



DATE: February 4, 2021

MEMO TO: Julie Simpson, Chair
Finance Committee

FROM: Mary E. Kann
Director of Administration

RECOMMENDATION: Provide policy direction regarding starting recruitment process for .19 FTE Food & Beverage Attendant positions at Independence Grove.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: No impact until an approved budget amendment in March. The salaries and other expenses for these positions are estimated to be \$4,679.76 for FY21.

BACKGROUND: As the Board is aware, the District intends to re-purpose the former beach area at Independence Grove into a Beer Garden. The beer garden will offer light snacks and beverages, including craft beers, and is intended to provide desirable amenities to preserve visitors, while creating an opportunity to generate revenue. Staff will be bringing forth a budget amendment for this program during the March committee cycle. Along with other revenue and expenses, this amendment will include the request for .19 FTE for Food and Beverage Attendants.

For the 2021 season, staff anticipates that the beer garden will be open Friday, Saturday, Sunday, Tuesday (when summer concerts are held), and Holidays. Due to the limited hours of work for these positions, staff is requesting to begin the recruitment process for these positions immediately to ensure a strong candidate pool. This recruitment process would include posting the vacancy, review of candidates and interviews. However, no job offers would be made until after the March budget amendment is approved.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Chief of Business Development, Manager of Human Resources & Risk, Corporate Counsel.