



LAKE COUNTY FOREST PRESERVES
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Preservation, Restoration, Education and Recreation

DATE: November 5, 2018

MEMO TO: Craig Taylor, Chair
Operations Committee

S. Michael Rummel, Chair
Finance Committee

FROM: James E. Ballowe
Director of Facilities

RECOMMENDATION: Recommend approval of a Resolution Awarding a Contract for Repair of the Visitor Center Low Roof at Independence Grove Forest Preserve to Workmasters, Inc., Des Plaines, Illinois, in the Contract Price of \$49,470.00.

STRATEGIC DIRECTION SUPPORTED: Organizational Sustainability

FINANCIAL DATA: Installation of the roof repair at the Independence Grove Visitor Center was funded as part of the Board approved FY2018-2019 CIP Budget for Facility and Infrastructure Improvements. The project was budgeted in the amount of \$76,000.00, and the actual cost of \$49,470.00, will be charged to account number 20104100-803200-60022.

BACKGROUND: The repairs will address issues to the existing low roof at the Independence Grove Visitor Center. That roof is approximately 18 years old and has begun to show signs of failure. Three bids were received. The bid submitted by Great Lakes Property Logistics, Antioch, Illinois, did not include commitment letters for insurance and bonds (labor and material payment bond and performance bond). Therefore, staff recommends that its bid be rejected as non-responsive. After reviewing the bids and relevant information, including references, staff recommends that Workmasters, Inc. be awarded the contract as the lowest responsible bidder for the project.

REVIEW BY OTHERS: Chief Operations Officer, Director of Finance, Purchasing Manager, Corporate Counsel.

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

**BOARD OF COMMISSIONERS
LAKE COUNTY FOREST PRESERVE DISTRICT
REGULAR NOVEMBER MEETING
NOVEMBER 13, 2018**

MADAM PRESIDENT AND MEMBERS OF THE BOARD OF COMMISSIONERS:

Your **OPERATIONS COMMITTEE** and **FINANCE COMMITTEE** present herewith "A Resolution Awarding a Contract for the Visitor Center Low Roof Repair at Independence Grove Forest Preserve to Workmasters, Inc." and request its approval.

OPERATIONS COMMITTEE:

Date: 11-5-18 Roll Call Vote: Ayes: ____ Nays: ____
 Voice Vote Majority Ayes; Nays: 0

FINANCE COMMITTEE:

Date: _____ Roll Call Vote: Ayes: ____ Nays: ____
 Voice Vote Majority Ayes; Nays: _____

**LAKE COUNTY FOREST PRESERVE DISTRICT
LAKE COUNTY, ILLINOIS**

**A RESOLUTION AWARDING A CONTRACT FOR THE VISITOR CENTER LOW ROOF
REPAIR AT INDEPENDENCE GROVE FOREST PRESERVE TO WORKMASTERS, INC.**

WHEREAS, the Lake County Forest Preserve District (the “District”) has advertised in The Lake County News Sun for sealed bids for the Visitor Center Low Roof Repair at Independence Grove Forest Preserve (the “Work”); and

WHEREAS, all sealed bids were received and opened by the District at its General Offices, 1899 West Winchester Road, Libertyville, Illinois on September 28, 2018 at 10:00 a.m.; and

WHEREAS, bids were received in the following amounts from the following bidders:

	<u>TOTAL PRICE</u>
Great Lakes Property Logistics, Antioch, Illinois	\$47,195.20
Workmasters, Inc., Des Plaines, Illinois	\$49,470.00
ATP Enterprise Group Inc., Northfield, Illinois	\$78,500.00;

and

WHEREAS, the Board of Commissioners hereby finds that the bid submitted by Great Lakes Property Logistics is not a responsive bid for the Work; and

WHEREAS, the District’s staff, the Purchasing Manager, the Director of Facilities, and the Operations and Finance Committees have reviewed the bids and recommend that the Board of Commissioners find Workmasters, Inc. to be the lowest responsible bidder and award a contract for the Work to Workmasters, Inc. (the “Contract”); and

WHEREAS, the Board of Commissioners hereby finds that Workmasters, Inc., is the lowest responsible bidder for the Work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Lake County Forest Preserve District, Lake County, Illinois THAT:

Section 1: Recitals. The recitals set forth above are incorporated as a part of this Resolution by this reference.

Section 2: Rejection of Low Bid. The bid submitted by Great Lakes Property Logistics is hereby rejected.

Section 3: Award of Contract. The bid submitted by Workmasters, Inc. in the amount of \$49,470.00 (the “Contract Price”) is hereby accepted and a Contract for the Work is hereby awarded to Workmasters, Inc.

Section 4: Execution of Contract. The Executive Director of the District is hereby authorized and directed to execute the Contract for the Work in the amount of the Contract Price.

Section 5: Payments. The Treasurer shall make payments under the Contract only pursuant to and in accordance with the Contract terms.

Section 6: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED this _____ day of _____, 2018.

AYES:

NAYS:

APPROVED this _____ day of _____, 2018.

Ann B. Maine, President
Lake County Forest Preserve District

ATTEST:

Julie Gragnani, Secretary
Lake County Forest Preserve District

Exhibit No. _____