



**DATE:** August 31, 2020

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** Mary E. Kann  
Director of Administration

**RECOMMENDATION:** Recommend approval of a Resolution approving an Annual Maintenance and License Agreement for Geographical Information System Enterprise software to Environmental Systems Research Institute, Inc., Redlands, California, in the Contract Price of \$48,601.00.

**STRATEGIC DIRECTIONS SUPPORTED:** Organizational Sustainability; Conservation

**FINANCIAL DATA:** This item was approved as part of the adopted FY2020 Budget, in the amount of \$52,800.00. The amount of \$43,000.00 will be charged to account 91124000-709000; \$2,800.50 will be charged to account 15574000-706200; and, \$2,800.50 will be charged to account 15524000-706200.

**BACKGROUND:** The Annual Maintenance Agreement that would be approved by the attached resolution (Agreement) is required to utilize the Geographical Information System (GIS) enterprise-wide software that was installed at the end of FY18/19, as part of the District's Strategic Plan for Data-driven Conservation. GIS software is used to streamline data sharing, increase cross-departmental communication, and better inform decision-making for land conservation, maintenance, and development. The Agreement would provide the District with daily customer support services for the GIS software, annual licensing, and all software updates for a period of one year. This annual licensing covers ArcGIS Server, ArcGIS Desktop, ArcGIS Online and Field App software.

The GIS software interconnects office and field work to a centralized District-wide Enterprise GIS system that is utilized for a variety of purposes, including creating maps for Committee and Board meetings. It supports the development of web applications utilized by over 100 staff members. These applications support workflows, including wildlife and rare-plant monitoring, controlled burn and hazard reporting, maintenance inspections, plus asset and invasive species inventories. The software is also used in public-facing web applications, such as the Interactive Trail Map, closures and underpass status maps, activity status maps, and a map of the Green Gifts to the Preservation Foundation.

**REVIEW BY OTHERS:** Chief Operations Officer, Information Technology Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)  
  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR SEPTEMBER MEETING  
SEPTEMBER 8, 2020**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith “a Resolution Awarding an Annual Maintenance and License Agreement for Geographical Information System Enterprise Software to Environmental Systems Research Institute, Inc.” and requests its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_  
 Voice Vote Majority Ayes: Nays: \_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL MAINTENANCE AND LICENSE  
AGREEMENT FOR GEOGRAPHICAL INFORMATION SYSTEM ENTERPRISE  
SOFTWARE TO ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) desires to purchase annual maintenance support and license services (the “Services”) for its GIS software (the “Software”); and

**WHEREAS**, the Director of Administration and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal for the Services from Environmental Systems Research Institute, Inc. (“ESRI”), the licensor for the Software (the “Licensor”); and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Administration, and the Operations Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District and (ii) approve a contract for the Services to the Licensor in the amount of \$48,601.00 (the “Contract Price”) in substantially the form attached hereto (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds the proposal for the Services submitted by the Licensor is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The Contract for the Services, in the Contract Price, in substantially the form attached hereto, is hereby awarded to the Licensor.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020

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Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gagnani, Board Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_



Esri Inc  
380 New York Street  
Redlands CA 92373

## **Subject: Renewal Quotation**

**Date:** 08/03/2020  
**To:** Nick Spittlemeister  
**Organization:** Lake County Forest Preserves  
**Fax #:** 847-367-6649 **Phone #:** 847-968-3287

**From:** Shannon Robertson  
**Fax #:** 909-307-3083 **Phone #:** 888-377-4575 Ext. 1533  
**Email:** srobertson@esri.com

Number of pages transmitted  
(including this cover sheet): 5

Quotation #25971300  
Document Date: 07/28/2020

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level

<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit

<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.

**esri**<sup>®</sup>

380 New York Street  
 Redlands, CA 92373  
 Phone: 888-377-4575/1533  
 Fax #: 909-307-3083

# Quotation

**Date:** 07/28/2020**Quotation Number:** 25971300**Contract Number:** 00235721.8

Lake County Forest Preserves  
 1899 W Winchester Rd  
 Libertyville IL 60048-5367  
**Attn:** Nick Spittlemeister

**Phone:** 847-367-6640  
**Customer Number:** 18410

For questions regarding this document, please contact Customer Service at 888-377-4575.

**Send Purchase Orders To:**

Environmental Systems Research Institute, Inc.  
 380 New York Street  
 Redlands, CA 92373-8100  
 Attn: Shannon Robertson

**Please include the following remittance address on your Purchase Order:**

Environmental Systems Research Institute, Inc.  
 P.O. Box 741076  
 Los Angeles, CA 90074-1076

| Item | Qty | Material#  | Unit Price | Extended Price |
|------|-----|--|------------|----------------|
| 10   | 1   | 86497<br>ArcGIS Desktop Standard Concurrent Use Primary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021          | 1,500.00   | 1,500.00       |
| 1010 | 5   | 86500<br>ArcGIS Desktop Standard Concurrent Use Secondary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021        | 1,200.00   | 6,000.00       |
| 2010 | 2   | 87192<br>ArcGIS Desktop Basic Single Use Primary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021                 | 400.00     | 800.00         |
| 3010 | 1   | 93094<br>ArcGIS Desktop Basic with Extensions Single Use Primary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021 | 1,000.00   | 1,000.00       |
| 4010 | 14  | 87193  | 300.00     | 4,200.00       |

**Quotation is valid for 90 days from document date.**

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

**Issued By:** Shannon Robertson      **Ext:** 1533

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



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380 New York Street  
Redlands, CA 92373  
Phone: 888-377-4575/1533  
Fax #: 909-307-3083

# Quotation

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**Date:** 07/28/2020

**Quotation Number:** 25971300

**Contract Number:** 00235721.8

| Item | Qty | Material#  | Unit Price           | Extended Price       |
|------|-----|--|----------------------|----------------------|
|      |     | ArcGIS Desktop Basic Single Use Secondary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021  |                      |                      |
| 5010 | 1   | 93303<br>ArcGIS Desktop Standard Single Use Primary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021                              | 1,500.00             | 1,500.00             |
| 6010 | 1   | 122181<br>ArcGIS Desktop Advanced Single Use Primary Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021                             | 3,000.00             | 3,000.00             |
| 7010 | 82  | 154321<br>ArcGIS Online Creator (Formerly Level 2 Named User) Term License (Pre 4.4 Pricing)<br>Start Date: 10/27/2020<br>End Date: 10/26/2021 | 200.00               | 16,400.00            |
| 8010 | 1   | 157024<br>ArcGIS Developer Enterprise Annual Subscription<br>Start Date: 10/27/2020<br>End Date: 10/26/2021                                    | 4,201.00             | 4,201.00             |
| 9010 | 1   | 161326<br>ArcGIS Enterprise Advanced Up to Four Cores Maintenance<br>Start Date: 10/27/2020<br>End Date: 10/26/2021                            | 10,000.00            | 10,000.00            |
|      |     |  | <b>Item Subtotal</b> | 48,601.00            |
|      |     |  | <b>Estimated Tax</b> | 0.00                 |
|      |     |  | <b>Total</b>         | <b>USD 48,601.00</b> |

**DUNS/CEC: 06-313-4175 CAGE: 0AMS3**



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# Quotation

Page 3

**Date:** 07/28/2020

**Quotation Number:** 25971300

**Contract Number:** 00235721.8

| Item | Qty | Material# | Unit Price | Extended Price |
|------|-----|-----------|------------|----------------|
|------|-----|-----------|------------|----------------|

### Renewal Options:

- Online: Renew through My Esri site at <https://my.esri.com>
  - Credit Card
  - Purchase Order
  - Email Authorization
- Email or Fax: Email Authorization, Purchase Order or signed quote to:
  - Fax: 909-307-3083
  - Email: [service@esri.com](mailto:service@esri.com)

Requests via email or signed quote indicate that you are authorized to obligate funds for your organization and your organization does not require a purchase order.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at [http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full .pdf](http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf) apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy GSA, BPA) on your ordering document.





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# Quotation

Page 4

**Date:** 07/28/2020

**Quotation No:** 25971300

**Customer No:** 18410

**Contract No:** 00235721.8

Item Qty Material#

Unit Price

Extended Price

US FEDERAL CUSTOMERS: If you are a federal customer or a contractor purchasing on behalf of a federal customer a purchase order is required to receive an invoice. Please email the purchase order to [service@esri.com](mailto:service@esri.com)

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD \_\_\_\_\_ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Title