



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** August 26, 2019

**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee

Terry Wilke, Chair  
Finance Committee

**FROM:** Mary E. Kann  
Director of Administration

**Agenda Item#** 9.2

**RECOMMENDATION:** Recommend approval of a Resolution awarding a Contract for the purchase, installation, and maintenance services of an Avaya IP Office Telephone System to AT&T Corp., in the Contract Price of \$67,648.54.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** Funding for the Avaya IP Office Telephone System (\$48,682.06) is available in the District Information Technology Replacement Fund in account 91124100-805100. Funding for the 3-year maintenance agreement (\$18,966.48) is available this year and will be budgeted for beginning in FY20 in the Information Technology Repairs & Maintenance Fund in account 19224100-705200. This new maintenance agreement will result in annual savings of \$13,552.58.

**BACKGROUND:** This new system will replace the current Nortel Telephone Switch, which is approximately 20 years old. This system has reached “end-of-life” and is no longer supported as of 2020.

Pursuant to this agreement, the District will purchase and install an Avaya IP Office Telephone System, licensing, voicemail, unified communications server, associated hardware and cabling, and maintenance services at the General Offices.

**REVIEW BY OTHERS:** Chief Operations Officer, Information Technology Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS     )  
                                  ) SS  
COUNTY OF LAKE     )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR SEPTEMBER MEETING  
SEPTEMBER 10, 2019**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith “A Resolution Awarding a Contract for the Purchase, Installation, and Maintenance of an Avaya IP Office Telephone System for the District to AT&T Corp.” and request its approval.

**OPERATIONS COMMITTEE:**

Date: 8/26/19    Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
                           Voice Vote Majority Ayes: \_\_\_\_\_ Nays: 0

**FINANCE COMMITTEE:**

Date: 8-29-2019    Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
                           Voice Vote Majority Ayes: \_\_\_\_\_ Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE,  
INSTALLATION, AND MAINTENANCE OF AN AVAYA IP OFFICE TELEPHONE  
SYSTEM TO AT&T CORP.**

**WHEREAS**, the Lake County Forest Preserve District (the "District") desires to purchase an Avaya IP Office Telephone System, including licensing, a voicemail system, a unified communications server, associated hardware and cabling, and maintenance services for the system (the "Equipment and Services"); and

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids or proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranking proposer, all in accordance with such Act; and

**WHEREAS**, the State of Illinois, has publicly advertised for, and received, competitive sealed bids for the Equipment and Services, including a bid by AT&T Corp., and has awarded a contract (Contract Number: CMC131864A) to AT&T Corp. as the lowest responsible bidder for the Equipment and Services (the "State Contract"); and

**WHEREAS**, the State Contract, by its terms, allows other public entities to purchase the Equipment and Services under the same terms as set forth in the State Contract; and

**WHEREAS**, it is in the best interest of the District to award a contract for the Equipment and Services, in accordance with the terms of the State Contract, to AT&T Corp. (the "Contract");

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

**Section 1: Recitals.** The recitals set forth above are incorporated as a part of this Resolution by this reference.

**Section 2: Award of Contract.** The bid submitted by AT&T Corp. for the Equipment and Services in the amount of \$67,648.54 (the "Contract Price") is hereby accepted and a Contract for the Equipment and Services is hereby awarded to AT&T Corp.

**Section 3: Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Equipment and Services in the amount of the Contract Price.

**Section 4: Payments.** The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5: Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2019.

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

\_\_\_\_\_  
Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_