



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: March 2, 2020

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

Terry Wilke, Chair
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution awarding two contracts for landscape maintenance at Independence Grove Forest Preserve, specifically:

- Turf mowing, trimming, and miscellaneous labor to TGF Enterprises, Inc., Libertyville, Illinois;
- Fertilization and weed control to Landscape Concepts Management, Inc., Grayslake, Illinois.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: Funding for the first year of this expenditure is included in the adopted FY2020 General Fund Budget for Grounds Maintenance (account 15524000-705100), which includes a total amount of \$165,300.00.

BACKGROUND: Since 2000, the District has contracted for a portion of the mowing and landscape maintenance at Independence Grove. The previous landscape maintenance contracts expired in 2019, and staff recommends that new contracts be awarded. The District solicited separate bids for turf mowing and trimming, and miscellaneous labor (Bid Package 1); and turf fertilization and weed control (Bid Package 2). The contracts would each have a one-year term, but would be renewable for a second year and third year, at the District's option.

The lowest responsive bid for Bid Package 1 is from TGF Enterprises, in an amount not-to-exceed \$92,364.00 for Year 1 of the contract (2020). The lowest responsive bid for Bid Package 2 is from Landscape Concepts Management, in the amount of \$10,596.00 for Year 1 of the contract.

A summary of the bids for each type of work to be performed under the contracts, is included on Exhibit A attached to the Resolution. The low bidders and the not-to exceed one-year and three-year totals from each bidder are also summarized on Exhibit A. The total of all low bids is (i) for year 1, \$102,960.00, (ii) for year 2, \$102,960.00, and (iii) for year 3, \$103,278.26.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR MARCH MEETING
MARCH 10, 2020

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith “A Resolution Awarding Contracts for Landscape Maintenance at Independence Grove Forest Preserve” and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes:___ Nays:___
 Voice Vote Majority Ayes; Nays:___

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes:___ Nays:___
 Voice Vote Majority Ayes; Nays:___

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR LANDSCAPE MAINTENANCE AT
INDEPENDENCE GROVE FOREST PRESERVE**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for (i) maintenance, mowing, and trimming work at Independence Grove Forest Preserve (the “Bid Package 1 Work”) and (ii) fertilization and weed control at Independence Grove Forest Preserve (the “Bid Package 2 Work”); and

WHEREAS, three sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on January 28, 2020, at 10:30 a.m.; and such bids are summarized on Exhibit A; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure, and the Operations and Finance Committees have reviewed the bids and recommend that the Board of Commissioners (i) finds that TGF Enterprises is the lowest responsible bidder for the Bid Package 1 Work, (ii) finds that Landscape Concepts Manager is the lowest responsible bidder for the Bid Package 2 Work, (iii) awards a contract (the “Bid Package 1 Contract”) for the Bid Package 1 Work to TGF Enterprises, Inc., in the contract price of \$92,364.00 (the “Bid Package 1 Contract Price”), and (iv) award a contract (the “Bid Package 2 Contract”) for the Bid Package 2 Work to Landscape Concepts Management, Inc., in the contract price of \$10,596.00 (the “Bid Package 2 Contract Price”) (the Bid Package 1 Contract and the Bid Package 2 Contract are, collectively, the “Contracts”; the Bid Package 1 Contract Price and the Bid Package 2 Contract Price are, collectively, the “Contract Prices”); and

WHEREAS, the Board of Commissioners hereby finds that TGF Enterprises, Inc., and Landscape Concepts Management, Inc. are the lowest responsible bidders for the Bid Package 1 Work and the Bid Package 2 Work, respectively;

WHEREAS, the District has the option, in its sole discretion, to renew the Contracts for up to two additional years in accordance with the bids submitted and which are highlighted in orange on Exhibit A for Year 2 and Year 3 (the “Future Extensions”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contracts. The bids submitted by TGF Enterprises for the Bid Package 1 Work are hereby accepted and the Bid Package 1 Contract is hereby awarded to TGF Enterprises in the amount of the Bid Package 1 Contract Price. The bids submitted by Landscape Concepts Management, Inc. for the Bid Package 2 Work are hereby accepted, and the Bid Package 2 Contract is hereby awarded to Landscape Concepts Management, Inc. in the amount of the Bid Package 2 Contract Price.

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contracts in the amounts of the Contract Prices. The Executive Director is hereby authorized, in his sole discretion, to approve the Future Extensions for Years 2 and 3 on behalf of the District.

Section 4: Extension of Contracts. The Executive Director is hereby authorized to approve, or not approve, the Future Extensions on behalf of the District. In the event of an approval, the Contract Prices will be adjusted consistent with the orange highlighted bids on Exhibit A.

Section 5: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2020

AYES:

NAYS:

APPROVED this ____ day of _____, 2020

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

Bid Number	19052
Bid Name	Landscape Maintenance for Independence Grove Forest Preserve

Bid Package 1 - Maintenance, Mowing, & Trimming

Vendor		Unit of Measure	Number of Units	No. of Occurrences	Year 1		Year 2		Year 3		Three Year Totals
					Unit Price	Total Annual	Unit Price	Total Annual	Unit Price	Total Annual	
Fleck's Landscaping	Mowing and trimming of turf (irrigated areas)	Acre	6	30	\$48.00	\$8,640.00	\$48.00	\$8,640.00	\$48.00	\$8,640.00	\$25,920.00
	Mowing and trimming of turf (non-irrigated areas)	Acre	46	28	\$48.00	\$61,824.00	\$48.00	\$61,824.00	\$48.00	\$61,824.00	\$185,472.00
	Roundup-Pro Spot Spraying, complete with labor, materials and equipment	Hour	400	1	\$36.00	\$14,400.00	\$36.00	\$14,400.00	\$36.00	\$14,400.00	\$43,200.00
	Misc. labor and Hand Tools and 1-Ton Truck	Hour	1100	1	\$36.00	\$39,600.00	\$36.00	\$39,600.00	\$36.00	\$39,600.00	\$118,800.00
	Spring Cleanup of All Prairie Grasses and Forbs. Priced at a Lump Sum Cost. Completed by April 15th	Lump Sum	1	1	\$5,221.00	\$5,221.00	\$5,221.00	\$5,221.00	\$5,221.00	\$5,221.00	\$15,663.00
Grand Total										\$389,055.00	

Landscape Concepts Management	Mowing and trimming of turf (irrigated areas)	Acre	6	30	\$40.31	\$7,255.80	\$40.31	\$7,255.80	\$41.52	\$7,473.60	\$21,985.20
	Mowing and trimming of turf (non-irrigated areas)	Acre	46	28	\$33.39	\$43,006.32	\$33.39	\$43,006.32	\$34.39	\$44,294.32	\$130,306.96
	Roundup-Pro Spot Spraying, complete with labor, materials and equipment	Hour	400	1	\$32.00	\$12,800.00	\$32.00	\$12,800.00	\$33.00	\$13,200.00	\$38,800.00
	Misc. labor and Hand Tools and 1-Ton Truck	Hour	1100	1	\$32.00	\$35,200.00	\$32.00	\$35,200.00	\$33.00	\$36,300.00	\$106,700.00
	Spring Cleanup of All Prairie Grasses and Forbs. Priced at a Lump Sum Cost. Completed by April 15th	Lump Sum	1	1	\$5,877.00	\$5,877.00	\$5,877.00	\$5,877.00	\$6,053.00	\$6,053.00	\$17,807.00
Grand Total										\$315,599.16	

TGF Enterprises	Mowing and trimming of turf (irrigated areas)	Acre	6	30	\$35.00	\$6,300.00	\$35.00	\$6,300.00	\$35.00	\$6,300.00	\$18,900.00
	Mowing and trimming of turf (non-irrigated areas)	Acre	46	28	\$28.00	\$36,064.00	\$28.00	\$36,064.00	\$28.00	\$36,064.00	\$108,192.00
	Roundup-Pro Spot Spraying, complete with labor, materials and equipment	Hour	400	1	\$35.00	\$14,000.00	\$35.00	\$14,000.00	\$35.00	\$14,000.00	\$42,000.00
	Misc. labor and Hand Tools and 1-Ton Truck	Hour	1100	1	\$30.00	\$33,000.00	\$30.00	\$33,000.00	\$30.00	\$33,000.00	\$99,000.00
	Spring Cleanup of All Prairie Grasses and Forbs. Priced at a Lump Sum Cost. Completed by April 15th	Lump Sum	1	1	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$9,000.00
Grand Total										\$277,092.00	

Bid Package 2 - Fertilization & Weed Control

		Unit of Measure	Number of Units	No. of Occurrences	Year 1		Year 2		Year 3		Three Year Totals
					Unit Price	Total Annual	Unit Price	Total Annual	Unit Price	Total Annual	
Landscape Concepts Management	Irrigated Turf Grabgrass Pre-Emergent, April 14th	Acre	6	1	\$89.52	\$537.12	\$89.52	\$537.12	\$92.21	\$553.26	\$1,627.50
	Turf Fertilization UMAXX 46-0-0 Granular, May 22nd	Acre	52	1	\$89.52	\$4,655.04	\$89.52	\$4,655.04	\$92.21	\$4,794.92	\$14,105.00
	Broadleaf Weed Control Trimec Granular (3-Way), TBD	Hour	52	1	\$103.92	\$5,403.84	\$103.92	\$5,403.84	\$107.04	\$5,566.08	\$16,373.76
Grand Total										\$32,106.26	

TGF Enterprises	Irrigated Turf Grabgrass Pre-Emergent, April 14th	Acre	6	1	\$195.00	\$1,170.00	\$195.00	\$1,170.00	\$195.00	\$1,170.00	\$3,510.00
	Turf Fertilization UMAXX 46-0-0 Granular, May 22nd	Acre	52	1	\$163.00	\$8,476.00	\$163.00	\$8,476.00	\$163.00	\$8,476.00	\$25,428.00
	Broadleaf Weed Control Trimec Granular (3-Way), TBD	Hour	52	1	\$40.00	\$2,080.00	\$40.00	\$2,080.00	\$40.00	\$2,080.00	\$6,240.00
Grand Total										\$35,178.00	