



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** January 6, 2020

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

Terry Wilke, Chair  
Finance Committee

**FROM:** Mary E. Kann  
Director of Administration

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract via the Illinois Statewide Contract (“SWC”) to CDW-Government, Inc. (“CDW-G”), Vernon Hills, IL, to supply Microsoft Software Licensing for three years, in an amount not to exceed \$122,944.50.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** The Contract price is \$40,981.50 annually, totaling \$122,944.50 for three years. Funding was approved as a part of the adopted FY2020 budget, in the IT Replacement Fund, account 91122400-709000 in the amount of \$44,500.00.

**BACKGROUND:** This Contract will provide the District with Microsoft Enterprise Licensing, which includes Microsoft Operating Systems, Network Client Access Licenses, Microsoft Office products, Microsoft Endpoint Security Suite, and all upgrades for 225 users, for the term of the three-year contract.

Under the Governmental Joint Purchasing Act (30 ILCS 525/2), any governmental unit may purchase supplies or services jointly with other government agencies, provided that the price for the supplies or services being purchased were obtained through a competitive bidding or proposal process initiated by a government agency. The Illinois Department of Central Management services published a notice for competitive bids for a Microsoft Products and Support Contract (CMS6945110) in August 2015 and awarded the contract to CDW-G. The Contract is open for joint purchasing and currently has an expiration date of January 31, 2020.

**REVIEW BY OTHERS:** Chief Operations Officer, Information Technology Officer, Director of Finance, Corporate Counsel.



**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR MICROSOFT  
SOFTWARE LICENSING TO CDW-GOVERNMENT, INC.**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase licensing rights to use and periodically upgrade Microsoft systems and products, including Microsoft Operating Systems, Microsoft Office products, Network client access licensing, and Microsoft Endpoint Security Suite (the "License Rights"); and

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranked proposer, all in accordance with such Act; and

**WHEREAS**, the Illinois Department of Central Management Services published a notice for competitive bids for the License Rights and awarded a contract, specifically Contract #CMS6945110 (the "State Contract"), for the License Rights to CDW-Government, Inc. (CDW-G); and

**WHEREAS**, pursuant to the State Contract, CDW-G's bid for the State Contract, which includes a bid to sell the License Rights for \$122,944.50 (\$40,981.50 annually for three years) (the "Contract Price"), may be accepted by units of local government, such as the District; and

**WHEREAS**, it is in the best interest of the District to enter into a contract with CDW-G for the License Rights that incorporates the terms of the State Contract (the "Contract") and the District is authorized to do so pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/0.01 *et seq.* and the Intergovernmental Cooperation Act 5 ILCS 220-1 *et seq.*;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The bid submitted by CDW-G in the amount of Contract Price is hereby accepted and the Contract is hereby awarded to CDW-G.

**Section 3: Execution of Contract:** The Executive Director of the District is hereby authorized and directed to execute the Contract in the amount of the Contract Price with CDW-G.

**Section 4: Payments.** The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2020.

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_