



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: March 2, 2020

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

Terry Wilke, Chair
Finance Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution awarding contracts for turf mowing at the following District sites:

- Fort Sheridan, Heron Creek and Van Patten Woods, to TGF Enterprises, Inc., Libertyville Illinois,
- Fort Sheridan Cemetery and General Offices, to Fleck's Landscaping, Inc., Wheeling, Illinois,
- Fox River, to A&B Sanchez Landscaping, Inc., Arlington Heights, Illinois

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: Funding for the first year of this work has been approved in the adopted FY2020 Budget in the total amount of \$97,100.00, including \$84,500.00 in the operating fund for Grounds Maintenance (15524000-705100) and \$12,600.00 in the Fort Sheridan Cemetery Fund (27614000-709000). Future year budget requests will be based on the contract amounts for years two and three.

BACKGROUND: Since 2000, as the District has developed and opened more recreational space, some portion of the mowing and landscape maintenance has been outsourced to private vendors. This practice has assisted the District in managing the need to hire staff and buy and maintain equipment.

The turf mowing contracts for Fort Sheridan, Fort Sheridan Cemetery, General Offices, Hastings Lake, Heron Creek and Van Patten expired at the end of 2019 and staff recommends new contracts be awarded. Mowing at Lakewood was also previously contracted out, however, staff intends to perform the turf mowing at Lakewood this year to accommodate the changes that will occur as the Lakewood Master Plan improvements are implemented, and instead outsource mowing at Fox River.

District staff solicited competitive bids for the relevant sites. Each contract would have a one-year term, but would be renewable for a second year or third year, at the District's option. The low bidders and the not-to exceed one-year and three-year totals from each bidder are summarized on Exhibit A attached to the Resolution. The low bid for Hastings Lake was submitted by Aspen Landscapes, Inc., Grayslake, Illinois, in an amount not to exceed \$4,620.00 per year. Staff intends to award a separate contract in that amount to Aspen.

The total of all low bids for Fort Sheridan, Heron Creek, Van Patten Woods, Fort Sheridan Cemetery, General Offices, and Fox River are (i) for year 1, \$66,500.00, (ii) for year 2, \$66,500.00 and (iii) for year 3, \$66,500.00.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

**STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)**

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR MARCH MEETING
MARCH 10, 2020**

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith “A Resolution Awarding Contracts for Turf Mowing at Multiple District Sites” and request its approval.

OPERATIONS COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: _____ Nays: _____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING CONTRACTS FOR TURF MOWING AT
MULTIPLE DISTRICT SITES**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for Turf Mowing at Multiple District Sites (the “Work”); and

WHEREAS, sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on January 28, 2020, at 10:00 a.m.; and

WHEREAS, the bids were received from the bidders and in the amounts listed on Exhibit A; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Operations and Infrastructure; the Operations Committee and the Finance Committee have reviewed the bids identified on Exhibit A and recommend that the Board of Commissioners find (i) TGF, Enterprises, Inc. to be the lowest responsible bidder with respect to the yellow and orange highlighted bids on Exhibit A (the “TGF, Enterprises, Inc. Bids”), (ii) Fleck's Landscaping, Inc. to be the lowest responsible bidder with respect to the yellow and orange highlighted bids on Exhibit A (the “Fleck's Landscaping, Inc. Bids”), (iii) A&B Sanchez Landscaping, Inc. to be the lowest responsible bidder with respect to the yellow and orange highlighted bid on Exhibit A (the “A&B Sanchez Landscaping, Inc. Bid”) and award contracts for the Work to these bidders consistent therewith (the “Contracts”); and

WHEREAS, the Board of Commissioners hereby finds that TGF Enterprises, Inc., Fleck's Landscaping, Inc., and A&B Sanchez Landscaping, Inc. are the lowest responsible bidders for the Work as set forth in the previous clause; and

WHEREAS, the District has the option, in its sole discretion, to renew the Contracts for up to two additional years in accordance with the bids submitted and which are highlighted in orange on Exhibit A for Year 2 and Year 3 (the “Future Extensions”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Award of Contracts. The TGF Enterprises, Inc. Bids are hereby accepted and a Contract for the Work in the initial amount of \$44,884.00 (the “TGF Enterprises, Inc. Contract Price”) is hereby awarded to TGF Enterprises, Inc. The Fleck's Landscaping, Inc. Bids are hereby accepted and a Contract for the Work in the initial amount of \$12,376.00 (the “Fleck's Landscaping, Inc. Contract Price”) is hereby awarded to Fleck's Landscaping, Inc. The A&B Sanchez Landscaping, Inc. Bid is hereby accepted and a Contract for the Work in the initial amount of \$9,240.00 (the “A&B Sanchez Landscaping, Inc. Contract Price”) is hereby awarded to A&B Sanchez Landscaping, Inc. (the TGF Enterprises, Inc., Contract Price, the Aspen Landscapes, Inc.

Contract Price, the Fleck's Landscaping, Inc. Contract Price, and the A&B Sanchez Landscaping, Inc. Contract Price are, collectively, the "Contract Prices").

Section 3: Execution of Contracts. The Executive Director of the District is hereby authorized and directed to execute the Contracts for the Work in the amounts of the Contract Prices.

Section 4: Extension of Contracts. The Executive Director is hereby authorized to approve, or not approve, the Future Extensions on behalf of the District. In the event of an approval, the Contract Prices will be adjusted consistent with the orange highlighted bids on Exhibit A.

Section 5: Payments. The District Treasurer shall make payments under the Contracts only pursuant to and in accordance with the Contracts' terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this ____ day of _____, 2020

AYES:

NAYS:

APPROVED this ____ day of _____, 2020

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____

EXHIBIT A

Bid Number	19060
Bid Name	Mowing at Seven (7) District Sites

Vendor	BASE BID ITEMS (Forest Preserve Sites)	YEAR 1			YEAR 2			YEAR 3			3-Year Total		
		Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total			
TGF Enterprises	General Offices	\$135.00	28	\$3,780.00	\$135.00	28	\$3,780.00	\$135.00	28	\$3,780.00	\$11,340.00		
	Fort Sheridan FP	\$760.00	28	\$21,280.00	\$760.00	28	\$21,280.00	\$760.00	28	\$21,280.00	\$63,840.00		
	Fort Sheridan Cemetery	\$720.00	28	\$20,160.00	\$720.00	28	\$20,160.00	\$720.00	28	\$20,160.00	\$60,480.00		
	Fox River FP	\$480.00	28	\$13,440.00	\$480.00	28	\$13,440.00	\$480.00	28	\$13,440.00	\$40,320.00		
	Hastings Lake FP	\$222.00	28	\$6,216.00	\$222.00	28	\$6,216.00	\$222.00	28	\$6,216.00	\$18,648.00		
	Heron Creek FP	\$143.00	28	\$4,004.00	\$143.00	28	\$4,004.00	\$143.00	28	\$4,004.00	\$12,012.00		
	Van Patten Woods FP	\$700.00	28	\$19,600.00	\$700.00	28	\$19,600.00	\$700.00	28	\$19,600.00	\$58,800.00		
	Total Year 1		\$88,480.00			Total Year 2			Total Year 3			\$88,480.00	\$265,440.00

Vendor	BASE BID ITEMS (Forest Preserve Sites)	YEAR 1			YEAR 2			YEAR 3			3-Year Total	
		Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total		
Aspen Landscapes	General Offices	\$184.00	28	\$5,152.00	\$184.00	28	\$5,152.00	\$184.00	28	\$5,152.00	\$15,456.00	
	Fort Sheridan FP	\$0.00	28	\$0.00	\$0.00	28	\$0.00	\$0.00	28	\$0.00	\$0.00	
	Fort Sheridan Cemetery	\$0.00	28	\$0.00	\$0.00	28	\$0.00	\$0.00	28	\$0.00	\$0.00	
	Fox River FP	\$496.00	28	\$13,888.00	\$496.00	28	\$13,888.00	\$496.00	28	\$13,888.00	\$41,664.00	
	Hastings Lake FP	\$165.00	28	\$4,620.00	\$165.00	28	\$4,620.00	\$165.00	28	\$4,620.00	\$13,860.00	
	Heron Creek FP	\$354.00	28	\$9,912.00	\$354.00	28	\$9,912.00	\$354.00	28	\$9,912.00	\$29,736.00	
	Van Patten Woods FP	\$708.00	28	\$19,824.00	\$708.00	28	\$19,824.00	\$708.00	28	\$19,824.00	\$59,472.00	
	Total Year 1		\$53,396.00			Total Year 2			Total Year 3			\$53,396.00

Vendor	BASE BID ITEMS (Forest Preserve Sites)	YEAR 1			YEAR 2			YEAR 3			3-Year Total	
		Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total		
Fisher Burton Company	General Offices	\$180.00	28	\$5,040.00	\$180.00	28	\$5,040.00	\$180.00	28	\$5,040.00	\$15,120.00	
	Fort Sheridan FP	\$974.00	28	\$27,272.00	\$974.00	28	\$27,272.00	\$974.00	28	\$27,272.00	\$81,816.00	
	Fort Sheridan Cemetery		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00	
	Fox River FP	\$360.00	28	\$10,080.00	\$360.00	28	\$10,080.00	\$360.00	28	\$10,080.00	\$30,240.00	
		\$349.00	28	\$9,772.00	\$352.00	28	\$9,856.00	\$355.00	28	\$9,940.00	\$29,568.00	
	Hastings Lake FP	\$229.00	28	\$6,412.00	\$229.00	28	\$6,412.00	\$229.00	28	\$6,412.00	\$19,236.00	
	Heron Creek FP	\$220.00	28	\$6,160.00	\$220.00	28	\$6,160.00	\$220.00	28	\$6,160.00	\$18,480.00	
	Van Patten Woods FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00	
Total Year 1		\$64,736.00			Total Year 2			Total Year 3			\$64,904.00	\$194,460.00

Original Tied Bid
*Supplemental Bid

Vendor

Fleck's Landscaping

BASE BID ITEMS (Forest Preserve Sites)	YEAR 1			YEAR 2			YEAR 3			3-Year Total
	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	
General Offices	\$128.00	28	\$3,584.00	\$128.00	28	\$3,584.00	\$128.00	28	\$3,584.00	\$10,752.00
Fort Sheridan FP	\$2,284.00	28	\$63,952.00	\$2,284.00	28	\$63,952.00	\$2,284.00	28	\$63,952.00	\$191,856.00
Fort Sheridan Cemetery	\$314.00	28	\$8,792.00	\$314.00	28	\$8,792.00	\$314.00	28	\$8,792.00	\$26,376.00
Fox River FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Hastings Lake FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Heron Creek FP	\$276.00	28	\$7,728.00	\$276.00	28	\$7,728.00	\$276.00	28	\$7,728.00	\$23,184.00
Van Patten Woods FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Total Year 1			\$84,056.00	Total Year 2		\$84,056.00	Total Year 3		\$84,056.00	\$252,168.00

Vendor

A&B Sanchez Landscaping

BASE BID ITEMS (Forest Preserve Sites)	YEAR 1			YEAR 2			YEAR 3			3-Year Total
	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	
General Offices		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Fort Sheridan FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Fort Sheridan Cemetery		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Fox River FP	\$360.00	28	\$10,080.00	\$360.00	28	\$10,080.00	\$360.00	28	\$10,080.00	\$30,240.00
	\$330.00	28	\$9,240.00	\$330.00	28	\$9,240.00	\$330.00	28	\$9,240.00	\$27,720.00
Hastings Lake FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Heron Creek FP	\$195.00	28	\$5,460.00	\$195.00	28	\$5,460.00	\$195.00	28	\$5,460.00	\$16,380.00
Van Patten Woods FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Total Year 1			\$24,780.00	Total Year 2		\$24,780.00	Total Year 3		\$24,780.00	\$74,340.00

Original Tied Bid
*Supplemental Bid

Vendor

Landscape Concepts
Management

BASE BID ITEMS (Forest Preserve Sites)	YEAR 1			YEAR 2			YEAR 3			3-Year Total
	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	Unit Price (/mowing)	Number of Mowings	Total	
General Offices	\$290.00	28	\$8,120.00	\$290.00	28	\$8,120.00	\$297.00	28	\$8,316.00	\$24,556.00
Fort Sheridan FP	\$4,580.00	28	\$128,240.00	\$4,580.00	28	\$128,240.00	\$4,717.00	28	\$132,076.00	\$388,556.00
Fort Sheridan Cemetery	\$447.75	28	\$12,537.00	\$447.75	28	\$12,537.00	\$461.00	28	\$12,908.00	\$37,982.00
Fox River FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Hastings Lake FP	\$268.00	28	\$7,504.00	\$268.00	28	\$7,504.00	\$276.00	28	\$7,728.00	\$22,736.00
Heron Creek FP		28	\$0.00		28	\$0.00		28	\$0.00	\$0.00
Van Patten Woods FP	\$1,286.00	28	\$36,008.00	\$1,286.00	28	\$36,008.00	\$1,325.00	28	\$37,100.00	\$109,116.00
Total Year 1			\$192,409.00	Total Year 2		\$192,409.00	Total Year 3		\$198,128.00	\$582,946.00