



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** January 5, 2015

**MEMO TO:** Craig Taylor, Chair  
Education, Cultural Resources and Public Affairs Committee

S. Michael Rummel, Chair  
Finance and Administrative Committee

**Agenda Item#** 9.1

**FROM:** Steve Neaman, Director of Finance

**SUBJECT:** Approve Annual Fee Ordinance

**RECOMMENDATION:** Recommend approval of Annual Fee Ordinance effective February 1, 2015

**BACKGROUND:** The Fee Ordinance is prepared in accordance with Fee Guidelines approved by the District. The Fee Ordinance includes fees for use of many types of District facilities and services, and provides authority for setting fees not listed in the ordinance. The attached version of the Ordinance shows the changes from last year's adopted Ordinance.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board Approval are required in accordance with District Policy.

**REVIEW BY OTHERS:** Executive Director, Department Directors

**FINANCIAL DATA:** Proposed changes to the Annual Fee Ordinance are anticipated to result in a 10% increase in fee-based, non-tax revenue to the District.

**PRESENTER:** Steve Neaman

STATE OF ILLINOIS )  
 ) ss  
 COUNTY OF LAKE )

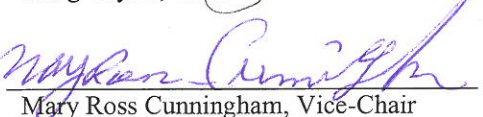
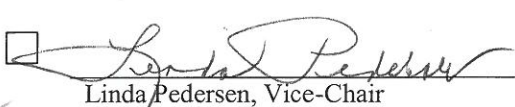

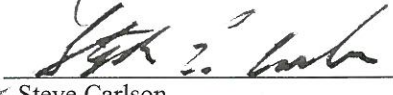

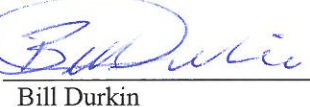
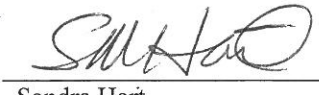
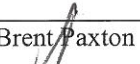
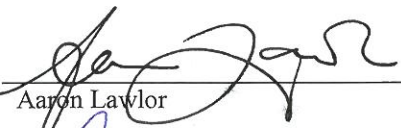
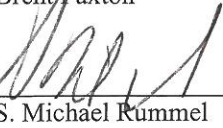
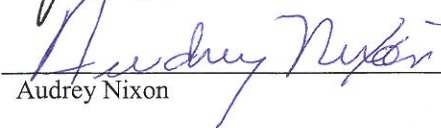
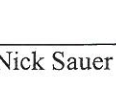
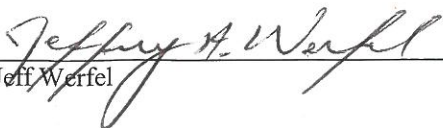
**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR JANUARY MEETING  
 JANUARY 13, 2015**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **EDUCATION, CULTURAL RESOURCES AND PUBLIC AFFAIRS COMMITTEE** and **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "An Ordinance Establishing Fees and Charges for District Programs, Services and Facilities (Annual Fee Ordinance)" and request its adoption.

**EDUCATION, CULTURAL RESOURCES  
 AND PUBLIC AFFAIRS COMMITTEE:**

**FINANCE AND ADMINISTRATIVE  
 COMMITTEE:**

	YEA	NAY		YEA	NAY
 Craig Taylor, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 S. Michael Rummel, Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Mary Ross Cunningham, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Linda Pedersen, Vice-Chair	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Chuck Bartels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Steve Carlson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Bill Durkin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Audrey Nixon	<input type="checkbox"/>	<input checked="" type="checkbox"/>	 Sandra Hart	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Brent Paxton	<input type="checkbox"/>	<input type="checkbox"/>	 Aaron Lawlor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 S. Michael Rummel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	 Audrey Nixon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
 Nick Sauer	<input type="checkbox"/>	<input type="checkbox"/>			
 Jeff Werfel	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

DRAFT VERSION 12/30/14

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**AN ORDINANCE ESTABLISHING FEES AND CHARGES  
FOR DISTRICT PROGRAMS, SERVICES AND FACILITIES  
(ANNUAL FEE ORDINANCE)**

**WHEREAS**, the Lake County Forest Preserve District (the "District") is authorized to acquire and hold lands "for the purpose of protecting and preserving the flora, fauna, and scenic beauties within [the] District . . . for the purpose of education, pleasure and recreation of the public," 70 ILCS 805/5 ; and

**WHEREAS**, the District uses general tax revenues to provide certain programs, services and facilities of general availability and use to all District residents; and

**WHEREAS**, general tax revenues of the District are insufficient to accommodate the operation, maintenance and administrative costs of providing District programs, services, facilities and special use areas for Lake County's residents ; and

**WHEREAS**, the District assesses fees and charges to the users of District programs, services, facilities and special use areas that provide benefits to a limited and identifiable group of users, which are in addition to those enjoyed by the general public where the costs of providing the services can be determined; and

**WHEREAS**, the District Finance and Administrative Committee has adopted "Guidelines for District Fee Ordinance," dated May 19, 1992, as revised on April 4, 2013, (the "Guidelines") which establish the principles upon which fees and charges for the use of District programs, services, facilities and special use areas should be determined;

**NOW, THEREFORE, BE IT ORDAINED**, by the President and Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Ordinance by this reference.

Section 2: Establishment of Fees and Charges. The following fees and charges for the use of District programs, services and facilities are hereby established:

SCHEDULE OF FEES AND CHARGES

A. SPECIAL SERVICES

<u>Description</u>	<u>Resident</u>	<u>Amount</u>	<u>Non-Resident</u>
(i) <u>Educational Facilities and Services for Schools and Youth Groups</u>			
(1) <u>Guided Programs at Forest Preserve Facilities</u>			
(A) Gateways Scholarships for eligible grant recipients	No fee		Not applicable
(B) Environmental Education at Hastings Lake, Greenbelt, Lakewood, Old School, Ryerson Woods, Van Patten Woods and Wright Woods. Per program, per organized group of up to 20 students and adults, selecting from District's School and Scout Program website.	\$ 38.00		\$ 76.00
	\$ 48.00		\$ 86.00
Winter season (December, January and February only)		25% discount	
Materials fee per group - Food Chain		\$ 20.00	
Maple Syrup		\$ 15.00	
(C) History Education at Discovery Museum. For organized groups of 15 to 30 students and adults, selecting from District's School and Scout Program website.			
Standard Programs	<del>\$ 38.00</del>	<u>\$2.00/person</u>	\$
	<del>76.00</del>	<u>4.00/person</u>	\$
	<del>48.00</del>	<u>3.00/person</u>	\$ <del>86.00</del> <u>5.00/person</u>
Materials fee per group		\$ 15.00	
Special Programs	\$ <del>34.00</del>	<u>person</u>	\$
<del>56.00/person</del>			
Indoor lunchroom (Museum only) for groups up to 30	_____	\$ 10.00/group	\$
<del>10.00/group</del>			
(D) Guided Education Programs at Bonner Heritage Farm and Adlai E. Stevenson Historic Home. For organized groups of 15 to 30 students and adults, selecting from District's School and Scout Program website.			
Standard Programs		\$ <del>63.00</del>	<u>person</u>
<del>101.00</del>			<u>5.00/person</u>
Materials fee per group		\$ 15.00	
(E) Voyager Canoe at Independence Grove and Van Patten Woods			
Life of the Voyageurs			
Per program, per organized group of up to 18 students and adults, selecting from District's School and Scout Program website.	\$140.00		\$200.00
Two groups at the same time	\$150.00		\$210.00
Three groups on the same day	\$205.00		\$290.00

Four groups on the same day \$220.00 \$310.00

(i) Educational Facilities and Services for Schools and Youth Groups (continued)

(1) Guided programs at Forest Preserve Facilities (continued)

	<u>Resident</u>	<u>Non-Resident</u>
(E) Voyager Canoe at Independence Grove and Van Patten Woods (continued)		

Lake Ecology Per day, per organized group of up to 45 students and 6 adults, selecting from District's School and Scout Program website.	\$205.00	\$290.00
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(F) Fish Program at Independence Grove Per day, per organized group of up to 45 students and 3 adults selecting from District's School and Scout Program website.	\$150.00	\$210.00
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(G) Glacial Geology Program at Independence Grove Per day, per organized group of up to 30 students and 2 adults	\$ 96.00	\$134.00
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(H) Tot School Program Per 30 minute on-site experience, up to 15 children with ratio of 1:4 adults:children	\$ 30.00	\$ 40.00
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Per 30 minute program away from District preserves up to 15 children with ratio of 1:4 adults:children	\$ 45 for first program \$ 30 for additional programs that day	
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(I) Youth Stewardship Education (1) School Year Mighty Acorns at various Preserves Three field trip series plus one in-school presentation, per group of up to 30 students (grades 4 - 6) and adults	\$200.00	N/A
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Preservation Partners at various Preserves Five field trip series plus one in-school presentation, per group of up to 30 students (grades 7 - 12) and adults	\$300.00	N/A
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~~(2) One Day Sampler  
Mighty Acorns or Preservation Partners \$ 50.00 \$ 70.00  
per program, per group of up to  
30 students (grades 6 - 9) and adults~~

(J) Scout Programs at Discovery Museum, Ryerson Woods, Independence Grove and Greenbelt Cultural Center Pre-paid, 8 minimum Program fees will be due in full unless program is cancelled 1 week in advance per District's School and Scout Program website.	\$ 6.00/scout	\$ 8.00/scout
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(i) Educational Facilities and Services for Schools and Youth Groups (continued)

(2) Guided Education Services for Schools and Youth Groups at Schools and other Non-Forest Preserve Locations Within Designated Service Area

	<u>Resident</u>	<u>Non-Resident</u>
(A) Environmental Education For organized groups of students and adults, selecting from District's School and Scout Program website. Per group		
First program	\$ 60.00	\$ 80.00
Each consecutive program on same day	\$ 40.00	\$ 55.00
 (B) History Education For organized groups of students and adults, selecting from District's School and Scout Program website. <del>Per group</del>	<u>\$2.00/person</u>	<u>\$4.00/person</u>
Standard Programs		
<del>First program</del>	<del>\$ 60.00</del>	<del>\$ 80.00</del>
<del>Each additional on same day</del>	<del>\$ 40.00</del>	<del>\$ 55.00</del>
Travel Fee, In County		<u>\$30.00</u>
Travel Fee, Out of County		<u>\$55.00</u>

(3) Self-guided Education Services at Forest Preserve Facilities

(A) Environmental Education Per organized group of up to 30 students and adults, selecting from District's School and Scout Program website.	\$ 20.00	\$ 40.00
(B) Maple Syrup at Ryerson Woods Per packet, per organized group of up to 20 students and adults	\$ 25.00	\$ 50.00
(C) Discovery Museum	\$ <del>25</del> <u>1.00</u> /person	\$
<del>Per organized group of up to 30 students and adults</del>		
<del>Minimum</del>		
(D) <del>Bonner Heritage Farm or Adlai E. Stevenson Home</del> <del>Per organized group of up to 30 students and adults, selecting from District's School and Scout Program website.</del>	<del>\$ 20.00</del>	<del>\$ 40.00</del>

(4) Teacher and Youth Group Leader Training Services  
The Executive Director or designate may set fees for Teacher and Youth Group Leader Training Services to recover direct staff, supply and service costs for residents and direct costs plus overhead for non-residents.

(ii) Educational Facilities and Services for the General Public

(1) Family and Adult Audiences

(A) Discovery Museum

(1) Admission

Adults	\$ 6.00
Youth (ages 4 - 17) (limit 10 youth per adult)	\$ 2.50
Preschool (3 and under)	No fee
Seniors (month of October free)	\$ 3.00
Students (18 to 25) with proper I.D.	\$ 3.00
Tuesday Discount Day - Adults	\$ 3.00
Youth (ages 4 - 17) up to 5/adult	No fee
Youth (ages 4 - 17) 5- 10/adult	\$ 1.25
Friends of Lake County Discovery Museum	No fee
Groups of 10 or more	10 % discount

The President or designate may periodically discount admission fees for promotional purposes.

(B) Guided Walks and Nature, History and Cultural Programs

Per program, per person, selecting from published schedule. Supplies extra.

	<u>Resident</u>	<u>Non-Resident</u>
(1) Walk with a Naturalist <del>and</del> <del>Forest Fitness Walks</del>	\$ 1.00	\$ 2.00

(2) Guided Walks and Family Programs

Outdoor Adventures, School of the Woods, and Other Programs. The Executive Director or designate may set fees to recover direct staff, supply and service costs for residents and direct costs plus overhead for non-residents.

(3) Leave No Child Inside Programs

Educational outreach services provided at various District sites designed to acquaint children and parents with outdoor activities and nature. The Executive Director is authorized to approve offering of a limited number of these programs each season at no charge to participants.

~~(4) Access Cart Tours~~

~~A Lake County resident with mobility issues, and their care-giver, may register at no cost for scheduled guided tours of preserves on the District's 8-passenger golf cart.~~

(C) Special Events

(1) District-sponsored

The President or designate may set admission or other fees for District-sponsored special events to recover staff, supply, service and overhead costs of providing the event, and/or to generate additional revenue. Fees should be charged for all educationally or culturally themed event or general entertainment events with the goal of recovering 25% to 75% of the cost of educationally or culturally themed events, and recovering 75% to 100% of the cost of the general entertainment events. Additionally, the net subsidy per person for such events should be less than \$10. ~~Charging of fees for Greenbelt Cultural Center summer events will not begin until 2014 in order to provide proper advance notification of event sponsors and attendees.~~

(2) Support group-sponsored

The President or designate may authorize the Preservation Foundation of the Lake County Forest Preserves, the YCC Board, the ~~Friends of~~ Brushwood Center at Ryerson Woods, or the Friends of the Lake County Discovery Museum to hold events or sales on District property for which fees will be charged or other revenues generated and may approve the fee or revenue schedules for such events.

(ii) Educational Facilities and Services for the General Public (continued)

(D) Custom Request Programs	<u>Resident</u>	<u>Non-Resident</u>
Per hour, per leader, 2-hour minimum. Supplies extra. Hikes limited to 20 people per leader. At District Preserves and Facilities	\$ 40.00	\$ 60.00

Off-site additional charge per program  
Out of county location - \$55.00

- (E) Senior Group Programs  
Senior centers, libraries, park districts, townships or villages from communities in Lake County may request senior programs provided at no charge when chosen from a published list of specific program options. Program requests for topics not included on published list will be subject to standard fees.

- (2) Youth Audience  
The Executive Director or designate may set fees for day camps and other guided youth programs to recover direct staff, supply and service costs for residents and direct costs plus overhead for non-residents.

<del>(3) Public Safety Programs</del>	<del><u>Resident</u></del>	<del><u>Non-Resident</u></del>
<del>(A) Youth Snowmobile Safety</del>		
<del>Per program, per person</del>	<del>\$ 5.00</del>	<del>\$ 10.00</del>

<del>(B) Boater Safety</del>		
<del>Per program, per person</del>	<del>\$ 5.00</del>	<del>\$ 10.00</del>

- (4) Community Group Programs  
Per program, per organized group

(A) Speakers Bureau District or facility general promotion or District selected priority topics.	Donation	\$110.00
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(B) Discovery Museum, public hours <del>Per group, up to 10 people</del> <u>10 Minimum</u>		\$ <del>50.00</del> / <u>person</u>
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\$ <del>75.00</del> / <u>person</u>		
<del>Additional persons up to 20</del> <u>Travel Fee, In County</u>		<del>\$ 5.00</del> / <u>person</u>
<del>\$ 6.00</del> / <u>person</u> <u>\$30.00</u>		

<del>Includes one 15 minute gallery presentation</del>		
<del>Additional 15 minute gallery presentations</del>	<del>\$ 15.00/ea. (up to one hour)</del>	
<u>Travel, Out of County</u>	<u>\$55.00</u>	

(C) Custom request programs at District Preserves and Facilities, for organized groups, topic selected by group, 2-hour minimum	\$ 40.00/hr	\$ 60.00/hr.
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Off-site additional charge per program  
Out of county location - \$55.00

(D) Guided programs for commercial tour groups at Fort Sheridan, Adlai E. Stevenson Historic Home and Bonner Heritage Farm. Per 1 hour presentation, per bus up to 50 people Wagon <del>rental</del> <u>permit</u> fee	\$ <del>150.00</del>	\$200.00/day
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- (5) Scholarships  
The Executive Director or designate may offer partial fee scholarships for low-income individuals



for selected programs according to the guidelines approved by the Education, Cultural Resources and Public Affairs Committee and the Finance and Administrative Committee.

(ii) Educational Facilities and Services for the General Public (continued)

(6) Refunds

Refunds for programs requiring advance payment will be given upon request if cancellation is made at least one week in advance of program date. Absence from one session of a program series does not entitle participant to a pro-rated refund.

(7) Satisfaction Guarantee

Program participants who are not completely satisfied with the quality of an environmental education program may request credit toward another program or a refund.

(8) Exhibit Rental Permit Fees

The Executive Director or designate may set exhibit rental permit fees to recover supply, service and overhead costs.

(iii) Lake County Discovery Museum Archival Services

(1) Museum Photographic Reproduction Services

Executive Director or designate authorized to negotiate fees for For-Profit Advertising and Editorial reproduction, based on project size and budget, upward from the following minimum prices that are based on standards in other visual archives or published in FotoQuote Pro 6.

(A) Publication Use - One-time, one-use, single publication rights.

Editorial use – print or digital format

For-Profit

Range per run under 5,000 \$ 85.00

Range per run under 50,000 \$150.00

Range per run over 50,000 \$200.00

Non-Profit, all formats \$ 20.00

Advertising use

For-Profit

Book Cover \$300.00

Print \$200.00

Internet \$200.00

Television \$300.00

Sales Catalog – Interior \$150.00

Sales Catalog – Cover \$300.00

Non-Profit, all formats \$ 50.00

Postcard reproduction

Per image, per 5,000 run

For-Profit \$ 85.00

Non-Profit \$ 20.00

Television, Film, Video, DVD

Local/Non-Profit/Educational \$ 50.00

North American Distribution \$150.00

Worldwide Distribution \$200.00

(B) Internet/WWW

Website (Non-Profit/Educational) \$ 50.00

Website (For-Profit) \$150.00

iii) Lake County Discovery Museum Archival Services (continued)

Mobile App \$150.00

(1) Museum Photographic Reproduction Services (continued)

(C) ~~Reference Use—Not for reproduction. Individual or student for private or educational purposes. All photocopies are stamped restricting reproduction.~~

<del>Black and White photocopies, each</del>	<del>\$ 0.25</del>
<del>Color laser copies, each</del>	
<del>— Letter-size</del>	<del>\$ 3.00</del>
<del>— Ledger-size</del>	<del>\$ 4.50</del>
<del>Black &amp; white laser copies, any size, each</del>	<del>\$ 1.00</del>
<del>Digital image</del>	<del>\$20.00</del>

(CD) Exhibition Use - Digital scans for public display or exhibition only. Does not include publication rights.

Digital scans		
For-profit	(300 dpi)	\$ 85.00
	(600 dpi)	\$ 90.00
Non-profit	(300 dpi)	\$ 20.00
	(600 dpi)	\$ 25.00
Color laser copies		
Letter size		\$ 5.00
Ledger size		\$ 7.50

(DE) Presentation Use  
Images for presentation use only.  
Does not include publication rights  
or permission for other uses.

For-profit	\$ 20.00
Non-profit	\$ 7.50

(EF) Professional Filming  
Per image.

For-profit	\$ 85.00
Non-profit	\$ 20.00

After first hour, usage fee plus  
\$20.00/hour staff assistance fee.

(FG) Special Set-up Fee for Photographs  
or Professional Filming \$ 30.00  
Per three-dimensional, framed  
or over-sized artifact.

(GH) Re-use Fees

All requests for re-use or change in use must be applied for in writing  
to the Lake County Discovery Museum.

Same use	50 % of current fees
Different use	90 % of current fees

(HI) Product Development  
T-shirts, puzzles, etc.

Contract/license

Executive Director or designate authorized to negotiate and approve contracts specifying  
fees.

(IJ) Fee Reductions

Lake County residents, non-profit businesses and museum members receive 10 percent off  
all usage fees.

(J) Resending Images

A \$5.00 fee will be charged for requests to resend a lost or expired link to an image within  
six months of purchase. After six months, standard re-use fees may apply.

(iii) Lake County Discovery Museum Archival Services (continued)

## (2) Archival Research Services

(A)	Per hour - For-profit	\$ 40.00
	Non-profit	\$ 20.00
(B)	Photocopies, each	\$ 0.25
(C)	Color laser copies	
	Letter size, each	\$ 3.00
	Ledger size, each	\$ 4.50
(D)	<u>PDF perusal scans at 200DPI, each</u>	<u>\$ 3.00</u>
(E)	<u>Geographic index scans, each</u>	<u>\$ 1.00</u>
( <del>D</del> F)	Minimum research fee (with staff assistance)	\$10.00

(iv) Outdoor Recreation Facility And Use Permits

(1)	Picnic Site Permits	<u>Resident</u>	<u>Non-Resident</u>
(A)	Per day, per shelter		
	1 - 50 people	\$ <del>50.00</del> <u>60.00</u>	\$ <del>100.00</del> <u>120.00</u>
	Per additional group of 10 people	\$ <del>7.00</del> <u>10.00</u>	\$ <del>7.00</del> <u>10.00</u>
	701+	Contract	Contract
	Executive Director or designate authorized to negotiate and approve contracts specifying fees and scope of services.		
(B)	Per day, per shelter, weekends and holidays, Memorial Day Weekend through Labor Day		
	1 - 50 people	\$ <del>60.00</del> <u>70.00</u>	\$ <del>120.00</del> <u>140.00</u>
	Per additional group of 10 people	\$ <del>8.00</del> <u>10.00</u>	\$ <del>8.00</del> <u>10.00</u>
(C)	Per day, per open area		
	25 - 50 people	\$ <del>44.00</del> <u>50.00</u>	\$ <del>88.00</del> <u>100.00</u>
	Per additional group of 10 people	\$ <del>7.00</del> <u>10.00</u>	\$ <del>7.00</del> <u>10.00</u>
	701+	Contract	Contract
	Executive Director or designate authorized to negotiate and approve contracts specifying fees and scope of services.		
(D)	Changes to picnic permit made more than one day after reservation taken - Per change	\$ 5.00	
(E)	Field permit administrative fee	\$ 5.00	
(F)	Per hour, for special staff assistance as determined by District	Hourly rate	

(iv) Outdoor Recreation Facility And Use Permits (continued)

(G)	<u>Picnic Services* Vendor Annual Permits</u>	<u>\$150.00</u>
	<u>Single Use Permit</u>	<u>\$100.00</u>

\*Includes, but not limited to: food vendors/caterers; beer truck; Band/DJ; Tent Vendor; Portable Toilets/Wash Station; Amusement devices, etc.

~~Picnic Services Vendor Annual Permits~~

Food vendors/caterers	\$ 150.00
Single use permit	\$ 100.00
<del>Commercial Portrait Photography</del>	<del>\$ 150.00</del>
<del>Single use permit</del>	<del>\$ 100.00</del>
<del>Commercial Portrait Photography permits do not apply to exclusive use areas at Independence Grove. Permits for these areas (plaza, garden, etc.) can be obtained through the staff at the Visitors Center.</del>	
<del>Beer truck</del>	<del>\$ 70.00</del>
<del>Band/DJ</del>	<del>\$ 45.00</del>
<del>Tent vendor</del>	<del>\$ 45.00</del>
<del>Portable toilets /wash stations</del>	<del>\$ 45.00</del>
<del>Special activities (rides &amp; games, petting zoo, etc.)</del>	<del>\$ 45.00</del>

(2) Special Use Permit

A special use permit may be granted to individuals or groups that wish to use District land for non-District sponsored events such as, but not limited to, walk-a-thons, races, dog shows, athletic competitions, church services, etc.

- (A) A Non-Refundable Special Use Permit Application Fee of \$100.00 is charged for Staff to review a proposed event.
- (B) A base permit fee of \$100.00 is charged for any approved event that does not require more than routine Ranger and maintenance services.
- (C) Additional Ranger and maintenance services will be charged at the current hourly rate.
- (D) The Permittee also must pay any facility ~~rental~~permit, vendor, impact or other fees applicable to the permit location.
- (E) In addition to the above, the Permittee must provide the District with satisfactory evidence of general liability insurance coverage in minimum limits of ~~\$500,000.00~~1,000,000 with the District listed as additional insured, and the Permittee must acquire all required local or other permits and name the Lake County Forest Preserve District.

(3) Horse Trail Use Permits	<u>Resident</u>	<u>Non-Resident</u>
(A) Private Horse Owner, Per Horse		
Annual (calendar year)	<del>\$35.00</del> <u>50.00</u>	<del>\$ 70.00</del> <u>100.00</u>
Annual purchased after August 31	<del>\$17.00</del> <u>25.00</u>	<del>\$35.00</del> <u>50.00</u>
Daily	\$ <del>3.00</del> <u>5.00</u>	\$ <del>6.00</del> <u>10.00</u>
(B) Livery, Per Horse		
Annual (calendar year)	<del>\$60.00</del> <u>120.00</u>	<del>\$120.00</del> <u>240.00</u>
Daily Per Rider	\$ <del>3.00</del> <u>5.00</u>	\$ <del>6.00</del> <u>10.00</u>
(C) Annual Tag Replacement	\$ <del>2.00</del> <u>5.00</u>	\$ <del>2.00</del> <u>5.00</u>
(D) Hay/Sleigh Ride Permit Fees		
per wagon, per ride		
Large hay wagon ride (20 -30 people)	\$ <del>30.00</del> <u>50.00</u>	

Small hay wagon ride (12-15 people)	\$ <del>20.00</del> 30.00
Large sleigh ride (12-15 people)	\$ <del>20.00</del> 30.00
Small sleigh ride (2-4 people)	\$ <del>10.00</del> 15.00

(4) Dog Exercise Areas	<u>Resident</u>	<u>Non-Resident</u>
(A) Annual (calendar year)		
One dog	\$ <del>44.00</del> 50.00	\$ <del>120.00</del> 150.00
Per additional dog	\$ <del>18.00</del> 20.00	\$ <del>56.00</del> 75.00
Proof of license and rabies vaccination required <u>as well as license plate numbers of all vehicles that will be parked at a Dog Exercise Area.</u>		
(B) Annual – Reduced (purchased <del>after</del> August 31 – <u>November 30</u> )		
One dog	\$ <del>22.00</del> 25.00	\$ <del>60.00</del> 75.00
Per additional dog	\$ <del>9.00</del> 15.00	\$ <del>30.00</del> 20.00
Proof of license and rabies vaccination required.		
(C) Daily Permits per dog	\$ <del>5.00</del> 10.00	\$ <del>10.00</del> 20.00
(D) Annual sticker or tag replacement	\$ <del>2.00</del> 5.00	\$ <del>2.00</del> 5.00
(E) Third vehicle added to permit	\$ <del>2.00</del> 5.00	\$ <del>2.00</del> 5.00
(F) Dog Care Shelter (adopt-a-pet) Annual	\$ <del>100.00</del> 200.00	\$ <del>200.00</del> 400.00
Limited to three dogs at one time. <u>Rabies records must be with dog walker at all times.</u>		
(5) Dog Sledding Area Annual Permits		
(A) Sled Team (limit of six dogs per team)	\$ 50.00	\$ 100.00
(B) Skijorer (skier pulled by one or two dogs)	\$ 50.00	\$ 100.00
(C) Horse-drawn cart	\$ 35.00	\$ 70.00
(6) Model Airplane Flying Field		
Annual Permit (calendar year)	\$ <del>30.00</del> 40.00	\$ <del>60.00</del> 80.00
Per person		
(7) Youth Group Camping		
Per night, per site, for organized youth groups with adult supervision. (i.e., scouts, church groups, etc.) Up to 2 sites available per area.	\$ <del>30.00</del> 60.00	\$ <del>60.00</del> 120.00
(8) <u>Cross Country Meet Permits – Illinois Sanctioned High School and Middle School Cross Country Meet Fee Structure for Events</u>		
(A) <u>For meets with 200 or fewer attendees: \$350.00 with a \$150.00 refundable damage deposit.</u>		
(B) <u>For meets with more than 200 but fewer than 600 attendees: \$850.00 with a \$300.00 refundable damage deposit.</u>		
(C) <u>For meets with more than 600 but less than 1,200 attendees: \$1,600.00 with a \$500.00 refundable damage deposit.</u>		
(D) <u>For meets with more than 1,200 attendees, the standard Special Use Permit Application process would be used to determine the fee.</u>		

B. ADMINISTRATIVE SERVICES

<u>Description</u>	<u>Amount</u>
(i) <u>Duplicating</u>	
Photocopying - Public	
Per page, up to 25 pages	\$ 0.15
Per page, 26 or more pages	\$ 0.20
(ii) <u>Planning and Design</u>	
(1) Computer plots, individually generated, or aerial photos	
(8.5" x 11")	\$ 8.00
(11" x 17")	\$ 10.00
(24" x 36")	\$ 20.00
(35" x 35")	\$ 25.00
(36" x 48")	\$ 30.00
(2) Special computer generated map per hour (1 hour min.), plus materials	\$ 50.00
(3) Digital data to be priced at time of request.	
(4) Pre-printed 8.5" x 11" site aerials	\$ 4.00
(iii) <u>Purchasing</u>	
Bid packages. Set by President or designate, based on production costs of packet	\$ 1.00 to \$50.00
(iv) <u>Ranger Police Reports</u>	
Traffic <u>accident report (paper copy)</u> <del>crash reports, miscellaneous reports and documents</del>	\$
5.00	
<u>Traffic accident report of accident investigated by accident reconstruction officer or accident reconstruction team (paper copy)</u>	<u>\$20.00</u>
<u>Traffic accident report (electronic)</u>	<u>in accordance with FOIA</u>
<u>Miscellaneous reports and documents</u>	<u>in accordance with FOIA</u>

C. ENTERPRISE SERVICES

As approved in the FY2007/2008 Budget Development Policy, the Enterprise Fund fee schedule shall reflect a minimum level of 100% financial self-support. Golf Course Operations are expected to generate funds in excess of operating costs for future renovation, restoration and improvement of the golf courses.

<u>Description</u>	<u>Amount</u>
(i) <u>Commercial Photography, Film or Video Permit</u>	
(1) <u>Commercial Portrait Photography</u>	\$ 150.00
<u>Single use permit</u>	\$ 100.00
<u>Commercial Portrait Photography permits do not apply to exclusive use areas at Independence Grove. Permits for these areas (plaza, garden, etc.) can be obtained through the staff at the Visitors Center.</u>	
(2) Still advertising photography	
Non-refundable application fee	\$ 25.00
Shooting permit, per day, per site	\$ 250.00
Refundable deposit, per day, per site	\$ 250.00
(3) Film or video	
(A) Small production	
Fewer than 20 people, 5 vehicles in crew	
Non-refundable application fee	\$ <del>50.00</del> 100.00
Shooting permit, per <u>hour</u> day, per site	\$ <del>250.00</del> 400.00
Preparation/restoration permit, per day, per site	\$ 150.00
Refundable deposit, per day, per site	\$ <del>250.00</del> 2,500.00
<u>up to a maximum of \$5,000.00 per production</u>	
(B) Limited production	
21 to 50 people, up to 10 vehicles in crew	
Non-refundable application fee	\$ <del>75.00</del> 200.00
Shooting permit, per hour, per site	\$ <del>60.00</del> 100.00
Preparation/restoration permit, per hour, per site	\$ <del>30.00</del> 50.00
Refundable deposit, per day, per site	\$ <del>1,000.00</del> 5,000.00
<u>up to a maximum of \$5,000.00 per production</u>	
(C) Extensive production	
More than 50 people and/or 10 vehicles in crew	
Non-refundable application fee	\$ <del>150.00</del> 300.00
Shooting permit, per hour, per site	\$ <del>120.00</del> 150.00
Preparation/restoration permit, per hour, per site	\$ <del>60.00</del> 75.00
Refundable deposit, per day, per site	\$ <del>5,000.00</del> 15,000.00
<u>up to a maximum of \$15,000 per production</u>	
(43) In addition to the above, the Permittee must provide the District with satisfactory evidence of general liability insurance coverage in minimum limits of \$500,000.00 (\$1,000,000.00 for extensive film or video production) with the District as additional insured, and the Permittee must acquire all required local or other permits and name the Lake County Forest Preserve District and/or display its logo in photography or film/video credits.	
(54) The Permittee also must pay any facility <del>rental</del> <u>permit</u> or other fees applicable to the permit location.	
(65) As deemed necessary by the District for safety and security of the Permittee, visitors and District assets, the Permittee may be required to reimburse the District	Hourly rate

for Ranger or other staff time.

(ii) Educational Facility <u>Rentals</u> <u>Permits</u>	<u>Resident</u>	<u>Non-Resident</u>
(1) Guided Children's Birthday Party Programs		
(A) Discovery Museum		
Per group, up to 15 children plus adults	\$130.00	\$175.00
Additional children, up to 20 total	\$ 2.50/child	
(B) Greenbelt Cultural Center	\$130.00	\$175.00
Per group, up to 15 children plus adults		
(2) Facility <u>Rentals</u> <u>Permits</u>		
(A) Ranger fee (required if liquor served, or after 5 pm)	<del>\$65.00/hr.</del> <u>Hourly Rate</u>	
(B) Audio/visual equipment <u>rental</u> <u>permit</u> (other than video projector)		\$15.00 each
Video Projector rental		
Not-for-Profit Groups	\$50.00	
For-Profit Groups	\$75.00	
(C) Coffee/tea service (10 person minimum)		\$ 1.75/person
(D) Support group-sponsored		
The President or designate may authorize the YCC Advisory Committee, the <u>Friends of Brushwood Center at Ryerson Woods</u> , the Friends of the Lake County Discovery Museum, the Preservation Foundation of the Lake County Forest Preserves, and the Lake County Volunteer Stewardship Network to use facilities, as available and within normal hours of operation, at no or a reduced charge.		
(E) Lake County Discovery Museum		
(1) Friends Members and Not-for-Profit Groups		
Weekdays (Monday - Friday afternoon)		
Regular business hours (9 am - 4:30 pm)		\$ 200.00/day meetings \$ 300.00/day other events
After hours (5 pm - 9 pm)		\$ 300.00 meetings \$ 500.00 other events
Additional hours		\$ 100.00/hr.
Luncheon <u>rental</u> <u>permit</u>		\$ 50.00
Evening <u>rental</u> <u>permit</u> (no alcohol)		\$ 75.00/hr.
Weekends (Friday evening - Sunday evening)		
Daytime (10 am - 2 pm tent or Noon- 4 pm Great Room)		\$ 800.00
Afternoon/evening (5 pm - Midnight)		\$ 995.00
Additional hours		\$ 200.00/hr.



(ii) Educational Facility Rentals/Permits (continued)

(E) Lake County Discovery Museum (continued)

(2) For Profit and Corporate

Weekdays (Monday - Friday afternoon)	
Mornings (6 am – 9 am)	\$ 600.00
Regular business hours (9 am - 4:30 pm)	\$ 600.00/day
After hours (5 pm - 9 pm)	\$ 700.00
Additional hours	\$ 100.00/hr.
Evening <u>rental permit</u> (no alcohol)	\$ 175.00/hr.

Weekends (Friday evening - Sunday evening)

Daytime (10 am - 2 pm)	\$ 800.00
Additional hours	\$ 200.00/hr.
Afternoon/evening (5 pm - Midnight)	\$1095.00
Additional hours	\$ 200.00/

(3) Wedding and/or Reception

Weekend, daytime (9 am – 2 pm)	\$ 800.00
Additional hours	\$ 200.00/hr.

Saturday 4 pm – Midnight

\$1295.00

Friday or Sunday 4 pm - Midnight

\$1095.00

Additional hours

\$ 200.00/hr.

or \$50.00/15 min. past midnight

(4) Wedding ceremony only

\$ 400.00

(5) Wedding rehearsals (with wedding bookings)

First hour	\$ 200.00
Each additional half hour	\$ 100.00/half hour
Storage fee	\$ 25.00/night

(6) Setup for indoor chairs using Museum chairs

1<sup>st</sup> setup for event free

Each additional setup

\$ 25.00 for 1 - 50 chairs

\$ 50.00 for 51 - 100 chairs

(7) Chairs, each

\$ .50/chair

(8) Setup for indoor tables using Museum tables

1<sup>st</sup> setup for event free

Each additional setup

\$ 25.00 per room

(9) Tables, each

\$10.00/table

(10) Sound system use

\$75.00

(11) Theater rental permit

\$50.00

(12) Refundable cleaning deposit

\$300.00

(13) Out-of-County Administrative Fee

\$250.00

(14) Preferred Caterer Annual Fee

\$500.00

(15) Ranger Support

Hourly Rate

(ii) Educational Facility Rentals/Permits (continued)

(F)	Ryerson Woods	Not-for	Private/
(1)	Welcome Center	<u>Profit</u>	<u>Corporate</u>
	Program Room		
	Weekdays 9 am to 4:30 pm		
	Per day, per group of 1-75	\$150.00	\$400.00
	Per 4 hours, per group of 1-75	\$100.00	\$275.00
	Weekday evenings 5 to 9 pm	\$250.00	\$600.00
	Weekend evenings 5 to 9 pm	\$400.00	\$750.00
	Conference Room		
	Weekdays 9 am to 4:30 pm		
	Per day, per group of 1 – 12	\$ 50.00	\$100.00
	Per 4 hours, per group of 1 – 12	\$ 25.00	\$ 75.00
(2)	Program Cabin		
	Per day, per group of 1-30	\$ 35.00	\$ 70.00
(3)	Facilities open Tuesday through Saturday, 9 am - 5 pm, and 11 am – 4 pm on Sundays, except as noted		
	Extended hours available until midnight, per hour	\$ 50.00	
	<del>(4) Wedding, ceremony only</del>		
	<del>Indoor only, 4 hours, up to 50 people</del>	<del>\$600.00</del>	
	<del>(5) Reception (may include wedding ceremony)</del>		
	<del>Indoor/outdoor, 5 pm to midnight</del>	<del>\$500.00/3 hrs.</del>	
	<del>Additional hours, per hour</del>	<del>\$ 50.00</del>	
(6)	<u>Rental/Permit</u> tent permit		\$100.00
(7)	<u>Ranger Support</u>		<u>Hourly Rate</u>

(ii) Educational Facility RentalsPermits (continued)

## (G) Greenbelt Cultural Center

## (1) Social Use

Weekday RentalsPermits

	<u>Resident</u>	<u>Non-Resident</u>
Banquet room 1		
Monday – Friday 7 am – 5 pm	\$ 80.00/hr.	\$ 100.00/hr.
Monday – Thursday 5 pm – 10 pm	\$ 80.00/hr.	\$ 100.00/hr.
Banquet room 1 with outdoor area		
Monday – Friday 7 am – 5 pm	\$ 90.00/hr.	\$ 115.00/hr.
Monday – Thursday 5 pm – 10 pm	\$ 90.00/hr.	\$ 115.00/hr.
Banquet rooms 1 and 2		
Monday – Friday 7 am – 5 pm	\$ 90.00/hr.	\$115.00/hr.
Monday – Thursday 5 pm – 10 pm	\$ 90.00/hr.	\$115.00/hr.
Banquet rooms 1 and 2 with outdoor area		
Monday – Friday 7 am – 5 pm	\$ 105.00/hr.	\$130.00/hr.
Monday – Thursday 5 pm – 10 pm	\$ 105.00/hr.	\$130.00/hr.
Banquet rooms 1, 2 and 3		
Monday – Friday 7 am – 5 pm	\$105.00/hr.	\$130.00/hr.
Monday – Thursday 5 pm – 10 pm	\$105.00/hr.	\$130.00/hr.
Banquet rooms 1, 2 and 3 with outdoor area		
Monday – Friday 7 am – 5 pm	\$120.00/hr.	\$145.00/hr.
Monday – Thursday 5 pm – 10 pm	\$120.00/hr.	\$145.00/hr.
Meeting room (classroom)		
Monday – Friday 7 am – 5 pm	\$ 55.00/hr.	\$ 80.00/hr.
Monday – Thursday 5 pm – 10 pm	\$ 80.00/hr.	\$ 95.00/hr.
Meeting room (classroom) with outdoor area		
Monday – Friday 7 am – 5 pm	\$ 70.00/hr.	\$ 95.00/hr.
Monday – Thursday 5 pm – 10 pm	\$ 90.00/hr.	\$110.00/hr.
Meeting room (small)	Free with banquet room <u>rental</u> <u>permit</u>	
Monday – Friday 7 am – 5 pm	\$ 50.00/hr.	\$ 75.00/hr.

or

(ii) Educational Facility RentalsPermits (continued)

## (G) Greenbelt Cultural Center (continued)

## (1) Social Use (continued)

Weekend RentalsPermits (4 hour minimum) Off Season (December through March)

	<u>Resident</u>	<u>Non-Resident</u>
Banquet room 1		
Friday 5 pm – 1:30 am	\$100.00/hr.	\$130.00/hr.
Saturday 7 am – 1:30 am	\$115.00/hr.	\$145.00/hr.
Sunday 7 am – midnight	\$100.00/hr.	\$130.00/hr.
Banquet room 1 with outdoor area		
Friday 5 pm – 1:30 am	\$110.00/hr.	\$140.00/hr.
Saturday 7 am – 1:30 am	\$125.00/hr.	\$155.00/hr.
Sunday 7 am – midnight	\$110.00/hr.	\$140.00/hr.
Banquet rooms 1 and 2		
Friday 5 pm – 1:30 am	\$110.00/hr.	\$140.00/hr.
Saturday 7 am – 1:30 am	\$125.00/hr.	\$155.00/hr.
Sunday 7 am – midnight	\$110.00/hr.	\$140.00/hr.
Banquet rooms 1 and 2 with outdoor area		
Friday 5 pm – 1:30 am	\$120.00/hr.	\$150.00/hr.
Saturday 7 am – 1:30 am	\$135.00/hr.	\$165.00/hr.
Sunday 7 am – midnight	\$120.00/hr.	\$150.00/hr.
Banquet rooms 1, 2 and 3		
Friday 5 pm – 1:30 am	\$120.00/hr.	\$150.00/hr.
Saturday 7 am – 1:30 am	\$135.00/hr.	\$165.00/hr.
Sunday 7 am – midnight	\$120.00/hr.	\$150.00/hr.
Banquet rooms 1, 2 and 3 with outdoor area		
Friday 5 pm – 1:30 am	\$130.00/hr.	\$160.00/hr.
Saturday 7 am – 1:30 am	\$145.00/hr.	\$175.00/hr.
Sunday 7 am – midnight	\$130.00/hr.	\$160.00/hr.
Meeting room (classroom)		
Friday 5 pm – 1:30 am	\$100.00/hr.	\$130.00/hr.
Saturday 7 am – 1:30 am	\$100.00/hr.	\$130.00/hr.
Sunday 7 am – midnight	\$100.00/hr.	\$130.00/hr.
Meeting room (classroom) with outdoor area		
Friday 5 pm – 1:30 am	\$110.00/hr.	\$140.00/hr.
Saturday 7 am – 1:30 am	\$110.00/hr.	\$140.00/hr.
Sunday 7 am – midnight	\$110.00/hr.	\$140.00/hr.
Meeting room (small)	Free with banquet room <u>rentalpermit</u>	

(ii) Educational Facility [RentalsPermits](#) (continued)

## (G) Greenbelt Cultural Center (continued)

## (1) Social Use (continued)

Weekend [RentalsPermits](#) (4 hour minimum) Shoulder Season (April, October and November)

	<u>Resident</u>	<u>Non-Resident</u>
Banquet room 1		
Friday 5 pm – 1:30 am	\$115.00/hr.	\$145.00/hr.
Saturday 7 am – 1:30 am	\$135.00/hr.	\$165.00/hr.
Sunday 7 am – midnight	\$115.00/hr.	\$145.00/hr.
Banquet room 1 with outdoor area		
Friday 5 pm – 1:30 am	\$135.00/hr.	\$165.00/hr.
Saturday 7 am – 1:30 am	\$155.00/hr.	\$185.00/hr.
Sunday 7 am – midnight	\$135.00/hr.	\$165.00/hr.
Banquet rooms 1 and 2		
Friday 5 pm – 1:30 am	\$135.00/hr.	\$165.00/hr.
Saturday 7 am – 1:30 am	\$155.00/hr.	\$185.00/hr.
Sunday 7 am – midnight	\$135.00/hr.	\$165.00/hr.
Banquet rooms 1 and 2 with outdoor area		
Friday 5 pm – 1:30 am	\$155.00/hr.	\$185.00/hr.
Saturday 7 am – 1:30 am	\$175.00/hr.	\$205.00/hr.
Sunday 7 am – midnight	\$155.00/hr.	\$185.00/hr.
Banquet rooms 1, 2 and 3		
Friday 5 pm – 1:30 am	\$155.00/hr.	\$185.00/hr.
Saturday 7 am – 1:30 am	\$175.00/hr.	\$205.00/hr.
Sunday 7 am – midnight	\$155.00/hr.	\$185.00/hr.
Banquet rooms 1, 2 and 3 with outdoor area		
Friday 5 pm – 1:30 am	\$175.00/hr.	\$205.00/hr.
Saturday 7 am – 1:30 am	\$195.00/hr.	\$225.00/hr.
Sunday 7 am – midnight	\$175.00/hr.	\$205.00/hr.
Meeting room (classroom)		
Friday 5 pm – 1:30 am	\$100.00/hr.	\$130.00/hr.
Saturday 7 am – 1:30 am	\$100.00/hr.	\$130.00/hr.
Sunday 7 am – midnight	\$100.00/hr.	\$130.00/hr.
Meeting room (classroom) with outdoor area		
Friday 5 pm – 1:30 am	\$110.00/hr.	\$140.00/hr.
Saturday 7 am – 1:30 am	\$110.00/hr.	\$140.00/hr.
Sunday 7 am – midnight	\$110.00/hr.	\$140.00/hr.
Meeting room (small)	Free with banquet room <a href="#">rental</a> <a href="#">permit</a>	

(ii) Educational Facility [RentalsPermits](#) (continued)

## (G) Greenbelt Cultural Center (continued)

## (1) Social Use (continued)

Weekend [RentalsPermits](#) (4 hour minimum) Peak Season (May through September)

	<u>Resident</u>	<u>Non-Resident</u>
Banquet room 1		
Friday 5 pm – 1:30 am	\$130.00/hr.	\$160.00/hr.
Saturday 7 am – 1:30 am	\$150.00/hr.	\$180.00/hr.
Sunday 7 am – midnight	\$130.00/hr.	\$160.00/hr.
Banquet room 1 with outdoor area		
Friday 5 pm – 1:30 am	\$150.00/hr.	\$180.00/hr.
Saturday 7 am – 1:30 am	\$170.00/hr.	\$200.00/hr.
Sunday 7 am – midnight	\$150.00/hr.	\$180.00/hr.
Banquet rooms 1 and 2		
Friday 5 pm – 1:30 am	\$150.00/hr.	\$180.00/hr.
Saturday 7 am – 1:30 am	\$170.00/hr.	\$200.00/hr.
Sunday 7 am – midnight	\$150.00/hr.	\$180.00/hr.
Banquet rooms 1 and 2 with outdoor area		
Friday 5 pm – 1:30 am	\$170.00/hr.	\$200.00/hr.
Saturday 7 am – 1:30 am	\$190.00/hr.	\$210.00/hr.
Sunday 7 am – midnight	\$170.00/hr.	\$200.00/hr.
Banquet rooms 1, 2 and 3		
Friday 5 pm – 1:30 am	\$170.00/hr.	\$200.00/hr.
Saturday 7 am – 1:30 am	\$190.00/hr.	\$210.00/hr.
Sunday 7 am – midnight	\$170.00/hr.	\$200.00/hr.
Banquet rooms 1, 2 and 3 with outdoor area		
Friday 5 pm – 1:30 am	\$190.00/hr.	\$210.00/hr.
Saturday 7 am – 1:30 am	\$210.00/hr.	\$240.00/hr.
Sunday 7 am – midnight	\$190.00/hr.	\$210.00/hr.
Meeting room (classroom)		
Friday 5 pm – 1:30 am	\$100.00/hr.	\$130.00/hr.
Saturday 7 am – 1:30 am	\$100.00/hr.	\$130.00/hr.
Sunday 7 am – midnight	\$100.00/hr.	\$130.00/hr.
Meeting room (classroom) with outdoor area		
Friday 5 pm – 1:30 am	\$110.00/hr.	\$140.00/hr.
Saturday 7 am – 1:30 am	\$110.00/hr.	\$140.00/hr.
Sunday 7 am – midnight	\$110.00/hr.	\$140.00/hr.
Meeting room (small)	Free with banquet room <a href="#">rental</a>	<a href="#">permit</a>

Sunday evenings followed by a holiday during peak season are booked at the Saturday peak season rate.

(ii) Educational Facility [Rentals](#)[Permits](#) (continued)

(G) Greenbelt Cultural Center (continued)

(2) Non-Profit and Community Associations

Weekday [Rentals](#)[Permits](#)

	<u>Resident</u>	<u>Non-Resident</u>
Banquet room 1		
Monday – Friday 7 am - 5 pm	\$25.00/hr.	\$50.00/hr.
Monday – Thursday 5 pm - 10 pm	\$50.00/hr.	\$80.00/hr.
Banquet room 1 with outdoor area		
Monday – Friday 7 am - 5 pm	\$ 40.00/hr.	\$65.00/hr.
Monday – Thursday 5 pm - 10 pm	\$ 65.00/hr.	\$95.00/hr.
Banquet rooms 1 and 2		
Monday – Friday 7 am - 5 pm	\$55.00/hr.	\$65.00/hr.
Monday – Thursday 5 pm - 10 pm	\$80.00/hr.	\$95.00/hr.
Banquet rooms 1 and 2 with outdoor area		
Monday – Friday 7 am - 5 pm	\$70.00/hr.	\$ 80.00/hr.
Monday – Thursday 5 pm - 10 pm	\$95.00/hr.	\$110.00/hr.
Banquet rooms 1, 2 and 3		
Monday – Friday 7 am - 5 pm	\$70.00/hr.	\$ 80.00/hr.
Monday – Thursday 5 pm - 10 pm	\$95.00/ hr.	\$110.00/hr.
Banquet rooms 1, 2 and 3 with outdoor area		
Monday – Friday 7 am - 5 pm	\$ 85.00/hr.	\$ 95.00/hr.
Monday – Thursday 5 pm - 10 pm	\$110.00/ hr.	\$125.00/hr.
Meeting room (classroom)		
Monday – Friday 7 am - 5 pm	\$ 20.00/hr.	\$45.00/hr.
Monday – Thursday 5 pm - 10 pm	\$ 60.00/ hr.	\$80.00/hr.
Meeting room (classroom) with outdoor area		
Monday – Friday 7 am - 5 pm	\$ 35.00/hr.	\$50.00/hr.
Monday – Thursday 5 pm - 10 pm	\$ 75.00/ hr.	\$80.00/hr.
Meeting room (small)	Free with banquet room <a href="#">rental</a> <a href="#">permit</a>	
Monday – Friday 7 am - 5 pm	\$ 15.00/hr.	\$40.00/hr.

or

(ii) Educational Facility [Rentals](#)[Permits](#) (continued)

## (G) Greenbelt Cultural Center (continued)

## (2) Non-Profit and Community Associations (continued)

Weekend [Rentals](#)[Permits](#) (4 hour minimum)

	<u>Resident</u>	<u>Non-Resident</u>
Banquet room 1		
Friday 5 pm – 1:30 am	\$80.00/hr.	\$100.00/hr.
Saturday 7 am – 1:30 am	\$80.00/hr.	\$100.00/hr.
Sunday 7 am – midnight	\$80.00/hr.	\$100.00/hr.
Banquet room 1 with outdoor area		
Friday 5 pm – 1:30 am	\$90.00/hr.	\$110.00/hr.
Saturday 7 am – 1:30 am	\$90.00/hr.	\$110.00/hr.
Sunday 7 am – midnight	\$90.00/hr.	\$110.00/hr.
Banquet rooms 1 and 2		
Friday 5 pm – 1:30 am	\$90.00/hr.	\$110.00/hr.
Saturday 7 am – 1:30 am	\$90.00/hr.	\$110.00/hr.
Sunday 7 am – midnight	\$90.00/hr.	\$110.00/hr.
Banquet rooms 1 and 2 with outdoor area		
Friday 5 pm – 1:30 am	\$100.00/hr.	\$120.00/hr.
Saturday 7 am – 1:30 am	\$100.00/hr.	\$120.00/hr.
Sunday 7 am – midnight	\$100.00/hr.	\$120.00/hr.
Banquet rooms 1, 2 and 3		
Friday 5 pm – 1:30 am	\$100.00/hr.	\$120.00/hr.
Saturday 7 am – 1:30 am	\$100.00/hr.	\$120.00/hr.
Sunday 7 am – midnight	\$100.00/hr.	\$120.00/hr.
Banquet rooms 1, 2 and 3 with outdoor area		
Friday 5 pm – 1:30 am	\$110.00/hr.	\$130.00/hr.
Saturday 7 am – 1:30 am	\$110.00/hr.	\$130.00/hr.
Sunday 7 am – midnight	\$110.00/hr.	\$130.00/hr.
Meeting room (classroom)		
Friday 5 pm – 1:30 am	\$80.00/hr.	\$100.00/hr.
Saturday 7 am – 1:30 am	\$80.00/hr.	\$100.00/hr.
Sunday 7 am – midnight	\$80.00/hr.	\$100.00/hr.
Meeting room (classroom) with outdoor area		
Friday 5 pm – 1:30 am	\$90.00/hr.	\$110.00/hr.
Saturday 7 am – 1:30 am	\$90.00/hr.	\$110.00/hr.
Sunday 7 am – midnight	\$90.00/hr.	\$110.00/hr.
Meeting room (small)	Free with banquet room <a href="#">rental</a> <a href="#">permit</a>	

Social peak season rates apply on Saturdays and holiday Sundays during peak season.



(ii) Educational Facility ~~Rentals~~Permits (continued)

## (G) Greenbelt Cultural Center (continued)

## (3) Corporate or Business

ResidentNon-ResidentWeekday ~~Rentals~~Permits

## Banquet room 1

½ day, 4 hours or less

\$ 600.00/event

\$ 700.00/event

Full day, 7 am – 5 pm

\$1,200.00/event

\$1,400.00/event

Before 7 am or after 5 pm

\$ 150.00/hr.

\$ 200.00/hr.

## Banquet rooms 1 and 2

½ day, 4 hours or less

\$ 800.00/event

\$ 900.00/event

Full day, 7 am – 5 pm

\$1,600.00/event

\$1,800.00/event

Before 7 am or after 5 pm

\$ 200.00/hr.

\$ 250.00/hr.

## Banquet rooms 1, 2 and 3

½ day, 4 hours or less

\$ 900.00/event

\$1,000.00/event

Full day, 7 am – 5 pm

\$1,800.00/event

\$2,000.00/event

Before 7 am or after 5 pm

\$ 225.00/hr.

\$ 275.00/hr.

## Meeting room (classroom)

½ day, 4 hours or less

\$ 500.00/event

\$ 600.00/event

Full day, 7 am – 5 pm

\$1,000.00/event

\$1,200.00/event

## Meeting room (small)

Monday – Friday, 7 am – 5 pm

Free with banquet room ~~rental~~permit or

\$ 125.00/hr.

\$ 175.00/hr.

## (3) Corporate or Business (continued)

Weekend ~~Rentals~~Permits (4 hour minimum)

## Banquet room 1

\$130.00/hr.

\$150.00/hr.

## Banquet room 1 with outdoor area

\$160.00/hr.

\$180.00/hr.

## Banquet rooms 1 and 2

\$155.00/hr.

\$175.00/hr.

## Banquet rooms 1 and 2 with outdoor area

\$185.00/hr.

\$210.00/hr.

## Banquet rooms 1, 2 and 3

\$180.00/hr.

\$200.00/hr.

## Banquet rooms 1, 2 and 3 with outdoor area

\$210.00/hr.

\$240.00/hr.

## (4) Equipment &amp; Services

## Room or outdoor set up/breakdown

\$ ~~750~~.00/room~~\$100~~75.00/room

## Dance floor (18 x 18)

\$1~~500~~.00\$1~~5200~~.00Large dance floor (24~~1~~ x 24~~1~~)\$~~20~~150.00\$~~20~~50.00

## Stage risers

\$ ~~2540~~.00/section\$ ~~35~~50.00/section

## Self-catered insurance

\$225.00

\$325.00

## Kitchen use

\$~~10~~50.00\$~~12~~75.00~~Homemade food fee~~~~\$100.00~~~~\$200.00~~

## Fee if caterer not on preferred list

\$~~300~~150.00\$~~4~~200.00

## Corkage fee

\$~~25~~100.00\$~~1~~500.00

## Cleaning fee

\$150.00/room

\$200.00/room

## Overtime

\$100.00/15 min.

\$100.00/15 min.

(ii) Educational Facility RentalsPermits (continued)

(G) Greenbelt Cultural Center (continued)

(5) Deposits

Non-Profit Events

Groups less than 100 people,  
without alcohol, before 5 pm \$200.00

Groups of 100 or more people,  
or serving alcohol, or after 5 pm \$400.00

Social or Corporate Use

Groups less than 100 people,  
without alcohol, before 5 pm \$250.00

Groups of 100 or more people,  
or serving alcohol, or after 5 pm \$500.00

(6) Discounts

50% discount on second meeting room when two rooms booked at same time.  
50% discount on any meeting room with any banquet room regular-price booking.  
The President or designate may periodically discount rentalpermit fees for  
promotional purposes.

(H) Adlai E. Stevenson Home	<u>Not-for-Profit</u>	<u>Private/Corporate</u>
Weekdays 9 am to 4:30 pm	\$150.00/day	\$400.00/day
	\$100.00/4 hrs.	\$275.00/4 hrs.

(iii) Administrative Facility RentalsPermits

For government agencies or directly affiliated non-profit groups  
Weekdays only

(1) General Offices first floor committee room

Full day (8:30 am – 4:30 pm)	\$250.00
Four consecutive hours between 8:30 am and 4:30 pm	\$150.00
Additional hours after 4:30 pm until 9 pm	\$ 65.00/hr.

(2) Operations and Public Safety Office meeting room

Full day (6:30 am – 3 pm)	\$150.00
Four consecutive hours between 6:30 am and 3 pm	\$ 75.00
Additional hours after 3 pm until 9 pm	\$ 65.00/hr.

(3) I.T. or Ranger assistance ~~\$ 65.00/hr.~~ Hourly Rate

(iv) Golf Courses - Brae Loch, Countryside and ThunderHawk  
 (Approved by Finance and Administrative Committee January 9, 2014)

(1) Schedule of Rates

(A) Brae Loch Golf Club

<u>Green Fees</u>	<u>Walk</u>	<u>Ride</u>
Monday – Friday (excludes holidays)		
18 Holes (open to 3:50 pm)	\$ 23.00	\$ 41.00
Twilight (after 4 pm)	\$ 19.00	\$ 30.00
9 Holes	\$ 15.00	\$ 25.00
Replay	\$ 15.00	\$ 20.00
Senior (ages 62 & up)	\$ 18.00	\$ 36.00
Junior 9 Holes (ages 17 & under)	\$ 13.00	\$ 23.00
Junior 18 Holes (ages 17 & under)	\$ 18.00	\$ 36.00
Saturday, Sunday & Holidays		
18 Holes	\$ 29.00	\$ 47.00
9 Holes (after 12 pm)	\$ 19.00	\$ 29.00
Twilight (after 4 pm)	\$ 20.00	\$ 30.00
Replay	\$ 15.00	\$ 20.00

Permanent Tee Times

Saturday – Sunday, foursomes only \$ 80.00/golfer

(B) Countryside Golf Club

<u>Green Fees</u>	<u>Walk</u>	<u>Ride</u>
Monday – Friday (excludes holidays)		
18 Holes (open to 3:50 pm)	\$ 30.00	\$ 48.00
Twilight (after 4 pm)	\$ 26.00	\$ 36.00
9 Holes	\$ 18.00	\$ 28.00
Replay	\$ 15.00	\$ 25.00
Senior (ages 62 & up)	\$ 23.00	\$ 41.00
Junior 18 Holes (ages 17 & under)	\$ 18.00	\$ 36.00
Junior 9 Holes (ages 17 & under)	\$ 13.00	\$ 23.00
Saturday, Sunday & Holidays		
18 Holes	\$ 36.00	\$ 54.00
9 Holes (after 12 pm)	\$ 22.00	\$ 32.00
Twilight (after 4 pm)	\$ 26.00	\$ 36.00

Permanent Tee Times

Saturday – Sunday, foursomes only \$120.00/golfer

(iv) Golf Courses - Brae Loch, Countryside and ThunderHawk (continued)

## (1) Schedule of Rates (continued)

<u>(C) ThunderHawk Golf Club</u>	<u>Walk</u>	<u>Ride</u>
<u>Greens Fees</u>		
Monday – Thursday (excludes holidays)		
18 Holes Early Bird (open to 7:50 am)	\$ 35.00	\$ 53.00
18 Holes (8 am to 3:50 pm)	\$ 52.00	\$ 70.00
Twilight (4 pm to close)	\$ 37.00	\$ 47.00
9 Holes	\$ 30.00	\$ 40.00
Replay	\$ 25.00	\$ 35.00
Senior (ages 62 & up)	\$ 42.00	\$ 60.00
Junior (ages 17 & under)	\$ 39.00	\$ 56.00
Friday (excludes holidays)		
18 Holes Early Bird (open to 7:50 am)	\$ 45.00	\$ 63.00
18 Holes (8 am to 12:50 pm)	\$ 62.00	\$ 80.00
18 Holes (1 pm to 3:50 pm)	\$ 52.00	\$ 70.00
Twilight (4 pm to close)	\$ 47.00	\$ 57.00
9 Holes	\$ 35.00	\$ 45.00
Replay	\$ 25.00	\$ 35.00
Saturday, Sunday & Holidays		
18 Holes (open to 12:50 pm)	\$ 87.00	\$ 87.00
18 Holes (1 pm to 3:50 pm)	\$ 55.00	\$ 73.00
Twilight (4 pm to close)	\$ 47.00	\$ 57.00
9 Holes	\$ 35.00	\$ 45.00
Replay	\$ 25.00	\$ 35.00

Permanent Tee Times

Saturday – Sunday (foursomes only) \$ 250.00/golfer

Season Passes (For use only at Brae Loch and Countryside)

	<u>Early Bird</u>	<u>Regular</u>
Individual – Limited Play (Mon – Fri; ages 18 & up)	\$1,155.00	\$1,320.00
Senior Individual – Limited Play (Mon – Fri; ages 62 & up)	\$ 730.00	\$ 860.00
Senior Family – Limited Play (Mon – Fri; any 2 related individuals residing at same address; ages 62 & up)	\$1,255.00	\$1,450.00
Junior Individual Summer Pass – Limited Play (June 1 – August 31, Mon – Thurs all day; Fri – Sun after 4 pm)	n/a	\$ 350.00

- Season passes will only be sold to those players who possess a previous year season pass. No new season passes will be sold to anyone not grandfathered as of September 9, 2005.
- In order to continue their "grandfathered" status, pass holders **must** purchase a new season pass under their current classification, and continue to purchase a season pass each year thereafter or their season pass will be terminated.
- Grandfathered season pass holders cannot transfer their season pass to anyone.
- Grandfathered season pass holders who request and receive a refund of their season pass will be deemed terminated of their pass holder eligibility.

(v) Brae Loch Facility Rental Permit(1) Fixed Rental Fees

<u>Monday – Thursday</u>	<u>\$ 50.00</u>
<u>Friday</u>	<u>\$ 200.00</u>
<u>Saturday</u>	<u>\$ 300.00</u>

(2) Non-profit Group Discount

All tax-exempt, registered non-profit groups are eligible for a discount on all Fixed Rental Fees, Monday through Thursday, at the following rates:

<u>Lake County groups</u>	<u>40%</u>
<u>Non-Lake County groups</u>	<u>20%</u>

(1) In Season: April – OctoberBar Events:

<u>a) Weekday</u>	<u>\$ 75.00 per hour</u>
<u>b) Weekend</u>	<u>\$100.00 per hour</u>

Non-Bar Events:

<u>a) Weekday</u>	<u>\$ 65.00 per hour</u>
<u>b) Weekend</u>	<u>\$ 90.00 per hour</u>

(2) Off Season: November – March (Minimum 4 hour permit)Bar Events:

<u>c) Weekday</u>	<u>\$100.00 per hour</u>
<u>d) Weekend</u>	<u>\$125.00 per hour</u>

Non-Bar Events:

<u>c) Weekday</u>	<u>\$ 90.00 per hour</u>
<u>d) Weekend</u>	<u>\$115.00 per hour</u>

(3) Dance Floor Permit Non-Golf, Non-Bar Event Flat Fee \$250.00

Fees for post golf outing event are waived if gross revenue of the golf outing exceeds \$1,000.00

(4) Ranger Support Hourly Rate(vi) Independence Grove Forest Preserve

	<u>Resident</u>	<u>Non-Resident</u>
(1) Beach Fee		
Daily (age 2 & up)	\$ 4.00	\$ 7.00
Twilight (3 pm to closing)	\$ 2.00	\$ 4.00
Punch Card (20 visits)	\$ 64.00	\$ 112.00

(2) Parking Fees		
Daily, non prime (Mon - Thurs)	\$ N/C	\$ 5.00
Daily, prime (Fri, Sat, Sun & Holidays)	\$ N/C	\$ 10.00
Daily small shuttle bus, non prime (Mon – Thurs)	\$ N/C	\$ 50.00
Daily small shuttle bus, prime (Fri, Sat, Sun & Hol)	\$ N/C	\$ 75.00
Daily bus, non prime (Mon - Thurs)	\$ N/C	\$ 100.00
Daily bus, prime (Fri, Sat, Sun & Hol)	\$ N/C	\$ 150.00

(3)	Boat and Bike <del>Rentals</del> Permits	
(A)	14 ft. row boat, first 2 hours	\$ <del>16.00</del> <u>17.00</u>
	each additional hour	\$ 7.00
(B)	12 ft. row boat, first 2 hours	\$ <del>13.00</del> <u>14.00</u>
	each additional hour	\$ 5.00
(C)	Canoes, first hour	\$ <del>8.00</del> <u>10.00</u>
	each additional hour	\$ <del>4.00</del> <u>5.00</u>
(D)	Kayaks, first hour	\$ 10.00
	each additional hour	\$ 5.00
(E)	Tandem kayaks, first hour	\$ 12.00
	each additional hour	\$ 6.00
(F)	Pedal boats, first hour	\$ 10.00
	each additional hour	\$ 5.00
(G)	Trolling motor, first 2 hours	\$ 11.00
	each additional hour	\$ 5.00
(H)	Seat cushion, per <del>rental</del> permit	\$ 2.00
<del>(I)</del>	<del>Surrey bike, per hour</del>	<del>\$ 25.00</del>
	<del>each additional hour</del>	<del>\$ 12.00</del>
<del>(J)</del> <u>(I)</u>	Dual rider bike, per hour	\$ 25.00
	<del>each additional hour</del>	<del>\$ 12.00</del>
<del>(K)</del> <u>(J)</u>	1 passenger bike, per hour	\$ 8.00
	<del>each additional hour</del>	<del>\$ 4.00</del>
<u>(K)</u>	<u>Adaptive Use Bicycle, per hour</u>	<u>\$ 8.00</u>
<u>(L)</u>	<u>Stand Up Paddleboard, per hour</u>	<u>\$ 15.00</u>

(vi) Independence Grove Forest Preserve (continued)

	<u>Resident</u>	<u>Non-Resident</u>
(4) North Bay Pavilion (Daytime or early evening)		
Weekdays (Monday – Friday)		
up to 99 people	\$ 200.00	\$ 300.00
100 to 199 people	\$ 400.00	\$ 600.00
200 to 299 people	\$ 600.00	\$ 900.00
300 or more people	\$ 800.00	\$1,200.00
Weekends (Saturday and Sunday)		
Up to 99 people	\$ 300.00	\$ 450.00
100 to 199 people	\$ 600.00	\$ 900.00
200 to 299 people	\$ 900.00	\$1,350.00
300 or more people	\$1,200.00	\$1,800.00
(5) Native Garden		
Without Visitors Center Use*		
Monday – Thursday	\$ 100.00/hr.	
Friday – Sunday & Holidays	\$ 150.00/hr.	
With Visitors Center Use* (3 hour minimum)	\$ 100.00/hr.	
*Plus setup charges if necessary.		
(6) Observation Deck	\$ 150.00/hr.	
(7) Plaza Native Garden and Observation Deck (Early evenings only, within regular operating hours of Preserve)	\$5,000.00	
<del>(8) Audubon Hall</del>	<del>Rates vary based upon specific use and needs</del>	
(89) Visitors Center Classroom (3 hour minimum)	\$ 100.00/hr.	
(10)(9) Non-profit Group Discount - Tax-exempt, registered non-profit groups are eligible for discounts on site rental permit fees Monday through Thursday at the following rates:		
Lake County groups	40% discount	
Non-Lake County groups	20% discount	

(vii) Fox River Forest Preserve

## (1) Marina

	<u>Resident</u>	<u>Non-Resident</u>
(A) Boat Slip <del>Rental</del> Permit (May 6 – Oct 15)		
20-foot slip (no water or electric)	\$1,000.00	\$1,100.00
25-foot slip (no water or electric)	\$1,200.00	\$1,320.00
25-foot slip (includes water and electric)	\$1,400.00	\$1,540.00
30-foot slip (includes water and electric)	\$1,650.00	\$1,800.00
 (B) Indoor Trailer Storage		
With slip <del>rental</del> permit	\$ 150.00	\$ 165.00
Without slip <del>rental</del> permit	\$ 200.00	\$ 225.00
Each removal	\$ 25.00	
 (C) Indoor Trailered Boat In/Out Service (includes four free removals per month)		
Under 25'	\$ 800.00	\$ 880.00
Over 25'	\$ 950.00	\$1045.00
Each additional removal	\$ 25.00	
 (D) Launch Fees		
<u>Trailered Boats or Watercraft</u>		
Daily	\$ 10.00	\$ 15.00
Seasonal	\$ 195.00	\$ 275.00
<u>Non-trailed Boats or Watercraft</u>		
Daily	\$ 5.00	\$ 5.00
Seasonal	\$ 40.00	\$ 40.00
 (E) Winter Indoor Storage Rates*		
Storage with trailer**	\$ 210.00/ft.	\$ 232.00/ft.
Storage without trailer**	\$ 265.00/ft.	\$ 287.00/ft.
Personal watercraft storage	\$ 250.00	\$ 275.00
 (F) Outdoor Storage	\$ 2150.00	\$ 175300.00
 *All boats over 26 ft. must add \$3 per foot to the above rates.		
**All slip <del>rental</del> permit customers receive 10% discount on winter storage.		
 (G) Dock Box <del>Rental</del> Permit (season)	\$125.00	

C. Fees Under Freedom of Information Act

Notwithstanding any other provision of this Ordinance, if a person requests a public record pursuant to the Freedom of Information Act, then the District shall charge to the person only the fee, if any, that is applicable to such request under the Freedom of Information Act and the District's Rules and Regulations for Implementation of the Freedom of Information Act, except when a different fee is fixed by statute, in which case the District shall charge such different rate.



Section 3: Authority to Establish Fees and Charges. The District President, upon recommendation of the Executive Director, with notification to the appropriate Standing Committee, is hereby authorized to establish fees and charges, in a manner consistent with the Guidelines, for the use of District programs, services and facilities that benefit a limited user group and are not included in the Ordinance until the Annual Fee Ordinance is next reviewed by the Board of Commissioners.

Section 4: Authority to Change Fees and Charges. The District President, upon recommendation of the Executive Director and approval of the Finance and Administrative Committee and any appropriate Standing Committee, is hereby authorized to establish revised fees and charges prior to adoption of the next Annual Fee Ordinance.

Section 5: Authority to Waive or Reduce Fees. The President or designate, upon review by Finance and Administrative Committee, may waive or reduce fees if such a waiver or reduction is deemed in the best interest of the District.

Section 6: Availability of Annual Fee Ordinance. The Executive Director is hereby authorized and directed to make available to the public the fees and charges established in this Ordinance and such other fees and charges established from time to time pursuant to this Ordinance.

Section 7: Repeal of Prior Fees and Charges. All ordinances, resolutions or other actions of the District establishing fees and charges for District programs, services and facilities are hereby repealed.

Section 8: Effective Date: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ~~10<sup>th</sup>~~-~~13<sup>th</sup>~~ day of ~~July~~January, 20135.

AYES:

NAYS:

APPROVED this ~~13<sup>th</sup>~~ day of ~~January~~uly, 20135.

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Ann B. Maine, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No.