LAKE COUNTY FOREST PRESERVES www.LCFPD.org



DATE:

March 7, 2019

MEMO TO:

Terry Wilke, Chair

Finance Committee

Agenda Item#_______

Preservation, Restoration, Education and Recreation

FROM:

Alex Ty Kovach

Executive Director

RECOMMENDATION: Recommend approval of an Ordinance amending the 10-Year Capital Improvement Plan and the Fiscal Year 2018/19 Budget.

STRATEGIC DIRECTIONS SUPPORTED: Organizational Sustainability; Public Access and Connections; Leadership; Conservation.

FINANCIAL DATA: As noted in Background (below) and on attached spreadsheet.

BACKGROUND: The Lake County Forest Preserve District (the "District") is in the midst of transitioning from a July-to-June fiscal year to a calendar fiscal year. As part of that transition, the District's current fiscal year (FY 2018/2019) is an 18-month period, expiring December 31, 2019. The District's budget and the short-term provisions of its 10-year Capital Improvement Plan (CIP) are both timed to the District's fiscal year. Because of the relative length of the current fiscal year (18 months), staff reviewed potential changes to the 10-year CIP at a joint meeting of the Operations, Planning and Finance Committees on January 28. A draft ordinance approving amendments to the CIP and budget was then presented to, and recommended by, the Finance Committee on February 7, and then sent for final review by the Board of Commissioners at its February 12 meeting. At this meeting, the full Board of Commissioners voted to refer the ordinance back to the Finance Committee to consider the addition of the three projects highlighted below.

The staff-recommended adjustments to the CIP fall into two categories: 1) adjustments to existing funded projects on the CIP, and 2) new projects recommended to be funded or added to the CIP.

- Adjustments to existing funded projects on the CIP:
 - 1) <u>Duck Farm DEA Accessibility \$60,000.00</u>. As part of the initial design phase it was determined that the existing restroom facility should be replaced now when the surrounding area undergoes accessibility improvements. Additional funding is needed for a new evaporator restroom and to provide accessible surfacing around the restroom. A reduction in the annual operating costs is anticipated.
 - 2) Fort Sheridan Public Access Improvements \$80,560.00. After receiving higher than expected bids for refurbishing the existing steel bridge, it was determined that additional funding is needed to prepare more detailed engineering documents and to cover the costs for the repairs. The existing bridge is located along the grass birding loop which is scheduled to open to the public in the summer 2019. There is no impact to the annual operating costs.

- 3) Millennium Trail-McDonald Woods to Route 45 \$25,000.00. In June 2017, the District entered into an Intergovernmental Agreement (IGA) with the Illinois Department of Transportation (IDOT) regarding the planned improvements to US Route 45, more commonly known as the Millburn Bypass project. As part of the IGA, the District committed to funding the 20% local share of the construction costs for the portion of the planned shared use path and sidewalk along only the District's frontage at McDonald Woods Forest Preserve. The local share of remaining sections of the planned shared use path through the Bypass project will funded by the Village of Lindenhurst and will become the Millennium Trail. Additional funding is needed to cover the District's portion of the estimated local share including any changes that may occur during construction. Minimal impacts to the annual operating costs are anticipated.
- 4) <u>Spring Bluff Wildlife Observation Area (\$85,860.00)</u>. This project was completed in October 2019 and the project budget can be reduced due to excellent bid pricing and construction management.
- Projects recommended to be funded or added to the CIP:
 - 1) General Offices Front Entry Safety Bollards \$25,000.00. After an internal safety audit, it was determined that there are currently no safety barriers protecting the main entrance to the General Offices from either accidental or intended vehicle penetration. As an alternate to the standard looking urban bollards the District's planning staff has designed a more natural solution through the use of native boulders. Additional funding is needed to purchase and install the boulders. No impacts to the annual operating costs are anticipated.
 - 2) Greenbelt Habitat Restoration \$77,000.00. In 2010 the District began a multi-departmental effort to restore habitat for shrubland birds at Greenbelt Forest Preserve, which is located within the Lake Michigan watershed. Shrubland birds have been identified by the US Fish and Wildlife Service, Chicago Wilderness, Audubon Great Lakes and the Bird Conservation Network as a Species of Conservation Concern. Since 2010, the District has partnered with nine different partners to provide \$645,000 in funding (\$312,000 grant funds) for 140 acres of natural resource restoration and stewardship work at Greenbelt Forest Preserve. Future work will be funded by available grants and funds currently in the Development Levy (Habitat Restoration). It is recommended that this project be added to the CIP because staff resources will be applied to this project. Estimated annual operating costs is \$22,000.00.
 - 3) Greenbelt Entrance Sign Modifications \$50,000.00. The electronic messaging sign at the Cultural Center reached the end of its useful life and was no longer functional. The technology used by the sign was obsolete and no longer available. Staff removed the electronic element of and redesigned the sign as a static entry sign in 2018. In order to provide the dynamic messaging desired to market and promote events and programs at the Cultural Center funding is needed to install a new more efficient electronic messaging sign. Minimal impacts to the annual operating costs are anticipated.
 - 4) Grant Woods Long Lake Shoreline Stabilization \$400,000.00. Due to extensive shoreline erosion issues along the District owned portion of Long Lake at Grant Woods Forest Preserve, the District completed shoreline stabilization and restoration work in 2008 on the most severely affected areas. After receiving recent concerns from local residents and the Squaw Creek Clean Water Alliance, funding is needed to perform an engineering study and to set aside seed money for potential grant applications to complete the stabilization of the remaining portion of the District's shoreline. No impacts to the annual operating costs are anticipated.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Director of Planning and Land Preservation, Director of Natural Resources, Director of Facilities, Director of Operations and Infrastructure, Corporate Counsel.

Lake County Forest Preserve District Ten- Year Capital Improvement Plan

Second Orders							Ten Year Fund	ing Requireme	nt										
Section of Profession Profe		Updated 3/7/2019		Grant/Donation/				FY 2018/19											Total
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Grant Woods - Long Lake Shore Stabilization TBD T7,000 T7,						, , ,					-	-	-	-					\$41,110
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56055 Ray Lake - Cuneo Phase 1 Restoration 163,847 85,000 132,509 130,602 1,907 - 1,907 -	62504	Prairie Wolf - Mitigation Project		500,000						-	-	-	-	_					\$435,450
Southern DPR Preserve Habitat Restoration 3,000,000 724,931 401,035 323,896 - 323,896	56055	Ray Lake - Cuneo Phase 1 Restoration	163,847	85,000	132,509	130,602	1,907		1,907	-	-	-	-	-					\$1,907
56050 Spring Bluff - Connecting Wetlands 582,765 1,000,000 385,000 385,000 - 610,000 610,000 - - - - - - - - -	61504	Singing Hills/Kettle Grove Restoration		475,000		,		20,000				-	-	-					\$212,696
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\$691

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

BOARD OF COMMISSIONERS LAKE COUNTY FOREST PRESERVE DISTRICT REGULAR MARCH MEETING MARCH 12, 2019

MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **FINANCE COMMITTEE** presents herewith "An Ordinance Amending the Ten-Year Capital Improvement Plan and the Fiscal Year 2018-2019 Budget" and requests its approval.

FINANCE COMMITTEE:

Date:	March 7,2019 A Roll Call Vote: Ayes: 5 Nays: 4	_
	☐ Voice Vote Majority Ayes; Nays:	

LAKE COUNTY FOREST PRESERVE DISTRICT LAKE COUNTY, ILLINOIS

AN ORDINANCE AMENDING THE TEN-YEAR CAPITAL IMPROVEMENT PLAN AND THE FISCAL YEAR 2018-2019 BUDGET

WHEREAS, on February 13, 2018, the Lake County Forest Preserve District (the "District") Board of Commissioners approved a Resolution approving the District's Ten-Year Capital Improvement Plan (the "CIP"); and

WHEREAS, on May 18, 2018, the District Board of Commissioners approved an Ordinance approving the District's Annual Budget for Fiscal Year 2018/19 (the "2019 Budget"), which includes funds budgeted for certain projects identified in the CIP; and

WHEREAS, based on discussions at a joint meeting of the Finance, Operations, and Planning Committees of the District, the District staff recommends approval of the following amendments to the CIP and 2019 Budget (collectively, the "Amendments"):

	Budget Impact
Project Description	Increase/(Decrease)
Duck Farm DEA Accessibility (existing project)	\$60,000
Ft. Sheridan Public Access Improvements (existing project)	80,560
Millennium Trail – McDonald Woods to Rt. 45 (existing proj	ect) 25,000
Greenbelt – Habitat Restoration (new project)	77,000
Spring Bluff Wildlife Observation Area (existing project)	(85,860)
General Offices – Front Entry Safety Bollards	25,000
Greenbelt – Entrance Sign Modifications	50,000
Grant Woods – Long Lake Shoreline Stabilization	400,000

and

WHEREAS, the Amendments will not require any change to the District's Appropriations Ordinance for Fiscal Year 2018/19, adopted by the District Board of Commissioners on May 18, 2018; and

WHEREAS, it is in the best interest of the District to approve the Amendments to the 2019 Budget and CIP;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

Section 1: Recitals. The recitals set forth above are incorporated as part of this Ordinance by this reference.

Section 2: Approval of Amendments. The Amendments are hereby approved. The Executive Director is hereby authorized and directed to make, or cause to be made, such revisions to the 2019 Budget and CIP that are necessary and appropriate to effectuate the Amendments.

Section 3: Effective Date. This Ordin passage and approval in the manner pro	nance shall be in full force and effect from and after its ovided by law.
PASSED thisday of	, 2019
AYES:	
NAYS:	8
APPROVED thisday of	, 2019
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	Angelo D. Kyle, President Lake County Forest Preserve District
ATTEST:	a
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Julie Gragnani, Secretary Lake County Forest Preserve District	e =
Exhibit No	