



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: May 6, 2019

MEMO TO: Jessica Vealitzek, Chair
Operations Committee

FROM: John E. Nelson
Director of Operations and Infrastructure

RECOMMENDATION: Recommend approval of a Resolution renewing a Contract with Morton Salt, Inc., for Bulk Road Salt in an amount not to exceed \$35,733.50 for a one-year period commencing July 15, 2019.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability; Public Access and Connections

FINANCIAL DATA: On June 12, 2018, the District awarded a contract to Morton Salt, Inc. for bulk road salt in an amount not to exceed \$34,034.00 (\$61.88 per ton times maximum usage of 550 tons) for a one year period. The District can renew this existing contract for one year subject to Morton's right to increase the price by up to 5% (i.e., up to \$64.97 per ton) for the renewal term. The not-to-exceed contract price of \$35,733.50 for the one-year renewal period assumes the purchase and delivery of 550 tons at a unit price of \$64.97 per ton.

Road salt is ordered on an as-needed basis. The District must take delivery of at least 80% of the contract quantity (440 tons) for Winter 2019-20. In Winter 2018-19, the District took delivery of 524 tons. The actual amount spent will be based on actual usage and charged to account 15523800-641100 for Grounds Maintenance supplies. The FY2018/19 Budget for Grounds Maintenance supplies is \$162,500.00.

BACKGROUND: Road salt is purchased annually and is used for de-icing District roads and parking lots during the winter months throughout the District. The existing District contract with Morton Salt is based on the contract let for bidding and awarded by Lake County in 2018. After the County solicited competitive bids, Morton Salt, Inc. was determined to be the lowest responsible bidder. The County contract authorized other units of local government to enter into their own contracts with Morton Salt, Inc. based on the same terms as the County contract. The pricing of the District contract is the same as the pricing in the County contract.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION RENEWING A CONTRACT WITH MORTON SALT, INC.,
FOR BULK ROAD SALT**

WHEREAS, on June 12, 2018, the Lake County Forest Preserve District (the “District”) awarded a contract (the “Contract”) to Morton Salt, Inc. for the purchase of bulk road salt (the “Product”) in an amount not to exceed \$34,034.00 (\$61.88 per ton times an assumed maximum usage of 550 tons); and

WHEREAS, the Contract provides that the District may renew the Contract for an additional one-year period, in which case Morton Salt, Inc. would continue to make delivery under the Contract through November 1, 2020 (the “Renewal”) subject to Morton Salt Inc.’s right to increase the price per ton of the Product by 5%; and

WHEREAS, it is in the best interests of the District to exercise the Renewal, Contract;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Resolution by this reference.

Section 2: Approval of Renewal. The Renewal is hereby approved; however, the total price paid pursuant to the Contract for Product delivered for the Winter of 2019-2020 shall not exceed \$35,733.50 (\$64.97 per ton times an assumed maximum usage of 550 tons). The Executive Director and Secretary of the District are hereby authorized and directed to execute and attest, or cause the execution or attestation of, any document to effectuate the Renewal on behalf of the District.

Section 3: Payments. The District Treasurer shall make payments under the Contract only pursuant to and in accordance with the terms of the Contract.

Section 4: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2019.

AYES:

NAYS:

APPROVED this _____ day of _____, 2019.

Angelo D. Kyle, President
Lake County Forest Preserve District

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____