



**DATE:** February 1, 2021

**TO:** Bill Durkin, Chair

**Rules Committee** 

**FROM:** Alex Ty Kovach

**Executive Director** 

**RECOMMENDATION**: Recommend approval of an Ordinance amending the adopted Rules of Order and Operational Procedures of the Lake County Forest Preserve District for 2020-2022.

### STRATEGIC DIRECTION SUPPORTED: Leadership

**FINANCIAL DATA**: There is no financial impact.

**BACKGROUND:** On December 15, 2020, the Board of Commissioners adopted the Rules of Order and Operational Procedures of the Lake County Forest Preserve District for 2020-2022. Subsequent to the Board's adoption, a discrepancy was discovered in Exhibit A to the Rules, which is the 2021-2022 meeting calendar. Committee and Board meetings listed in week 2 and week 3 in January 2022 are off by one week. To make the meeting schedule "sync" with the Lake County Board meeting that month, the January 10 and 13 Committee meetings should be moved one week earlier to January 3 and 6; and the January 18, 2022 Board meeting should be moved one week earlier to January 11.

Staff has made the amendments to the meeting calendar attached to the attached Ordinance.

**REVIEW BY OTHERS**: Chief Operations Officer, Corporate Counsel.

STATE OF ILLINOIS	)	
	)	SS
COUNTY OF LAKE	)	

## BOARD OF COMMISSIONERS LAKE COUNTY FOREST PRESERVE DISTRICT REGULAR FEBRUARY MEETING FEBRUARY 9, 2021

#### MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **RULES COMMITTEE** presents herewith "An Ordinance Amending the Rules of Order and Operational Procedures" and requests its approval.

RULES COMMITTEE:	
Date:	Roll Call Vote: Ayes: Nays:
	☐ Voice Vote Majority Ayes: Nays:

## LAKE COUNTY FOREST PRESERVE DISTRICT LAKE COUNTY, ILLINOIS

### AN ORDINANCE AMENDING THE RULES OF ORDER AND OPERATIONAL PROCEDURES

WHEREAS, the Lake County Forest Preserve District (the "District") is authorized by Section 8 of the Downstate Forest Preserve Act, 70 ILDC 805/8, to adopt all necessary ordinances, rules and regulations for the management of its property and the conduct of its business; and

WHEREAS, pursuant to such authority, on December 10, 2020, the District Board of Commissioners (the "Board") approved the Lake County Forest Preserve District 2020-2022 Rules of Order and Operational Procedures (the "Rules") governing the meetings and business of the District; and

WHEREAS, on February 1, 2021, the Rules Committee met and recommended that the Board amend Exhibit A to the Rules (the "2021-2022 Meeting Calendar");

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Ordinance by this reference.

Section 2: Amendments to Rules. The 2021-2022 Meeting Calendar attached to the Rules as Exhibit A is hereby deleted and replaced by the 2021-2022 Meeting Calendar attached hereto and hereby approved.

Section 3: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this	_ day of	, 2021.
AYES:		
NAYS:		
APPROVED this	day of	, 2021.
ATTEST:		Angelo D. Kyle, President Lake County Forest Preserve District
Julie Gragnani, Secretary	- District	
Lake County Forest Preserve	e District	
Exhibit No		

# 2021 Board and Committee Meeting Schedule

Meeting cancellations and other changes to this schedule are published on the District's website and posted at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois



osted at the District's General Offices, 1	899 West W	inchester Ro	pad, Libertyville, Illinois		
January 2021					July 2021
S M T W Th F Sa			JANUARY		S M T W Th F Sa
1 2	4	9:00 am	Operations Committee		1 2 3
3 <b>4</b> 5 6 <b>7</b> 8 9		11:00 am	Legislative Committee		4 5 6 7 8 9 10
10 11 12 13 14 15 16		1:00 pm	Planning Committee		11 12 13 <b>14</b> 15 16 17
17 18 19 20 21 22 23	.7	1:00 pm	Finance Committee		18 19 20 21 22 23 24
24 <b>25</b> 26 27 28 29 30	12	10:00 am	* Board Meeting		25   26   27   28   29   30   31
31	25	9:00 am	Diversity & Cultural Awarene	ess Committee	
		0.00	FEBRUARY		
	1	9:00 am	Operations Committee		
		11:00 am	Committee of the Whole		
February 2021	4	1:00 pm 1:00 pm	Planning Committee Finance Committee		August 2021
S M T W Th F Sa	9	10:00 pm	* Board Meeting		S M T W Th F Sa
1 2 3 4 5 6	3	10.00 am	MARCH		1 2 3 4 5 6 7
7 8 <b>9</b> 10 11 12 13	1	9:00 am	Operations Committee		8 9 <b>10</b> 11 12 13 14
14 15 16 17 18 19 20		11:00 am	Legislative Committee		15 16 17 18 19 20 21
21 22 23 24 25 26 27		1:00 pm	Planning Committee		22 23 24 25 26 27 28
28	4	1:00 pm	Finance Committee		29 30 31
	9	10:00 am	* Board Meeting		
			APRIL		
	5	9:00 am	Operations Committee		
		11:00 am	Committee of the Whole		
March 2021		1:00 pm	Planning Committee		September 2021
S M T W Th F Sa	8	1:00 pm	Finance Committee		S M T W Th F Sa
1         2         3         4         5         6           7         8         9         10         11         12         13	13	10:00 am	* Board Meeting MAY		1 2 3 4
7 8 <b>9</b> 10 11 12 13 14 15 16 17 18 19 20	3	9:00 am	Operations Committee		5 6 7 8 9 10 11 12 13 <b>14</b> 15 16 17 18
21 22 23 24 25 26 27	3	11:00 am	Legislative Committee		19 20 21 22 23 24 25
28 29 30 31		1:00 pm	Planning Committee		26 27 28 29 30
	6	1:00 pm	Finance Committee		
	11	10:00 am	* Board Meeting		
	24	8:30 am	JOINT MEETING:		
	120	1.22	Operations, Planning, Finan	ice	
April 2021	27	1:00 pm	Finance Committee		October 2021
S M T W Th F Sa 1 2 3		10:00	JUNE * Board Meeting		S M T W Th F Sa
1 2 3 4 <b>5</b> 6 7 <b>8</b> 9 10	8 28	10:00 am 9:00 am	Operations Committee		3 4 5 6 <b>7</b> 8 9
11 12 <b>13</b> 14 15 16 17	20	11:00 am	Committee of the Whole		10 11 12 13 14 15 16
18 19 20 21 22 23 24		1:00 pm	Planning Committee		17 18 19 20 21 22 23
25 26 27 28 29 30		1.00 pill	JÜLY		24 25 26 27 28 29 30
	1	1:00 pm	Finance Committee		31
	14	10:00 am	* Board Meeting (outdoor)		
		5 200	AUGUST		
	2	9:00 am	Operations Committee		
May 2021		11:00 am	Diversity & Cultural Awarene	ess Committee	
S M T W Th F Sa		1:00 pm	Planning Committee		S M T W Th F Sa 1 2 3 4 5 6
2 3 4 5 6 7 8	5 10	1:00 pm 10:00 am	Finance Committee * Board Meeting		
9 10 11 12 13 14 15	30	9:00 am	Operations Committee		7 8 <b>9</b> 10 11 12 13 14 15 16 17 18 19 20
16 17 18 19 20 21 22	30	11:00 am	Committee of the Whole		21 22 23 24 <b>25 26</b> 27
23 <b>24</b> 25 26 <b>27</b> 28 29		1:00 am	Planning Committee		28 29 30
30 31		pin	SEPTEMBER		
	2	1:00 pm	Finance Committee		
	14	10:00 am	* Board Meeting		
<u></u>			OCTOBER		<u> </u>
June 2021	4	8:30 am	JOINT MEETING:		December 2021
S M T W Th F Sa	-		Operations, Planning, Fina	ance	S M T W Th F Sa
1 2 3 4 5	7	1:00 pm	Finance Committee		1 2 3 4
6 7 8 9 10 11 12	12	10:00 am	* Board Meeting		5 6 7 8 9 10 11
13 14 15 16 17 18 19	1	0.00 ~~	NOVEMBER Operations Committee		12 13 14 15 16 17 18
20 21 22 23 24 25 26	1	9:00 am	Operations Committee Legislative Committee		19 20 21 22 <b>23 24</b> 25 26 27 28 29 30 31
27 <b>28</b> 29 30		11:00 am 1:00 pm	Planning Committee		
	4	1:00 pm	Finance Committee		lar Board meetings follow the regular meetings
Committee Meetings	9	10:00 am	* Poord Mosting		Board, which usually start at 9:00 a.m. The
			DECEMBER		or regular Board meetings is 10:00 a.m. OR 15 he Lake County Board meeting, whichever is
	6	9:00 am	Operations Committee		uly Board meeting will start at 10:00 a.m. Any
Joint Committee Meetings		11:00 am	Committee of the Whole c		times set forth in this calendar will occur only if
		1:00 pm	Planning Committee si		ifically stated on the agenda for a regular Board
2 300 00	9	1:00 pm	Finance Committee n	neeting that is post	ed in accordance with the Open Meetings Act.
Board Meetings	14	10:00 am			ublished, Board meetings are held at the County
-					nty St., Waukegan, Illinois.
Closed Helider					ting will be at a Forest Preserve location that will
Closed - Holiday				llinois Open Meeti	agenda for that meeting in accordance with the
ing concellations and other changes to the	ie echadula	nublished			ublished, Committee meetings are held at the
ing cancellations and other changes to th	is scriedule are	publishea on	the district's website.	District's General O	ffices, 1899 West Winchester Road, Libertyville,
LCFPD.org			EVIUDIT A COOL	llinois.	
			EXHIBIT A - 2021		

# 2022 Board and Committee Meeting Schedule

Meeting cancellations and other changes to this schedule are published on the District's website and posted at the District's General Offices, 1899 West Winchester Road, Libertyville, Illinois



a at the District's General Onices, 1	OSS VVESI VV	menesier ix	oad, Elbertyville, Illinois	
January 2022			JANUARY	July 2022
S M T W Th F Sa		0.00		S M T W Th F Sa
1 1	3	9:00 am	Operations Committee	1 2
2 3 4 5 6 7 8		11:00 am	Legislative Committee	3 4 5 6 7 8 9 10 11 12 <b>13</b> 14 15 16
9 10 <b>11</b> 12 13 14 15 16 17 18 19 20 21 22	6	1:00 pm 1:00 pm	Planning Committee Finance Committee	
6 17 18 19 20 21 22 3 24 25 26 27 28 29	11	10:00 pm	* Board Meeting	17 18 19 20 21 22 23 24 25 26 27 28 29 30
0 31	31	9:00 am	Operations Committee	31
0 31	31	11:00 am	Diversity & Cultural Awareness	
		1:00 pm	Planning Committee	Committee
		1.00 piii	FEBRUARY	
bruary 2022	3	1:00 pm	Finance Committee	August 2022
M T W Th F Sa	8	10:00 am	* Board Meeting	S M T W Th F Sa
1 2 3 4 5	28	9:00 am	Operations Committee	1 2 3 4 5 6
7 8 9 10 11 12		11:00 am	Legislative Committee	7 8 <b>9</b> 10 11 12 13
3 14 15 16 17 18 19		1:00 pm	Planning Committee	14 15 16 17 18 19 20
0 21 22 23 24 25 26			MARCH	21 22 23 24 25 26 27
7 28	3	1:00 pm	Finance Committee	28 29 30 31
	8	10:00 am	* Board Meeting	
		2.22	APRIL	
	4	9:00 am	Operations Committee	
- v-b 2022		11:00 am	Committee of the Whole	Cantanibas 2022
arch 2022	7	1:00 pm	Planning Committee	September 2022
M T W Th F Sa 1 2 3 4 5	12	1:00 pm 10:00 am	Finance Committee * Board Meeting	S M T W Th F Sa 1 2 3
7 8 9 10 11 12	12	10.00 ani	MAY	4 5 6 7 8 9 10
7 <b>8</b> 9 10 11 12 3 14 15 16 17 18 19	2	9:00 am	Operations Committee	11 12 <b>13</b> 14 15 16 17
21 22 23 24 25 26	_	11:00 am	Legislative Committee	18 19 20 21 22 23 24
7 28 29 30 31		1:00 pm	Planning Committee	25 26 27 28 29 30
	5	1:00 pm	Finance Committee	
	10	10:00 am	* Board Meeting	
		0.000	JUNE	
	6	8:30 am	JOINT MEETING:	
oril 2022		4.00	Operations, Planning, Finance	October 2022
	9	1:00 pm 10:00 am	Finance Committee * Board Meeting	S M T W Th F Sa
4 5 6 <b>7</b> 8 9	14 27	9:00 am	Operations Committee	2 3 4 5 6 7 8
3 <b>4</b> 5 6 <b>7</b> 8 9 0 11 <b>12</b> 13 14 15 16	Li	11:00 am	Committee of the Whole	9 10 11 12 13 14 15
7 18 19 20 21 22 23		1:00 pm	Planning Committee	16 17 18 19 20 21 22
4 25 26 27 28 29 30	30	1:00 pm	Finance Committee	23 24 25 26 27 28 29
			JULY	30 31
	13	10:00 am	* Board Meeting (outdoor)	
			AUGUST	
2022	1	9:00 am	Operations Committee	Committee
ay 2022 s M T W Th F Sa		11:00 am 1:00 pm	Diversity & Cultural Awareness Planning Committee	
M T W Th F Sa 1 2 3 4 5 6 7	4	1:00 pm	Finance Committee	S M T W Th F Sa 1 2 3 4 5
9 <b>10</b> 11 12 13 14	9	10:00 am	* Board Meeting	6 7 8 9 10 11 12
5 16 17 18 19 20 21	29	9:00 am	Operations Committee	13 14 15 16 17 18 19
2 23 24 25 26 27 28		11:00 am	Committee of the Whole	20 21 22 23 24 25 26
9 30 31		1:00 pm	Planning Committee	27 28 29 30
			SEPTEMBER	
	.1	1:00 pm	Finance Committee	
	13	10:00 am	* Board Meeting	
ine 2022	3	8:30 am	OCTOBER JOINT MEETING:	December 2022
Salar Charles Company	3	0.30 am	Operations, Planning, Finance	
S M T W Th F Sa 1 2 3 4	6	1:00 pm	Finance Committee	1 2 3
5 <b>6</b> 7 8 <b>9</b> 10 11	11	10:00 pm	* Board Meeting	4 5 6 7 8 9 10
2 13 14 15 16 17 18	31	9:00 am	Operations Committee	11 12 13 14 15 16 17
9 20 21 22 23 24 25		11:00 am	Legislative Committee	18 19 20 21 22 23 24
6 27 28 29 30		1:00 pm	Planning Committee	25 <b>26</b> 27 28 29 30 31
			NOVEMBER	* NOTE: Most regular Board meetings follow the regular
	3	1:00 pm	Finance Committee	meetings of the Lake County Board, which usually start at
Committee Meetings	8	10:00 am	* Board Meeting	a.m The general start time for regular Board meetings is
_		0.15	DECEMBER  Board Reorganization Meeting	10:00 a.m. OR 15 minutes following the Lake County Board
Joint Committee Meetings	5 8	9:15 am 9:00 am	Rules Committee `	meeting, whichever is later. The regular July Board meeting
Joint Committee Meetings	9	9:00 am	Rules Committee	will start at 10:00 a.m. Any change to the start times set for
	13	9:15 am	Special Board Meeting	in this calendar will occur only if such change is specifically
Board Meetings		U. 10 UIII	Sprain Dana Mooning	stated on the agenda for a regular Board meeting that is
				posted in accordance with the Open Meetings Act. Unless otherwise published, Board meetings are held at th
				County Building, 18 N. County St., Waukegan, Illinois.
Closed - Holiday				The July Board meeting will be at a Forest Preserve location
_				that will be identified on the agenda for that meeting in
cancellations and other changes to the	his schedule ar	e published or	the District's website:	accordance with the Illinois Open Meetings Act.
FPD.org				Unless otherwise published, Committee meetings are held
				the District's General Offices, 1899 West Winchester Road,
				Libertyville, Illinois.

EXHIBIT A - 2022 revised 2-9-2021