

**DATE:** November 2, 2020

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** James L. Anderson  
Director of Natural Resources

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Deer Processing Services to Wayne's Country Market, Marengo, Illinois, in the Contract Price of \$35,020.00.

**STRATEGIC DIRECTIONS SUPPORTED:** Conservation; Communication, Education and Outreach.

**FINANCIAL DATA:** The Deer Management Program was approved as part of the adopted FY20 Land Development Levy Fund Budget (27644000 701500) in the amount of \$75,000.00. The actual cost of deer processing services (\$35,020.00) will be charged to this account.

**BACKGROUND:** The District's Deer Management Program began in 1989 and is an essential part of achieving the District's Mission. As a result of the program, and other natural resource management programs, the overall quality of plant communities at many preserves has improved. The District recognizes that native wildlife resources, including white-tailed deer, contribute significantly to the value of the environment and that deer are an important component on the landscape. However, overabundant white-tailed deer are a significant threat to local biodiversity and ecosystem health in Lake County. Without any natural limiting factors on the deer population in Lake County, the deer management program is vital in maintaining ecosystem balance. Also, to comply with Illinois Nature Preserve Commission requirements applicable to District lands that have been dedicated as State nature preserves, the District is required to conduct deer management within those lands that have been negatively impacted by browsing.

The Board first approved using USDA wildlife biologists to conduct deer removals on District property in 2002. The deer removal portion of the deer management program is conducted annually December through March. The District is mandated by the IDNR Deer Population Control Permit to donate all processed meat from the removal program to charitable organizations. Typically, between 100 and 450 deer are made available each season. This resolution is required for the District to enter into an agreement to process deer taken from the removal portion of the Deer Management program for distribution to local food pantries.

The project was advertised on September 28, 2020 and two bids were received. A summary of the bids received is listed below:

<b><u>VENDOR</u></b>	<b><u>TOTAL BID</u></b>
Wayne's Country Market, Marengo, Illinois	\$ 35,020.00
Smokehouse Venison Processing, Rockford, Illinois	\$ 38,728.00

Staff recommends that Wayne's Country Market be awarded the contract as the lowest responsible bidder. Work is anticipated to begin December 1, 2020 and be completed by May 31, 2021.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel

STATE OF ILLINOIS )  
                                      ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR NOVEMBER MEETING  
NOVEMBER 10, 2020**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith “A Resolution Awarding a Contract for Deer Processing Services” and request its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS  
A RESOLUTION AWARDING A CONTRACT FOR  
DEER PROCESSING SERVICES**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The News Sun for sealed bids for Deer Processing Services (the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois, on October 9, 2020, at 11:00 a.m.; and

**WHEREAS**, bids were received in the following amounts from the following bidders;

	<u><b>TOTAL BID</b></u>
Wayne’s Country Market, Marengo, Illinois	\$35,020.00
Smokehouse Venison Processing, Rockford, Illinois	\$38,728.00

and;

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Natural Resources, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners find Wayne’s Country Market to be the lowest responsible bidder and award a contract for the Work to Wayne’s Country Market (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that Wayne’s Country Market is the lowest responsible bidder for the Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The bid submitted by Wayne’s Country Market in the amount of \$35,020.00 (the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to Wayne’s Country Market.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_