



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: December 2, 2019

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution approving a one-year renewal of a Contract for Janitorial Services to Total Facility Maintenance, Inc., Wood Dale, Illinois in the amount of \$53,935.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: Funding for janitorial services at various District facilities was approved in the Fiscal Year 2020 budget in the total amount of \$68,180.00, allocated amongst several accounts. The cost of the janitorial services is charged to the various accounts based on the location of the facility served (General Offices, Dunn Museum, Operations and Public Safety Facility, Ryerson buildings or Stevenson service building).

BACKGROUND: On October 9, 2018, the District entered into a contract with Total Facility Maintenance, Inc., for a one-year period. In the contract, the District reserved the right to renew the contract for up to two additional one-year periods. If approved, this renewal will be the first extension and will cover the period of January 1, 2020, through December 31, 2020.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION APPROVING A ONE-YEAR RENEWAL OF A CONTRACT
FOR JANITORIAL SERVICES**

WHEREAS, on October 9, 2018, the Lake County Forest Preserve District (the “District”) awarded a contract to Total Facility Maintenance, Inc. for janitorial services (the “Services”); and

WHEREAS, pursuant to the Contract, the District may renew the Contract for two additional one-year terms, the first being January 1, 2020 through December 31, 2020 (the “Current Renewal”) and the second being January 1, 2021 through December 31, 2021 (the “Future Renewal”); and

WHEREAS, the District wishes to renew the Contract for the Current Renewal;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2. Approval of Current Renewal. The Current Renewal is hereby approved.

Section 3: Future Renewal. The Executive Director is hereby authorized to approve the Future Renewal on behalf of the District, if he determines it is in the District’s best interests to do so.

Section 4: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2019.

AYES:

NAYS:

APPROVED this _____ day of _____, 2019.

Angelo D. Kyle, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____