



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: January 8, 2015

MEMO TO: S. Michael Rummel, Chair
Finance and Administrative Committee

FROM: Michael G. Tully, Director
Director of Operations and Public Safety

SUBJECT: Purchase of an Inventory Control System and Related Services

RECOMMENDATION: Recommend approval of a Resolution awarding a contract for the purchase of Munis Inventory Control Software and related services to Tyler Technologies, Dallas, Texas, in the amount of \$50,015.00.

BACKGROUND: The District currently manages the inventory that comes into, and distributed out of, the Central Supply Warehouse at the Operations and Public Safety Facility using DOS based computer software that is outdated, no longer supported by the manufacturer, and cannot link to the District financial system.

Staff recommends purchase of an inventory control system that is a module of Munis Financial Software, which the District uses for its financial and purchasing functions. This Munis inventory module will link directly to the purchasing and general ledger modules, eliminating time-consuming manual entry of account codes by staff for every item checked out of inventory. The system will be able to automatically prompt staff to reorder supplies at set inventory levels. This system will also allow Finance Department staff to more closely analyze the true cost of District operations.

REASON FOR RECOMMENDATION: Committee recommendation and Board approval are required in accordance with District policy.

REVIEW BY OTHERS: Director of Finance

FINANCIAL DATA: Cost of this purchase will be charged to the District's Capital Infrastructure Replacement Account (11104100-809000).

PRESENTER: Michael G. Tully

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR JANUARY MEETING
JANUARY 13, 2015**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **FINANCE AND ADMINISTRATIVE COMMITTEE** presents herewith “A Resolution awarding a Contract to Tyler Technologies for the Purchase of Munis Inventory Software and related Services” and requests its adoption.

FINANCE AND ADMINISTRATIVE COMMITTEE:

	Yea	Nay
_____	<input type="checkbox"/>	<input type="checkbox"/>
S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>
Linda Pedersen, Vice Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>
Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin		
_____	<input type="checkbox"/>	<input type="checkbox"/>
Sandra Hart		
_____	<input type="checkbox"/>	<input type="checkbox"/>
Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>
Audrey Nixon		

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO TYLER TECHNOLOGIES FOR THE
PURCHASE OF MUNIS INVENTORY SOFTWARE AND RELATED SERVICES**

WHEREAS, the Lake County Forest Preserve District (the "District") desires to purchase Munis Inventory Software and related services, including support and licensing for the software on a renewable annual basis, to upgrade its inventory control system (collectively, the "Software"); and

WHEREAS, the Director of Operations and Public Safety and the Purchasing Manager have determined that the Services require personal confidence; and

WHEREAS, the Purchasing Manager has solicited a proposal for the Services from Tyler Technologies; and

WHEREAS, the District's staff, the Purchasing Manager, the Director of Operations and Public Safety and the Finance and Administrative Committee have reviewed the proposal and recommend that the Board of Commissioners (i) find that the proposal submitted by Tyler Technologies be determined to be the proposal that is most advantageous to the District; and (ii) award a contract for the Services to Tyler Technologies (the "Contract") in the amount of \$50,015.00 (the "Contract Price"); and

WHEREAS, the Board of Commissioners hereby finds that the proposal for the Services submitted by Tyler Technologies is the proposal that is most advantageous to the District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The proposal submitted by Tyler Technologies in the amount of the Contract Price is hereby accepted and the Contract, in substantially the form attached hereto, is hereby awarded to Tyler Technologies.

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract, in substantially the form attached hereto, with Tyler Technologies in the total amount of the Contract Price.

Section 4: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2015.

AYES:

NAYS:

APPROVED this _____ day of _____, 2015.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gagnani, Board Secretary

Exhibit No. _____