



LAKE COUNTY FOREST PRESERVES  
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Preservation, Restoration, Education and Recreation

**DATE:** February 7, 2019

**MEMO TO:** Terry Wilke, Chair  
Finance Committee

**FROM:** Alex Ty Kovach  
Executive Director

**RECOMMENDATION:** Recommend approval of an Ordinance amending the 10-Year Capital Improvement Plan (CIP) and the FY 2018/2019 budget.

**STRATEGIC DIRECTIONS SUPPORTED:** Organizational Sustainability; Public Access and Connections; Leadership; Conservation

**FINANCIAL DATA:** As noted in Background (below) and on attached spreadsheet.

**BACKGROUND:** The Lake County Forest Preserve District (the “District”) is in the midst of transitioning from a July-to-June fiscal year to a calendar fiscal year. As part of that transition, the District’s current fiscal year (FY 2018/2019) is an 18-month period, expiring December 31, 2019. The District’s budget, and the short-term provisions of its 10-year Capital Improvement Plan, are both tied to the District’s fiscal year. Because of the relative length of the current fiscal year, a review of the 10-year Capital Improvement Plan (CIP) by the Operations, Planning and Finance Committees took place on January 28, 2018. Based on the feedback from those committees, staff recommends the following amendments to the CIP and the FY 2018/19 Budget:

Adjustments to existing funded projects on the CIP:

- 1) Duck Farm DEA Accessibility - \$60,000.00. As part of the initial design phase it was determined that the existing restroom facility should be replaced now when the surrounding area undergoes accessibility improvements. Additional funding is needed for a new evaporator restroom and to provide accessible surfacing around the restroom. A reduction in the annual operating costs is anticipated from these improvements.
- 2) Fort Sheridan Public Access Improvements – \$80,560.00. After receiving higher than expected bids for refurbishing the existing steel bridge, it was determined that additional funding is needed to prepare more detailed engineering documents and to cover the costs for the refurbishment. The existing bridge is located along the grass birding loop which is scheduled to open to the public in the summer 2019. There is no impact to the annual operating costs.
- 3) Millennium Trail-McDonald Woods to Route 45 - \$25,000.00. In June 2017, the District entered into an Intergovernmental Agreement (IGA) with the Illinois Department of Transportation (IDOT) regarding the planned improvements to US Route 45, more commonly known as the Millburn Bypass project. As part of the IGA, the District committed to funding the 20% local

share of the construction costs for the portion of the planned shared use path and sidewalk along only the District's frontage at McDonald Woods Forest Preserve. The local share of remaining sections of the planned shared use path through the Bypass project will be funded by the Village of Lindenhurst and will become the Millennium Trail. Because the project is more expensive than originally anticipated, additional funding is needed to cover the District's portion of the estimated local share, including any changes that may occur during construction. Minimal impacts to the annual operating costs are anticipated.

- 4) Spring Bluff Wildlife Observation Area – (-\$85,862.34). This project was completed in October 2019 and the project budget can be reduced due to excellent bid pricing and construction management.

Projects recommended to be funded or added to the CIP:

- 1) Greenbelt - Habitat Restoration - \$77,000.00. In 2010, the District began a multi-departmental effort to restore habitat for shrubland birds at Greenbelt Forest Preserve, which is located within the Lake Michigan watershed. Shrubland birds have been identified by the US Fish and Wildlife Service, Chicago Wilderness, Audubon Great Lakes and the Bird Conservation Network as a Species of Conservation Concern. Since 2010, the District has partnered with nine different partners to provide \$645,000 in funding (\$312,000 grant funds) for 140 acres of natural resource restoration and stewardship work at Greenbelt Forest Preserve. Future work will be funded by available grants and funds currently in the Development Levy (Habitat Restoration). It is recommended that this project be added to the CIP in the amount of \$77,000.00 because staff resources will be applied to this project. Estimated annual operating costs are \$22,000.00.

**REVIEW BY OTHERS:** Chief Operations Officer, Director of Finance, Director of Planning and Land Preservation, Director of Natural Resources, Director of Facilities, Director of Operations and Infrastructure, Corporate Counsel.

STATE OF ILLINOIS )  
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COUNTY OF LAKE     )

**BOARD OF COMMISSIONERS  
LAKE COUNTY FOREST PRESERVE DISTRICT  
REGULAR FEBRUARY MEETING  
FEBRUARY 12, 2019**

**MISTER PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:**

Your **FINANCE COMMITTEE** presents herewith “An Ordinance Amending the Ten-Year Capital Improvement Plan and the Fiscal Year 2018-2019 Budget” and requests its approval.

**FINANCE COMMITTEE:**

**Date:** \_\_\_\_\_  **Roll Call Vote: Ayes:**\_\_\_\_ **Nays:**\_\_\_\_  
 **Voice Vote Majority Ayes; Nays:**\_\_\_\_

**LAKE COUNTY FOREST PRESERVE DISTRICT  
LAKE COUNTY, ILLINOIS**

**AN ORDINANCE AMENDING THE TEN-YEAR CAPITAL IMPROVEMENT PLAN  
AND THE FISCAL YEAR 2018-2019 BUDGET**

**WHEREAS**, on February 13, 2018, the Lake County Forest Preserve District (the “District”) Board of Commissioners approved a Resolution approving the District’s Ten-Year Capital Improvement Plan (the “CIP”); and

**WHEREAS**, on May 18, 2018, the District Board of Commissioners approved an Ordinance approving the District’s Annual Budget for Fiscal Year 2018/19 (the "2019 Budget"), which includes funds budgeted for certain projects identified in the CIP; and

**WHEREAS**, based on discussions at a joint meeting of the Finance, Operations, and Planning Committees of the District, the District staff recommends approval of the following amendments to the CIP and 2019 Budget (collectively, the “Amendments”):

<u>Project Description</u>	<u>Budget Impact Increase/(Decrease)</u>
Duck Farm DEA Accessibility (existing project)	\$60,000
Ft. Sheridan Public Access Improvements (existing project)	80,560
Millennium Trail – McDonald Woods to Rt. 45 (existing project)	25,000
Greenbelt – Habitat Restoration (new project)	77,000
Spring Bluff Wildlife Observation Area (existing project)	(85,860);

and

**WHEREAS**, the Amendments will not require any change to the District’s Appropriations Ordinance for Fiscal Year 2018/19, adopted by the District Board of Commissioners on May 18, 2018; and

**WHEREAS**, it is in the best interest of the District to approve the Amendments to the 2019 Budget and CIP;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois, **THAT**:

**Section 1: Recitals.** The recitals set forth above are incorporated as part of this Ordinance by this reference.

**Section 2: Approval of Amendments.** The Amendments are hereby approved. The Executive Director is hereby authorized and directed to make, or cause to be made, such revisions to the 2019 Budget and CIP that are necessary and appropriate to effectuate the Amendments.

**Section 3: Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2019

AYES:

NAYS:

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2019

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Angelo D. Kyle, President  
Lake County Forest Preserve District

ATTEST:

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Julie Gragnani, Secretary  
Lake County Forest Preserve District

Exhibit No. \_\_\_\_\_

