



**DATE:** July 6, 2020

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for Repair of the Roof and Gutters on the Maintenance Building at Old School Forest Preserve to Seal Tight Exteriors, Inc., Steger, Illinois, in the contract amount of \$41,900.00.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability.

**FINANCIAL DATA:** This expenditure is included in the adopted FY2020 budget in the Capital Improvement Program (CIP) as part of the Facility and Infrastructure Improvements project (Project #60022). The current budget for the entire CIP line item project is \$1,293,409.16. Of that amount, \$225,000 is allocated for improvements to the Old School Maintenance Shop. The cost of the roof repairs to the building was estimated to be \$50,000. The actual cost of \$41,900.00 will be charged to account 20104100-803200-60022.

**BACKGROUND:** The maintenance shop at Old School Forest Preserve was originally constructed in 1978. Staff determined that the building is due for significant improvements to update its systems and operational efficiency. District staff will serve as the construction manager for the project, and complete the improvements using both trade contracts and in-house staff.

Staff recommends that the work to remove and replace the roof and gutters, and increase the insulation factor of the roof to comply with current codes, be contracted out. Bids for this work were received and opened on May 22, 2020, and are in the following amounts from the following bidders:

	<b><u>PRICE</u></b>
Seal Tight Exteriors, Inc., Steger, Illinois	\$41,900.00
Anthony Roofing Tecta America, LLC, Aurora, Illinois	\$54,500.00
Bee Liner Lean Services, Oak Lawn, Illinois	\$87,000.00

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)  
   ) SS  
 COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR JULY MEETING  
 JULY 15, 2020**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith "A Resolution Awarding a Contract to Seal Tight Exteriors, Inc. for Replacement of the Roof and Gutters on the Maintenance Building at Old School Forest Preserve" and requests its approval.

**OPERATIONS COMMITTEE:**

Date: \_\_\_\_\_  Roll Call Vote: Ayes: \_\_\_\_ Nays: \_\_\_\_\_  
 Voice Vote Majority Ayes; Nays: \_\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO SEAL TIGHT EXTERIORS, INC.  
FOR REPLACEMENT OF THE ROOF AND GUTTERS ON THE MAINTENANCE BUILDING  
AT OLD SCHOOL FOREST PRESERVE**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for the replacement of the roof and gutters on the maintenance building at Old School Forest Preserve (the “Work”); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on May 22, 2020 at 10:00 a.m.; and

**WHEREAS**, bids were received in the following amounts from the following bidders:

	<u>PRICE</u>
Seal Tight Exteriors, Inc., Steger, Illinois	\$41,900.00
Anthony Roofing Tecta America, LLC, Aurora, Illinois	\$54,500.00
Bee Liner Lean Services, Oak Lawn, Illinois	\$87,000.00

and

**WHEREAS**, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure, and the Operations Committee have reviewed the bids and recommend that the Board of Commissioners find Seal Tight Exteriors, Inc. to be the lowest responsible bidder and award a contract for the Work to Seal Tight Exteriors, Inc. (the “Contract”); and

**WHEREAS**, the Board of Commissioners hereby finds that Seal Tight Exteriors, Inc., is the lowest responsible bidder for the Work;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The bid submitted by Seal Tight Exteriors, Inc. in the amount of \$41,900.00 (the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to Seal Tight Exteriors, Inc.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

**Section 4: Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_