



LAKE COUNTY FOREST PRESERVES

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Preservation, Restoration, Education and Recreation

**DATE:** January 5, 2015

**MEMO TO:** Bonnie Thomson Carter, Chair  
 Planning and Restoration Committee

S. Michael Rummel, Chair  
 Finance and Administrative Committee

**FROM:** Randall L. Seebach, Director  
 Planning, Conservation and Development

**SUBJECT:** 2015 Purchase of Reforestation Materials for Fort Sheridan Forest Preserve

**RECOMMENDATION:** Recommend approval of a Resolution awarding Contracts for the Purchase of Reforestation Materials for Fort Sheridan Forest Preserve to Majestic Oaks Nursery, Spring Grove, Illinois in the Contract Price of \$44,266.04, and to Possibility Place Nursery of Monee, Illinois in the Contract Price of \$21,487.50.

**BACKGROUND:** In 2012, the District received funds as compensation for trees removed as part of the Illinois Department of Transportation’s Route 21/Milwaukee Avenue road widening project. In 2014, the District applied for and was awarded a grant from the U.S. Forest Service, Northeast Area State and Private Forestry program for reforestation efforts at Ft. Sheridan Forest Preserve. The District will use a portion of the funds received from the Route 21 project as match for the grant program.

The project was advertised on November 20, 2014 and four bids were received. Bidders were allowed to choose whether or not to bid on individual items and were advised that the District intends to award a contract to the lowest responsible bidder.

One bidder, St. Aubin Nursery, was not the low bidder on any item and, therefore, is not listed in the table below.

Majestic Oaks Nursery and Possibility Place Nursery were the lowest bidders on a number of items that resulted in total contract amounts greater than \$20,000 and, therefore, require Board approval. One other vendor was the lowest bidders on other items, resulting in a total contract amount that is less than \$20,000 and, therefore, does not require Board approval. A summary of the three lowest bids received is listed below:

<u>BIDDER</u>	<u>TOTAL BID</u>
Majestic Oaks Nursery	\$ 44,266.04
Possibility Place Nursery	\$ 21,487.50
<u>LOW BIDDER UNDER \$20,000.00</u>	
Woody Warehouse Nursery	\$ 628.00

Work is anticipated to begin in September, 2015 and be completed by November, 2015.

**REASON FOR RECOMMENDATION:** Committee recommendation and Board approval are required in accordance with District policy.

**REVIEW BY OTHERS:** Director of Operations and Public Safety, Director of Finance, Legal Counsel

**FINANCIAL DATA:** This project was approved as part of the adopted FY 2014/2015 Capital Improvement Plan for Preserve Tree Planting in the amount of \$350,000.00. The vendor with a bid under \$20,000.00 that does not require Committee and Board approval totals \$628.00 and, combined with these contracts, results in a grand total of \$66,381.54, which will be charged to the Preserve Tree Planting Program fund account 29614100-803200-60010. This portion of the project was estimated at \$76,500.00.

**PRESENTER:** Randall L. Seebach

STATE OF ILLINOIS     )  
   ) SS  
 COUNTY OF LAKE         )

**BOARD OF COMMISSIONERS  
 LAKE COUNTY FOREST PRESERVE DISTRICT  
 REGULAR JANUARY MEETING  
 JANUARY 13, 2015**

**MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **PLANNING AND RESTORATION COMMITTEE** AND **FINANCE AND ADMINISTRATIVE COMMITTEE** present herewith "A Resolution Awarding a Contract for the 2015 Purchase of Reforestation Materials for Fort Sheridan Forest Preserve" and request its adoption.

<b>PLANNING AND RESTORATION COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>	<b>FINANCE AND ADMINISTRATIVE COMMITTEE:</b>	<b>YEA</b>	<b>NAY</b>
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bonnie Thomson Carter, Chair			S. Michael Rummel, Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Nick Sauer, Vice-Chair			Linda Pedersen, Vice-Chair		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Carol Calabresa			Steve Carlson		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Bill Durkin			Bill Durkin		
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Sandra Hart			Sandra Hart		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Diane Hewitt			Aaron Lawlor		
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
Sid Mathias			Audrey Nixon		
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Craig Taylor					
_____	<input type="checkbox"/>	<input type="checkbox"/>			
Tom Weber					

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE 2015 PURCHASE OF  
REFORESTATION MATERIALS FOR FORT SHERIDAN FOREST PRESERVE**

**WHEREAS**, the Lake County Forest Preserve District (the "District") has advertised in The News Sun for sealed bids to purchase native trees and shrubs for the 2015 Reforestation Projects at Fort Sheridan Forest Preserve (the "Products"); and

**WHEREAS**, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on December 5, 2014 at 10:00 a.m.; and

**WHEREAS**, the District's staff; the Purchasing Manager; the Director of Planning Conservation, and Development; the Planning and Restoration Committee; and the Finance and Administrative Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find (i) Majestic Oaks Nursery, Spring Grove, Illinois, to be the lowest responsible bidder with respect to the red highlighted bids on Exhibit A, listed under "Majestic Oaks Nursery" ("Majestic Oaks Bids") and (ii) Possibility Place Nursery, Monee, Illinois to be the lowest responsible bidder with respect to the red highlighted bids on Exhibit A, listed under "Possibility Place Nursery" ("Possibility Place Bids") and award contracts for the Products to Majestic Oaks Nursery and Possibility Place Nursery consistent therewith; and

**WHEREAS**, the Board of Commissioners hereby finds that Majestic Oaks Nursery and Possibility Place Nursery are the lowest responsible bidders for the Products, as set forth in the previous clause;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contract. The Majestic Oaks Bids in the total amount of \$44,266.04 (the "Majestic Oaks Contract Price") are hereby accepted and a contract for the Products in the amount of the Majestic Oaks Contract Price is hereby awarded to Majestic Oaks Nursery. The Possibility Place Bids in the total amount of \$21,487.50 ("Possibility Place Contract Price") are hereby accepted and a contract for the Products in the amount of the Possibility Place Contract Price is hereby awarded to Possibility Place Nursery (collectively the "Contracts").

Section 3: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contracts in the amounts of the Majestic Oaks Contract Price and the Possibility Place Contract Price.

Section 4: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 5: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Ann B. Maine, President  
Lake County Forest Preserve District

\_\_\_\_\_  
Julie A. Gagnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_