



**Lake County  
Forest Preserves**

General Offices  
1899 West Winchester Road  
Libertyville, Illinois 60048  
847-367-6640 • Fax: 847-367-6649  
www.LCFPD.org

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**DATE:** July 6, 2020

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

Terry Wilke, Chair  
Finance Committee

**FROM:** Steve Neaman  
Director of Finance

**RECOMMENDATION:** Recommend approval of a Resolution approving an Annual Support and License Agreement for Financial Software to Tyler Technologies, Inc., MUNIS Division, Falmouth, Maine, in the Contract Price of \$102,038.13.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The contract will cover the last six months of FY2020 and the first six months of FY2021. \$118,510.00 is budgeted in the FY 2020 Finance budget (12244000-701400) and Audit budget (22104000-701400). In FY2020 \$51,019.07 will be expensed and \$51,019.06 will be expensed during FY2021.

**BACKGROUND:** The Annual Support and License Agreement is required to utilize the MUNIS financial software. This agreement provides the District with daily customer support services for all the financial modules including Accounts Receivable, General Ledger, Accounts Payable, Budget, Fixed Assets, Project Accounting, Requisitions, Purchase Orders, Munis Office, CAFR Statement Builder, Role Tailored Dashboard, GUI License, and Crystal Reports. In addition, the agreement includes annual licensing and all software updates for a period of one year.

**REVIEW BY OTHERS:** Chief Operations Officer, Corporate Counsel.

STATE OF ILLINOIS)  
  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR JULY MEETING  
JULY 15, 2020**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution awarding an Annual Support and License Agreement for MUNIS Software to Tyler Technologies, Inc." and request its approval.

**OPERATIONS COMMITTEE:**

Date: 7-6-2020     Roll Call Vote: Ayes: 6 Nays: 0  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**FINANCE COMMITTEE:**

Date: \_\_\_\_\_     Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING AN ANNUAL SUPPORT AND LICENSE AGREEMENT  
FOR MUNIS SOFTWARE TO TYLER TECHNOLOGIES, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase annual support and license services (the "Services") for its MUNIS financial software (the "Software"); and

**WHEREAS**, the Director of Finance and the Purchasing Manager have determined that the Services require personal confidence; and

**WHEREAS**, the Purchasing Manager has solicited a proposal for the Services from Tyler Technologies, Inc., the licensor of the Software ("Licensor"); and

**WHEREAS**, the District's staff, the Purchasing Manager, the Director of Finance, the Operations Committee, and the Finance Committee have reviewed the proposal submitted by the Licensor and recommend that the Board of Commissioners (i) find that the proposal submitted by the Licensor is the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Licensor (the "Contract") in the amount of \$102,038.13 (the Contract Price"); and

**WHEREAS**, the Board of Commissioners hereby finds that the proposal for the Services submitted by Licensor is the proposal that is most advantageous to the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2: Award of Contract.** The Contract in the amount of the Contract Price, in substantially the form attached hereto, is hereby awarded to Licensor.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Services in the amount of the Contract Price with Licensor.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract Terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Board Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

Annual Support Agreement and License Agreement for Munis® Software

This Annual Support Agreement and License Agreement for Munis® Software ("Support Agreement") is made by and between Tyler Technologies, Inc. with offices at One Tyler Drive, Yarmouth, Maine 04096 ("Tyler") and the client named in the attached invoice ("Client").

WHEREAS, Tyler and Client are parties to "An agreement between Process, Inc. dba Munis and Lake County Forest Preserve District for the Purchase of Services and the License of Application Software Products" and a "License Agreement for Munis Software" both dated March 16, 2001 (collectively "Agreement"); and WHEREAS, Tyler and Client desire to renew the maintenance services term under the Agreement;

NOW THEREFORE, in consideration of the mutual promises hereinafter contained, Tyler and Client agree as follows:

1. Tyler shall provide maintenance services to Client, as specified in the Agreement, Tyler's then-current support call process, and the attached invoice during the period set forth in the attached invoice.
2. Client shall remit to Tyler maintenance fees in the amount set forth in the attached invoice. Tyler reserves the right to suspend Client access to maintenance services in the event Client fails to pay undisputed maintenance fees within thirty (30) days of the payment due date.
3. Maintenance services will renew automatically for additional one (1) year terms at Tyler's then-current maintenance fees unless terminated in writing by either party at least fifteen (15) days prior to the end of the then-current term.
4. This Support Agreement shall be governed by and construed in accordance with the terms and conditions of the Agreement.
5. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Support Agreement as of the dates set forth below.

Tyler Technologies, Inc.

Client: Lake County Forest Preserves

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**Remittance:**  
 Tyler Technologies, Inc.  
 (FEIN 75-2303920)  
 P.O. Box 203556  
 Dallas, TX 75320-3556

# Invoice

<b>Invoice No</b>	<b>Date</b>	<b>Page</b>
045-304218	06/01/2020	1 of 2

**Questions:**  
 Tyler Technologies - ERP & Schools  
 Phone: 1-800-772-2260 Press 2, then 1  
 Email: ar@tylertech.com



**Bill To:** LAKE COUNTY FOREST PRESERVES  
 ATTN: Stephen Neaman  
 1899 WEST WINCHESTER ROAD  
 LIBERTYVILLE, IL 60048

**Ship To:** LAKE COUNTY FOREST PRESERVES  
 ATTN: Stephen Neaman  
 1899 WEST WINCHESTER ROAD  
 LIBERTYVILLE, IL 60048

<b>Cust No.-BillTo-ShipTo</b>	<b>Ord No</b>	<b>PO Number</b>	<b>Currency</b>	<b>Terms</b>	<b>Due Date</b>
2116 - MAIN - MAIN	139820		USD	NET30	07/01/2020

Date	Description	Units	Rate	Extended Price
Contract No.: LAKE CTY FOREST PRESERVES				
	SUPPORT & UPDATE LICENSING - ACCTG/GL/BUDGET/AP	1	27,832.52	27,832.52
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - ACCOUNTS RECEIVABLE	1	7,653.53	7,653.53
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - FIXED ASSETS	1	8,419.88	8,419.88
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - CRYSTAL REPORTS	1	4,519.64	4,519.64
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - MUNIS OFFICE	1	5,740.15	5,740.15
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - PROJECT ACCOUNTING	1	6,331.17	6,331.17
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - PURCHASE ORDERS	1	8,349.76	8,349.76
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - REQUISITIONS	1	5,913.78	5,913.78
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	MUNIS GUI SITE LICENSE SUPPORT	1	2,700.00	2,700.00
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - CAFR STATEMENT BUILDER	1	4,349.96	4,349.96
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - ROLE TAILORED DASHBOARD	1	4,179.09	4,179.09
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - BMI CollectIT INTERFACE	1	831.41	831.41
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - INVENTORY	1	5,294.74	5,294.74
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	TCM AUTO INDEXING AND REDACTION MAINTENANCE	1	992.25	992.25
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			
	SUPPORT & UPDATE LICENSING - TYLER CONTENT MANAGER SE	1	8,930.25	8,930.25
	Maintenance: Start: 07/Jul/2020, End: 06/Jul/2021			



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Date	Description	Units	Rate	Extended Price
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**\*\*ATTENTION\*\***  
 Order your checks and forms from  
 Tyler Business Forms at 877-749-2090 or  
 tylerbusinessforms.com to guarantee  
 100% compliance with your software.

<b>Subtotal</b>	102,038.13
<b>Sales Tax</b>	0.00
<b>Invoice Total</b>	102,038.13