



DATE: August 31, 2020

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

Terry Wilke, Chair
Finance Committee

FROM: James E. Ballowe
Director of Revenue Facilities

REQUEST: Provide policy direction to staff on whether to enter into negotiations with the College of Lake County (CLC) on a potential License Agreement for use of the Brae Loch Clubhouse in Grayslake.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: A License Agreement, if approved, could provide revenue and eliminate building operational costs.

BACKGROUND: CLC has contacted the District to explore whether we would be interested in an agreement by which CLC would operate the Brae Loch Clubhouse for its Culinary Arts Program, and for its relocated Prairie Restaurant (currently located at CLC's campus), which would provide dining and banquet services to students, staff and the community.

If the District is interested in such an arrangement, staff recommends that it negotiate a License Agreement with CLC (i) allowing CLC to engage in such operations, (ii) requiring CLC to operate the golf snack bar and provide on-course beverage cart sales, (iii) requiring CLC to assume operational costs of, and maintenance and repair obligations for, the Clubhouse, and fund all necessary Clubhouse improvements, and (iv) reserving space within the Clubhouse for the District to continue operating the golf course pro shop.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel