



DATE: January 4, 2021

MEMO TO: Terry Wilke, Chair
Planning Committee

FROM: Randall L. Seebach
Director of Planning and Land Preservation

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for Advance Tree Clearing and Harvesting at Lakewood Forest Preserve to Homer Tree Service, Inc., Lockport, Illinois in the Contract Price of \$40,250.00.

STRATEGIC DIRECTIONS SUPPORTED: Public Access and Connections; Conservation.

FINANCIAL DATA: This work is part of a project approved in the adopted FY2020 Capital Improvement Plan in the amount of \$4,214,111.00. The cost of this work will be charged to account 35304100-803200-61020.

BACKGROUND: On January 14, 2020, the Board of Commissioners approved a Master Plan for Lakewood Forest Preserve and authorized staff to proceed with the implementation of Phase I of the planned improvements. In anticipation of improvements such as roads, parking areas and trails, the clearing of select trees and vegetation is required. In addition, other trees will be harvested for future repurposing within the nature education area.

The project was advertised on November 19, 2020 and two bids were received. A summary of the bids received is listed below:

Homer Tree Service, Inc.	<u>TOTAL BID</u> \$ 40,250.00
Clean Cut Tree Service, Inc.	\$ 58,000.00

Staff recommends that Homer Tree Service, Inc. be awarded the contract as the lowest responsible bidder. Work is anticipated to begin February 1, 2021 and be completed by June 11, 2021.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR JANUARY MEETING
JANUARY 12, 2021**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **PLANNING COMMITTEE** presents herewith "A Resolution Awarding a Contract to Homer Tree Service, Inc. for Advance Tree Clearing and Harvesting at Lakewood Forest Preserve" and requests its approval.

PLANNING COMMITTEE:

Date: _____ Roll Call Vote: Ayes:____ Nays:____
 Voice Vote Majority Ayes; Nays:____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO HOMER TREE SERVICE, INC.
FOR ADVANCE TREE CLEARING AND HARVESTING
AT LAKEWOOD FOREST PRESERVE**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for tree clearing and harvesting at Lakewood Forest Preserve (the “Work”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on November 19, 2020 at 11:00 a.m.; and

WHEREAS, bids were received in the following amounts from the following bidders:

	<u>TOTAL BID</u>
Homer Tree Service, Inc., Lockport, Illinois	\$ 40,250.00
Clean Cut Tree Service, Inc., Grayslake, Illinois	\$ 58,000.00

and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Planning and Land Preservation, and the Planning Committee have reviewed the bids and recommend that the Board of Commissioners find Homer Tree Service, Inc. to be the lowest responsible bidder and award a contract for the Work to Homer Tree Service, Inc. (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds that Homer Tree Service, Inc. is the lowest responsible bidder for the Work, as set forth in the previous clause;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois **THAT:**

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contract. The bid submitted by Homer Tree Service, Inc. in the amount of \$40,250.00 (the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to Homer Tree Service, Inc.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2021

AYES:

NAYS:

APPROVED this ____ day of _____, 2021

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____