



LAKE COUNTY FOREST PRESERVES  
www.LCFPD.org

Preservation, Restoration, Education and Recreation

**DATE:** June 24, 2019  
**MEMO TO:** Jessica Vealitzek, Chair  
Operations Committee  
**FROM:** John E. Nelson  
Director of Operations and Infrastructure

**Agenda Item#** 9.5

**RECOMMENDATION:** Recommend approval of a Resolution Awarding a One-Year Contract for Janitorial and Sanitation Supplies to North American Corporation of Glenview, Illinois, in an amount not to exceed \$30,000.00.

**STRATEGIC DIRECTION SUPPORTED:** Organizational Sustainability

**FINANCIAL DATA:** Janitorial and sanitation supplies are used at facilities District-wide. For the period of August 2, 2019 through August 1, 2020, the cost of supplies is expected to approach \$30,000.00. Janitorial and sanitation supplies are purchased by the District's Central Supply (account 10000000-169900), and then charged to various specific operating accounts when taken out of inventory to be used.

**BACKGROUND:** Pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., the District may purchase these supplies under a contract that was publically solicited and awarded to Network Services Company by the National Intergovernmental Purchasing Alliance ("National IPA"). The National IPA contract is in effect through August 1, 2020. The local distributor for Network Services Company is North American Corporation in Glenview, Illinois.

This contract will be in effect from August 2, 2019, for a one-year period ending on August 1, 2020.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)  
  ) SS  
COUNTY OF LAKE )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR JULY MEETING  
JULY 10, 2019**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **OPERATIONS COMMITTEE** presents herewith "A Resolution Awarding a Contract for Janitorial and Sanitation Supplies to North American Corporation" and requests its approval.

**OPERATIONS COMMITTEE:**

Date: 6/24/19       Roll Call Vote: Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_  
   Voice Vote Majority Ayes; Nays: 0

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR JANITORIAL AND SANITATION  
SUPPLIES TO NORTH AMERICAN CORPORATION**

**WHEREAS**, the Lake County Forest Preserve District (the “District”) desires to purchase janitorial and sanitation supplies (the “Supplies”); and

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/1, et seq., any governmental unit may purchase personal property, supplies, and services jointly with one or more other governmental units if one of the governmental units has publicly advertised for, and received, competitive, sealed bids, or proposals and has awarded a contract for such personal property, supplies, and services to the lowest responsible bidder or highest ranking proposer, all in accordance with such Act; and

**WHEREAS**, the National Intergovernmental Purchasing Alliance (the “National IPA”) has publicly advertised for, and received, competitive proposals for the Supplies, including a proposal by Network Services Company; and

**WHEREAS**, National IPA has awarded cooperative contract #151148 (the “National IPA Contract”) to Network Services Company as the highest ranking proposer for the Supplies, and has made the Network Services Company proposal available to other public entities through the National IPA Contract; and

**WHEREAS**, it is in the best interest of the District to award a contract for the Supplies, in accordance with the terms of the National IPA Contract, to North American Corporation as the agent of Network Services Company (the “Contract”);

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, THAT:

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Resolution by this reference.

**Section 2. Award of Contract.** The proposal submitted by Network Services Company for the Supplies is hereby accepted and a Contract for the Supplies is hereby awarded to North American Corporation, as the agent of Network Services Company.

**Section 3. Execution of Contract.** The Executive Director of the District is hereby authorized and directed to execute the Contract for the Supplies in a total amount not to exceed \$30,000.00.

**Section 4. Payments.** The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

**Section 5. Effective Date.** This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2019

AYES:

NAYS:

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019

---

Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

---

Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_