



DATE: June 1, 2020

Agenda Item# 8.3

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

FROM: James L. Anderson
Director of Natural Resources

RECOMMENDATION: Recommend Approval of a Resolution Awarding a Contract for the Purchase of Native Seeds for Fall 2020 Habitat Restoration at Multiple Preserves to Prairie Moon Nursery, Winona, MN, in the Contract Price of \$25,538.15.

STRATEGIC DIRECTION SUPPORTED: Conservation

FINANCIAL DATA: The native seed supply for various projects was approved as part of the adopted FY 2020 budget. The cost of purchase and delivery of native seed for the various projects under the contract that would be approved by the attached resolution is \$25,538.15. The following accounts and funds will be charged for the various projects:

AMOUNT	FUND OR PROJECT ACCOUNT	ACCOUNT NUMBER
\$259.40 to the	Van Patten Woods 319 Grant Fund	69644100-803200-61604
\$17,762.24 to the	Habitat Restoration Fund	11104100-803200-60004
\$315.90 to the	Southern Des Plaines River CIP	35304100-803200-65004
\$6,762.86 to the	Grant Woods Donation	20104100-803200-60604
\$133.40 to the	Fourth Lake Donation	20104100-803200-63709
\$304.35 to the	Farmland Management – Cover Crop	28644000-705100-62804

The contracts under \$25,000.00 that do not require Committee and Board approval total \$4,238.10, and combined with the contract that would be approved by the attached resolution, total \$29,776.25.

BACKGROUND: The District will be installing native seed in the fall of 2020 at Van Patten Woods, Middlefork Savanna, Captain Daniel Wright Woods, MacArthur Woods, Grant Woods, Fourth Lake, Grassy Lake and Wadsworth Savanna Forest Preserves as part of ongoing ecological restoration efforts. Additionally, a small amount of seed will be purchased to support in-house natural resource management projects and volunteer efforts following various habitat restoration efforts. Seed installation will occur across more than 345 acres. Bid for native seed were solicited earlier this year; however, few vendors responded to this opportunity and many requested species were unavailable. The bids solicited for the fall 2020 projects and summarized below will supplement the previous bids received.

The project was advertised on March 5, 2020 and bids from four bidders were received. A summary of the lowest bidders and their total bids is listed below:

<u>LOWEST BIDDER AT OR GREATER THAN \$25,000</u>	<u>TOTAL BID</u>
Prairie Moon Nursery, Winona, MN	\$25,538.15
<u>SUCCESSFUL BIDDERS UNDER \$25,000.00</u>	
Shooting Star Native Seeds; Spring Green, MN	\$792.50
Cardno, Inc.; Walkerton, IN	\$984.00
AES/Taylor Creek Nursery, Broadhead, WI	\$2,461.60

Materials were bid on a unit price per species. For this project, staff has already awarded contracts to Shooting Star Native Seeds, Cardno and AES/Taylor Creek Nursery, each of which submitted total bids less than \$25,000.00.

Prairie Moon Nursery submitted total low bids greater than \$25,000.00, thus requiring Committee recommendation and Board approval of the contract for those bids. Staff recommends that Prairie Moon Nursery be awarded a contract as the lowest responsible bidder for the species for which it was the low bidder. Work is anticipated to begin fall 2020 and be completed by winter 2020/2021.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR JUNE MEETING
JUNE 9, 2020**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** presents herewith "A Resolution Awarding a Contract for Native Seed Purchases for Fall 2020 Habitat Restoration at Multiple Preserves" and requests its approval.

OPERATIONS COMMITTEE:

Date: 6-1-2020 Roll Call Vote: Ayes: 6 Nays: 0

Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR NATIVE SEED PURCHASES
FOR FALL 2020 HABITAT RESTORATION AT MULTIPLE PRESERVES**

WHEREAS, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids to purchase native seed for Fall 2020 Habitat Restoration at Multiple Preserves (the "Products"); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois, on April 9, 2020, at 11:00 a.m.; and

WHEREAS, the lowest bids received by the District are listed on Exhibit A; and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Natural Resources; and the Operations Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find Prairie Moon Nursery to be the lowest responsible bidder with respect to the bids that it submitted and which are listed on Exhibit A (the "Prairie Moon Nursery Bids") and award a contract for the Products identified in the Prairie Moon Nursery Bids (the "Prairie Moon Nursery Products") to Prairie Moon Nursery consistent therewith; and

WHEREAS, the Board of Commissioners hereby finds that Prairie Moon Nursery is the lowest responsible bidder for the Prairie Moon Nursery Products;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Award of Contract. The Prairie Moon Nursery Bids in the total amount of \$25,538.15 (the "Contract Price") are hereby accepted and a contract for the Prairie Moon Nursery Products in the amount of the Contract Price is hereby awarded to Prairie Moon Nursery (the "Contract").

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Prairie Moon Nursery Products in the amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2020

AYES:

NAYS:

APPROVED this ____ day of _____, 2020

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

VENDOR ORDER: PRAIRIE MOON NURSERY

SPECIES	SPP SUBSTI- TUTIONS; DF/DH	COMMON NAME	TTL PLS LBS	TIER 1 (YES/ NO)	NOTES FOR TIER 2 SEED	UNIT PRICE (\$/PLS LB)	EXTENSION PRICE
---------	-------------------------------------	-------------	-------------------	------------------------	--------------------------	---------------------------	--------------------

PROJECT #1: VP FARM

Carex bicknellii		Copper-Shouldered Oval Sedge	1.00	Y		\$177.00	\$177.00
Pedicularis canadensis		Lousewort/Wood Betony	0.33	N	HOUSTON, MN 200MI.	\$1,180.00	\$389.40

PROJECT TOTAL:

\$566.40

PROJECT #2: VAN PATTEN PHASE 4 CLEARING

Camassia scilloides		Wild Hyacinth	4.50	Y		\$770.00	\$3,465.00
Carex bicknellii		Copper-Shouldered Oval Sedge	4.00	Y		\$177.00	\$708.00
Carex hirsutella		Hairy Green Sedge	0.60	Y		\$840.00	\$504.00
Carex roscia		Curly-Styled Wood Sedge	1.30	Y		\$2,120.00	\$2,756.00
Gentiana quinquefolia occidentalis		Stiff Gentian	0.25	Y		\$1,950.00	\$487.50
Helianthus strumosus		Pale-Leaved Sunflower	0.75	Y		\$806.00	\$604.50
Lobelia inflata		Indian Tobacco	0.09	Y		\$1,680.00	\$151.20
Pedicularis canadensis		Lousewort/Wood Betony	1.6	N	HOUSTON, MN 200MI.	\$1,180.00	\$1,888.00
Scrophularia lanceolata		Early Figwort	1	N	WINONA, MN 200MI.	\$340.00	\$340.00

PROJECT TOTAL:

\$10,904.20

PROJECT #3: MID PHASE 6

Carex cephalophora		Short-Headed Bracted Sedge	0.20	Y		\$1,090.00	\$218.00
Helianthus strumosus		Pale-Leaved Sunflower	0.25	Y		\$806.00	\$201.50
Lobelia spicata		Pale Spiked Lobelia	0.1	Y		\$3,040.00	\$304.00
Pedicularis canadensis		Lousewort/Wood Betony	0.33	N	HOUSTON, MN 200MI.	\$1,180.00	\$389.40

PROJECT TOTAL:

\$1,112.90

PROJECT #4: WRI UP

Carex cephalophora		Short-Headed Bracted Sedge	0.50	Y		\$1,090.00	\$545.00
Lobelia inflata		Indian Tobacco	0.10	Y		\$1,680.00	\$168.00
Scrophularia lanceolata		Early Figwort	0.40	N	WINONA, MN 200MI.	\$340.00	\$136.00

PROJECT TOTAL:

\$849.00

PROJECT #5: WRI WET

Alisma triviale		Large-Flowered Water Plantain	0.75	Y		\$66.00	\$49.50
Cicuta maculata		Water Hemlock	0.30	Y		\$140.00	\$42.00
Eleocharis erythropoda		Red-Rooted Spikerush	0.25	Y		\$550.00	\$137.50
Eleocharis obtusa		Blunt Spikerush	0.25	Y		\$176.00	\$44.00
Mimulus ringens		Monkey Flower	0.20	Y		\$440.00	\$88.00
Polygonum punctatum		Smartweed	1.00	Y		\$280.00	\$280.00
Saxifraga pensylvanica		Swamp Saxifrage	0.10	N	VERNON, WI 160MI.	\$1,850.00	\$185.00

PROJECT TOTAL:

\$826.00

VENDOR ORDER: PRAIRIE MOON NURSERY (cont.)

SPECIES	SPP SUBSTI- TUTIONS; DF/DH	COMMON NAME	TTL PLS LBS	TIER 1 (YES/ NO)	NOTES FOR TIER 2 SEED	UNIT PRICE (\$/PLS LB)	EXTENSION PRICE
---------	-------------------------------------	-------------	-------------------	------------------------	--------------------------	---------------------------	--------------------

PROJECT #6: MAC

Alisma triviale		Large-Flowered Water Plantain	0.20	Y		\$66.00	\$13.20
Carex retrorsa		Deflexed Bottlebrush Sedge	0.35	Y		\$330.00	\$115.50
Cicuta maculata		Water Hemlock	0.30	Y		\$140.00	\$42.00
Eleocharis erythropoda		Red-Rooted Spikerush	0.20	Y		\$550.00	\$110.00
Eleocharis obtusa		Blunt Spikerush	0.20	Y		\$176.00	\$35.20

PROJECT TOTAL:

\$315.90

PROJECT #7: GRANT - MESIC

Carex bicknellii		Copper-Shouldered Oval Sedge	3.13	Y		\$177.00	\$554.01
Gentiana quinquefolia occidentalis		Stiff Gentian	0.16	Y		\$1,950.00	\$312.00
Lobelia spicata		Pale Spiked Lobelia	0.16	Y		\$3,040.00	\$486.40
Pedicularis canadensis		Lousewort/Wood Betony	1.56	N	HOUSTON, MN 200MI.	\$1,180.00	\$1,840.80
Teucrium canadense		Germander/Wood Sage	1.56	N	HOUSTON, MN 200MI.	\$340.00	\$530.40

PROJECT TOTAL:

\$3,723.61

PROJECT #8: GRANT - WET

Teucrium canadense		Germander/Wood Sage	1.00	N	HOUSTON, MN 200MI.	\$340.00	\$340.00
--------------------	--	---------------------	------	---	--------------------	----------	----------

PROJECT TOTAL:

\$340.00

PROJECT #9: 4TH LAKE

Camassia scilloides		Wild Hyacinth	0.16	Y		\$770.00	\$123.20
Scrophularia lanceolata		Early Figwort	0.03	N	WINONA, MN 200MI.	\$340.00	\$10.20

PROJECT TOTAL:

\$133.40

PROJECT #11: WADSWORTH

Carex cephalophora		Short-Headed Bracted Sedge	0.40	Y		\$1,090.00	\$436.00
Carex hirsutella		Hairy Green Sedge	1.10	Y		\$840.00	\$924.00
Helianthus divaricatus		Woodland Sunflower	1.09	Y		\$806.00	\$878.54
Prenanthes alba		Lion's Foot/White Lettuce	1.26	N	CLAYTON, IA 160MI.	\$1,210.00	\$1,524.60

PROJECT TOTAL:

\$3,763.14

PROJECT #13: NRC - DRY

Carex bicknellii		Copper-Shouldered Oval Sedge	1.25	Y		\$177.00	\$221.25
------------------	--	------------------------------	------	---	--	----------	----------

PROJECT TOTAL:

\$221.25

PROJECT #14: VOLUNTEER

Carex cephalophora		Short-Headed Bracted Sedge	0.03	Y		\$1,090.00	\$32.70
Carex hirsutella		Hairy Green Sedge	0.06	Y		\$840.00	\$50.40

PROJECT TOTAL:

\$83.10

PROJECT #15: GRANT FARM CC

Carex bicknellii		Copper-Shouldered Oval Sedge	15.25	Y		\$177.00	\$2,699.25
------------------	--	------------------------------	-------	---	--	----------	------------

PROJECT TOTAL:

\$2,699.25

VENDOR ORDER: SHOOTING STAR NATIVE SEED NURSERY

SPECIES	SPP SUBSTITUTIONS; DF/DH	COMMON NAME	TOTAL PLS LBS	TIER 1 (YES/NO)	NOTES FOR TIER 2 SEED	UNIT PRICE (\$/PLS LB)	EXTENSION PRICE
---------	-----------------------------	-------------	------------------	--------------------	--------------------------	---------------------------	--------------------

PROJECT #5: WRI WET

Asclepias incarnata	DF	Swamp Milkweed	1.00	Y		\$170.00	\$170.00
Scirpus fluviatilis		River Bulrush	0.50	Y		\$70.00	\$35.00
Scirpus validus		Great Bulrush	0.50	Y		\$90.00	\$45.00

PROJECT TOTAL:

\$250.00

PROJECT #7: GRANT - MESIC

Galium boreale		Northern Bedstraw	0.31	N	ALLAMAKEE, IA 155ML	\$1,750.00	\$542.50
----------------	--	-------------------	------	---	---------------------	------------	----------

PROJECT TOTAL:

\$542.50

VENDOR ORDER: CARDNO, INC.

SPECIES	SPP SUBSTITUTIONS; DF/DH	COMMON NAME	TOTAL PLS LBS	TIER 1 (YES/NO)	NOTES FOR TIER 2 SEED	UNIT PRICE (\$/PLS LB)	EXTENSION PRICE
---------	-----------------------------	-------------	------------------	--------------------	--------------------------	---------------------------	--------------------

PROJECT #2: VAN PATTEN PHASE 4 CLEARING

Ranunculus hispidus		Rough/Swamp Buttercup	0.40	Y		\$1,360.00	\$544.00
Lobelia inflata		Indian Tobacco	0.11	Y		\$1,200.00	\$132.00

PROJECT TOTAL:

\$676.00

PROJECT #4: WRI UP

Lobelia inflata		Indian Tobacco	0.10	Y		\$1,200.00	\$120.00
-----------------	--	----------------	------	---	--	------------	----------

PROJECT TOTAL:

\$120.00

PROJECT #5: WRI WET

Epilobium coloratum	DF	Cinnamon Willow Herb	0.25	Y		\$400.00	\$100.00
---------------------	----	----------------------	------	---	--	----------	----------

PROJECT TOTAL:

\$100.00

PROJECT #6: MAC

Epilobium coloratum	DF	Cinnamon Willow Herb	0.10	Y		\$400.00	\$40.00
---------------------	----	----------------------	------	---	--	----------	---------

PROJECT TOTAL:

\$40.00

**PROJECT #9: 4TH
LAKE**

Lobelia inflata		Indian Tobacco	0.02	Y		\$1,200.00	\$24.00
-----------------	--	----------------	------	---	--	------------	---------

PROJECT TOTAL:

\$24.00

PROJECT #14: VOLUNTEER

Lobelia inflata		Indian Tobacco	0.02	Y		\$1,200.00	\$24.00
-----------------	--	----------------	------	---	--	------------	---------

PROJECT TOTAL:

\$24.00

VENDOR ORDER: APPLIED ECOLOGICAL SERVICES, INC.

SPECIES	SPP SUBSTITUTIONS; DF/DH	COMMON NAME	TOTAL PLS LBS	TIER 1 (YES/NO)	NOTES FOR TIER 2 SEED	UNIT PRICE (\$/PLS LB)	EXTENSION PRICE
---------	-----------------------------	-------------	------------------	--------------------	--------------------------------	---------------------------------	--------------------

PROJECT #2: VAN PATTEN PHASE 4 CLEARING

Gaura biennis		Biennial Gaura	3.75	Y		\$256.00	\$960.00
---------------	--	----------------	------	---	--	----------	----------

PROJECT TOTAL: \$960.00

PROJECT #3: MID PHASE 6

Gaura biennis		Biennial Gaura	1.00	Y		\$256.00	\$256.00
---------------	--	----------------	------	---	--	----------	----------

PROJECT TOTAL: \$256.00

PROJECT #5: WRI WET

Alisma subcordatum		Common Water Plantain	0.75	Y		\$48.00	\$36.00
Elymus virginicus		Virginia Wild Rye	50.00	Y		\$12.00	\$600.00

PROJECT TOTAL: \$636.00

PROJECT #6: MAC

Alisma subcordatum		Common Water Plantain	0.20	Y		\$48.00	\$9.60
Elymus virginicus		Virginia Wild Rye	25.00	Y		\$12.00	\$300.00

PROJECT TOTAL: \$309.60

PROJECT #12: NRC - WET

Elymus virginicus		Virginia Wild Rye	25.00	Y		\$12.00	\$300.00
-------------------	--	-------------------	-------	---	--	---------	----------

PROJECT TOTAL: \$300.00