require Board approval. A summary of the six bidders that submitted lowest bids, and the totals of their bids, is listed below:

<u>BIDDER</u>	<u>TOTAL BID</u>
Prairie Moon Nursery, Winona, Minnesota	\$ 62,939.57
Shooting Star Native Seeds, Spring Grove, Minnesota	\$ 36,374.28
<u>LOW BIDDERS UNDER \$20,000.00</u>	
Cardno JFNew	\$ 3,189.92
Spence Restoration Nursery	\$ 3,520.55
Taylor Creek Restoration Nursery	\$ 3,550.22
Ion Exchange	\$ 12,219.71

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District policy.

REVIEW BY OTHERS: Director of Operations and Public Safety, Director of Finance, Legal Counsel

FINANCIAL DATA: This project was approved as part of the adopted FY 2014/2015 Capital Improvement Plan for Lakewood Forest Preserve-Schreiber Bog in the amount of \$300,000.00. The four vendors with bids under \$20,000.00 that do not require Committee and Board approval total \$22,480.40 and, combined with these contracts, result in a grand total of \$121,794.25, which will be charged to account 35634100-803200-61005. This portion of the project was estimated at \$125,000.00.

PRESENTER: Randall L. Seebach

STATE OF ILLINOIS)
) SS
 COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
 LAKE COUNTY FOREST PRESERVE DISTRICT
 REGULAR FEBRUARY MEETING
 FEBRUARY 10, 2015**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **PLANNING AND RESTORATION COMMITTEE** AND **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding Contracts for the Purchase of Native Seed for the Schreiber Lake Habitat Restoration Project at Lakewood Forest Preserve " and request its adoption.

PLANNING AND RESTORATION COMMITTEE:	YEA	NAY	FINANCE AND ADMINISTRATIVE COMMITTEE:	YEA	NAY
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Thomson Carter, Chair			S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Nick Sauer, Vice-Chair			Linda Pedersen, Vice-Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carol Calabresa			Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin			Bill Durkin		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Hart			Sandra Hart		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Diane Hewitt			Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sid Mathias			Audrey Nixon		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Craig Taylor					
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Tom Weber					

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR THE PURCHASE OF NATIVE SEED FOR
THE SCHREIBER LAKE HABITAT RESTORATION PROJECT AT LAKEWOOD FOREST PRESERVE**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids to purchase native seed for the Schreiber Lake Habitat Restoration Project at Lakewood Forest Preserve (the “Products”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 19, 2014 at 2:00 p.m.; and

WHEREAS, the District’s staff; the Purchasing Manager; the Director of Planning Conservation, and Development; the Planning and Restoration Committee; and the Finance and Administrative Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find (i) Prairie Moon Nursery, Winona, Minnesota, to be the lowest responsible bidder with respect to the highlighted bids on Exhibit A in the column labeled “Prairie Moon Nursery” (“Prairie Moon Bids”) and (ii) Shooting Star Native Seeds, Spring Grove, Minnesota, to be the lowest responsible bidder with respect to the highlighted bids on Exhibit A in the column labeled “Shooting Star Native Seed” (“Shooting Star Bids”), and award contracts for the Products to those bidders consistent therewith; and

WHEREAS, the Board of Commissioners hereby finds that Prairie Moon Nursery, and Shooting Star Native Seeds are the lowest responsible bidders for the Products, as set forth in the previous clause;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Prairie Moon Bids in the total amount of \$62,939.57 (“Prairie Moon Contract Price”) are hereby accepted and a contract for the Products in the amount of the Prairie Moon Contract Price is hereby awarded to Prairie Moon Nursery. The Shooting Star Native Seeds Bids in the total amount of \$36,374.28 (“Shooting Star Contract Price”) are hereby accepted and a contract for the Products in the amount of the Shooting Star Contract Price is hereby awarded to Shooting Star Native Seeds, (collectively the “Contracts”).

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contracts in the amounts of the Shooting Star Contract Price and the Prairie Moon Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES:

NAYS:

APPROVED this _____ day of _____, 2015.

ATTEST:

Ann B. Maine, President
Lake County Forest Preserve District

Julie A. Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____