



LAKE COUNTY FOREST PRESERVES
www.LCFPD.org

Preservation, Restoration, Education and Recreation

DATE: March 2, 2020

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution awarding a Contract for the purchase of three Kubota Utility Task Vehicles (“UTV’s”) and one Kubota Mini-Excavator to Burris Equipment Co., Waukegan, Illinois, in the Contract Price of \$131,049.44.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: A total of \$143,000.00 is budgeted to purchase these four pieces of equipment, including \$63,000.00 for the three UTVs (\$21,000.00 each) and \$80,000.00 for the mini-excavator. The total actual cost of the purchases will be \$131,049.44, including \$62,334.36 for the three UTVs (\$20,778.12 each) and \$68,715.08 for the mini-excavator.

Two of the UTVs and the mini-excavator are replacement equipment, so they are budgeted for in the Equipment Replacement Fund (account 92104100-804100). The third UTV is a new piece of equipment for the Natural Resource operations. Funding for this piece was approved as part of the FY 2020 budget (account 20564410-804100).

BACKGROUND: In accordance with the District's Equipment Replacement guidelines, District staff determined that a 2005 Kubota KX 161-3S mini-excavator (Unit 258), a 2012 John Deere Gator UTV (Unit 369), and a 2012 Polaris 6x6 UTV (Unit 370) are due for replacement. In addition, as part of the FY2020 budget process, it was determined that the acquisition of another UTV for use by the Natural Resources crews will increase the efficiency and effectiveness of the team in its efforts to manage natural resources.

These four pieces of equipment would be purchased through Sourcewell contract 062117-KBA with Kubota Tractor Corporation, and Burris Equipment Company as the local agent for Kubota Tractor Corporation, pursuant to Illinois Governmental Joint Purchasing Act. Sourcewell (formerly known as The National Joint Powers Alliance) is an intergovernmental purchasing cooperative and unit of local government created by the Minnesota legislature.

The mini-excavator is expected to be in service for fifteen (15) years and the three UTV’s are expected to be in service for eight (8) years per the District’s equipment replacement guidelines.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager and Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT TO BURRIS EQUIPMENT CO. FOR
THE PURCHASE OF THREE UTVS AND ONE MINI-EXCAVATOR**

WHEREAS, the Lake County Forest Preserve District (the “District”) desires to purchase three utility task vehicles (“UTVs”) and one mini-excavator (the “Equipment”); and

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranking proposer, all in accordance with such Act; and

WHEREAS, Sourcewell has awarded contract 062117-KBA to Kubota Tractor Corporation as the highest ranking proposer for the Equipment (the “Sourcewell Contract”), and the Sourcewell Contract provides that other units of local government may also enter into contracts with Kubota Tractor Corporation on the same terms as provided in the Sourcewell Contract; and

WHEREAS, Kubota Tractor Corporation has provided proposals for the Equipment, pursuant to the Sourcewell Contract, for a price of \$131,049.44 (the “Contract Price”); and

WHEREAS, it is in the best interest of the District to award a contract for the Equipment to Burris Equipment Co. as the agent of Kubota Tractor Corporation for the Contract Price on the same terms as provided in the Sourcewell Contract (the “Contract”);

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2. Award of Contract. The proposal submitted by Kubota Tractor Corporation for the Equipment in the amount of the Contract Price is hereby accepted and a Contract for the Equipment is hereby awarded to Burris Equipment Co., as agent of Kubota Tractor Corporation.

Section 3. Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract with Burris Equipment Co.

Section 4. Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 5. Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2020

AYES:

NAYS:

APPROVED this _____ day of _____, 2020

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____